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returns and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody for the time being at as of the said..... but as between himself and the Government be the said is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said..... for the said property and every part thereof does not cease until the same has been duly used under the written order aforesaid and accounted for or been duly despatched from the said and delivered over to and a full and complete discharge therefor obtained from such persons and at such places as the..... (officer or other person) exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said in consideration of his said appointment has delivered to and deposited with as such..... (officer) as aforesaid cash to the extent of Rs..... for the purpose of in part securing and indemnifying the Government their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts, thereof being in any way consumed, wasted, embezzled, stolen, mis-spent, lost misapplied or otherwise dishonestly, negligently or by or through oversight or violence made away or parted with by himself the said.....

or by any of the _____ sub-treasurers servants,
sub-store keepers

clerks, cash-keepers, shroffs, coolies or other persons serving under him the said..... AND WHEREAS the said hereby acknowledges that he is bound by all the

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conditions, rules and regulations of the Tamil Nadu Financial Code and such departmental rules and orders as may from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the rights of his subordinates and his own subordination to his superior officers and that it is his duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein AND WHEREAS the said has entered into the above bond in the penal sum of Rs..... conditioned for the due performance by him the saidof the duties of the said office aforesaid and of other duties appertaining thereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and the servants of the Government against loss from or by reason of the acts or default of the said..... and of all and every the persons and person aforesaid.

Now the condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfill all and every the duties thereof aforesaid and perform and observe all and every conditions, rules and regulations of the said Code and the said departmental rules and orders and further if the said do and shall indemnify and save harmless the Government, their successors and assigns and all and every person or persons who from time to time has or have held or shall hold or exercise of the said office of(officer) and all

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other servants of the Government from.....
 and against all and every loss and damage which
 during the time the said
 has held executed and enjoyed the said office has
 happened or being sustained or shall or may at any
 time or times hereafter happen to be sustained by
 the Government their successors or assigns or the
 said..... (officer) for the time being
 or any such servant as aforesaid by from or through
 the means of the neglect failure, misconduct, dis-
 obedience, omission or insolvency of the said.....

of any of the sub-treasurers servants,
sub-store keepers

clerks, cash-keepers, shroffs, coolies or other
 persons nominated accepted by or serving under him
 the said or by from or
 through the consuming regulations of the said Code
 and the said departmental rules and orders and
 further if the said do wasting,
 embezzling, stealing, mis-spending, losing,
 misapplying or otherwise dishonestly or negligently
 or by or through oversight, or violence making
 away or parting with the said property or any part
 or parts thereof by any person or persons
 whomsoever whilst he the said
 has held or executed the duties of the said office
 or shall hold or execute the duties of the said
 office. THEN this obligation shall be void and of
 no effect. Otherwise the same shall be and remain
 in full free and virtue PROVIDED ALWAYS and it is
 hereby declared and agreed by and between the
 parties hereto that the cash of Rs.....
 shall be and remain at the disposal of the said
(officer) for the time
 being or the Government as and for part and addi-
 tional security (over and above the above written
 bond) to the Government their successors and
 assigns for the indemnity and other purposes afore-

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said with full power to the Government, their successors or assignee or the servants of the Government duly and authorized in that behalf from time to time as occasion shall require to apply the same together with any interest receivable or received in respect thereof in and towards indemnity as aforesaid of the Government their successors and assigns the servants of the Government as the case may require.

AND it is hereby lastly agreed and declared by and between the parties hereto that in the event of the death of the saidor the vacation by him said office of.....the abovementioned cash for Rs.....shall be retained and remain with the said..... (officer) for the time being for the term of six months after the date of such death or such vacation as the case may be as security against any loss or damage that may have been or may thereafter be incurred by the Government, their successors and assigns and the servants of the Government and in respect of which the said..... and his heirs, executors, administrators and legal representatives after death is and are or shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return at any time of the said cash for Rs..... shall not be deemed to affect the right of the Government to take proceedings upon or under the said bond against the said..... in case any breach of the condition of the said bond shall be discovered after the return of the said cash but the responsibility of the said..... shall at all times continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time.

