<u>Minutes of the Pre Bid Meeting held on 11.05.2015 at 3.00 PM in the Office of the TNPSC in Connection with the Online Application and Registration System (OARS)
Tender No. 01/2015.</u>

<u>Present:</u>

1. Thiru. M. Vijayakumar, I.A.S., Secretary, TNPSC
2. Tmt. N. Saraswathy, Joint Secretary, TNPSC
3. Thiru. R. Balaji, Under Secretary, TNPSC
   and Representatives of the Following Companies

I. eNova Software and Hardware Solution Pvt. Ltd
II. MeritTrac Services Pvt. Ltd
III. SS Tech Salem
IV. Onward eServices Ltd
V. TRS Forms and Services PVt. Ltd.
VI. Satvat Infosol, Chennai
VII. Wissen Info Tech Pvt. Ltd.
VIII. Sify Technologies,Chennai
IX. CMC Ltd, Chennai
X. Shar Technologies
XI. GRMS IT Consulting Pvt. Ltd.
XII. OAS Digital Infrastructure Pvt. Ltd.

In the Pre bid Meeting, the queries raised and decision taken are as follows:-

Sl.No	Query	Decision
1.	Whether the Service Provider should have their own Data Center?	It is not mandatory to possess their own data center. Firms having tie-up with third party data center may also participate. But due weightage will be given to the Firms having the Data center on their own, during technical evaluation as per the tender documents filed.
2.	Whether the application should be Bi-lingual?	The Label Portion alone shall be bilingual. The Input area shall be in English. However, if necessity arise, the Company shall introduce bilingual in input area also.
3.	How to transfer the data to the Mirror server which is to be set up in the Commission's Office.	Data can be transferred to the Commission's Server through FTP. However, the File can also be given in the CD/DVD/Hard Disc depending on the requirement of the Commission.

4.	Security Audit is not possible within the time stipulated in the Tender document. Can it be decided later?	Software developed for this purpose shall be placed for Security Audit within 30 days from the date of completion of first online application. Any delay by the third party appointed for security audit will be taken into consideration and unavoidable delay may be admitted. However, there shall not be any delay in the part of Service Provider. All Informations and documents required by the Audit party shall immediately be submitted by the Service Provider.
5.	Time given to design online application and modification in the application is not sufficient. Can it be relaxed?	Time given for designing of online application is relaxed from 5 days to 7 days from the date of receipt of gist of the notification. Any alteration and Modification suggested by TNPSC shall be completed within a period of 3 days.
6.	Is Certificate upload mandatory for all candidates who have registered in One Time Registration mode?	No. presently the uploading facility shall be made available only to the candidates who are in zone of consideration. The list of candidates who are in zone of consideration will be informed to the service provider from time to time by the Commission.
7.	Certification of CMMI is required at Level 3 or 5?	The Companies those who have CMMI certification at any level can apply. The Technical Committee will decide in the Matter.
8.	What are the concurrent number of Notification to be taken live at a time?	The concurrent number of Notification / Application for designing to be taken live shall be 5. However, the Service Provider should be ready to design 10 Notifications / Applications at a time, apart from the live applications.

9.	Whether the last date for submission of tender would be extended?	No. Last date for submission of Tender for Online Application and Registration System remains same i.e 15.05.2015 4.PM; Request for extension of Last date for submission of tender is not accepted due to certain administrative reasons.
10.	Working hours of the Help Desk to be set up by the Service Provider.	It was discussed and decided that it is suffice to set up 8 x 7. But it is felt that the requirement is 14 x 7, to facilitate the candidates as is in practice.

Dated: 12.05.2015   Secretary
Place : Chennai   TNPSC