

MINUTES OF THE PRE-BID MEETING HELD ON 04.10.2017 at 3.00 PM in the Office of the TNPSC in connection with the Tender relating to Design, Printing, Packing and supply of OMR Answer sheets and other pre-printed Stationeries and Scanning of Used OMR answer sheets and Data Processing works for various recruitment related Examinations

Tender No.01/2017.

Present:

1. Thiru. M. Vijayakumar, I.A.S., Secretary, TNPSC
2. Tmt. V. Shobhana, I.A.S., Controller of Examinations, TNPSC
3. Tmt. R. Geetha, Joint Secretary, TNPSC
4. Thiru R. Balaji, Under Secretary (MCD), TNPSC
5. Thiru.S. Ramamoorthy, Under Secretary (APD-tech), TNPSC
6. Thiru. G.M. Lakshmi Narayanan, Accounts Officer, TNPSC
7. Thiru. Md. Abdul Saqeeb, Assistant Accounts Officer, TNPSC and Representatives of the following Companies
 - I. Manipal Technologies Ltd., Chennai
 - II. Datatec Methodex Pvt. Ltd., Chennai
 - III. NYSA Communications Pvt. Ltd, Chennai
 - IV. HiTech Print Systems Ltd, Chennai
 - V. M/s. Chennai Micro Print Pvt. Ltd. Chennai
 - VI. M/s. Embedded Control Systems. Chandigarh

In the Pre bid Meeting, the queries raised and decision taken are as follows:

| Sl.No. | Query | Decision |
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| 1. | Whether the Affidavit for declaration of not have been debarred/blacklisted by any organisation can be self - declaration type. | Yes. Self-declaration affidavit to be submitted on Stamp Paper of Rs.20/- duly signed by the authorities concerned. |
| 2. | Whether the technology utilised for scanning is of hardware oriented or software oriented. | The ultimate technology available with the company ensuring 100% accuracy has to be adopted for scanning. |
| 3. | Provision of Security Arrangements in the Scanning area. | Complete scanning process to be done in the Commission's office scanning hall under the CCTV surveillance. Other security arrangements to be taken care of by the Service Provider. |

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| 4. | Expected volume of printing and scanning order per annum | Based on the Annual Planner the number of examinations conducted will be declared. Approximately 30 lakhs and may increase or decrease depending upon the Major recruitments notified by the Commission. |
| 5. | Whether Image scanning of the OMR answer sheets also required. | Yes, absolutely essential and the images scanned have to be copied in any of the storage media and handed over to the office. |
| 6. | Whether variable data printing in the pre-printed stationeries is necessary | <p>Yes, the Variable Data printing over the pre-printed stationeries in the attendance sheet with details viz., Date of examination with session, Name and Address of the venue, along with details of 10 candidates per page such as Register No., Photo and signature and number statement to be printed as per the orders placed by the Commission from time to time.</p> <p>Hence the rate for the Activity 1(ii) as 110 GSM OMR forms and Pre-printed Stationeries with single page printing. (inclusive of variable data printing and printing of number statement for each venue) is to be quoted.</p> |

SECRETARY.