PROVIDED FURTHER that nothing herein contained nor the security hereby given shall be deemed to limit

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the liability of the said in respect of matters aforesaid to the forfeiture of the said cash of Rs..... or any part or parts thereof and that should the said cash be insufficient to indemnify the Government in full for any loss or damage sustained by them in respect of matters aforesaid or any of them, the said shall pay to the Government on demand such further cash as shall be deemed by the to be necessary, in addition to the said cash of Rs..... to cover such loss or damage as aforesaid and that the Government shall be entitled to recover such further cash payable as aforesaid in any manner open to them.

Signed by the above bounden

In the presence of

Signed byacting for
and on behalf of the Governor of Tamil Nadu

In the presence of

(2)

*Security bond by awhen
Promissory notes of the Union or any State
Government are deposited as security.*

NOTE - This Form may be adopted mutatis mutandis when stock certificates of the Union or any State Government, Municipal debentures or Port Trust bonds are deposited as security of.

KNOW ALL MEN by these presents that I.....
of.....am held and firmly
bound up to the Governor of Tamil Nadu (hereinafter
called the Governor) in the sum of Rs.....
to be paid to the Government of Tamil Nadu (herein-
after called the Government) their successors or
assigns or their certain attorney or attorneys for

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which payment well and truly to be made, I bind myself, my heirs, executors, administrators and legal representatives jointly and severally firmly by these presents.

Sealed with my seal, dated thisday ofand I the said do hereby for myself, my heirs, executors, administrators and legal representatives covenant with the Governor, his successors in office and assigns that if any suit shall be brought touching the subject-matter of this obligation or the condition hereunder written in any Court subject to the High Court of Judicature at Madras other than the said High Court in its Ordinary Original Jurisdiction the same shall and may at the instance of the Government be removed into, tried and determined by the said High Court in its Extraordinary Original Jurisdiction, WHEREAS the above bounden..... was on the day of.....19..... appointed to and now holds and exercises the office of.....at AND WHEREAS by virtue of such office of the said has amongst other duties the care charge and oversight of and responsibility for the sale and proper storing and keeping in the place appointed for the custody thereof respectively of all moneys, specie, bullion, coin, jewels, currency or Bank notes, stamps and securities of whatever description gold, silver, copper, nickle, bronze, lead goods, stores, chattels or effects (hereinafter together only called the said property) stored and used at received into or despatched from theof or paid deposited or brought into the said..... by any person or persons whomsoever and for any purpose or purpose whatsoever AND WHEREAS the saidas such as..... aforesaid is also responsible that the said property and every part thereof are and is of full measure and good quality when received in the said

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.....and until he has duly accounted thereof in manner hereinafter referred to AND WHEREAS the said..... bound from time to time whenever called upon so to do to show to his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging his duties aforesaid at such times and places as his superior officer may appoint AND WHEREAS the said is further bound to keep true and faithful accounts of the said property and of this dealings under written orders of his superior officer therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and use accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody of the for the time being atas of the saidbut as between himself and the Government he the saidis alone responsible and answerable thereof and for every part thereof AND WHEREAS the responsibility of the saidfor the said property and every part thereof does not cease until the same has been duly used under the written orders aforesaid and accounted for or been duly despatched from the said and delivered over to and a full and complete discharge thereof obtained from such persons and at such places as the..... (officer) or other person exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said..... in consideration of his said appointment has executed a bond bearing even date with these presents and has also delivered to and deposited with and endorsed over to.....as such(officer) as aforesaid promissory

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notes of the Union or any State Government to the extent of Rs..... of which the numbers, amounts and other particulars are set forth and specified in the schedule hereunder written for the purpose of in part securing and indemnifying the Government their successors and assigns against all loss and damages which they might or may in any way suffer by reason of the said property or any part or parts thereof being in anyway consumed, wasted, embezzled, stolen, mis-spent, lost, misapplied or otherwise dishonestly, negligently or by or through oversight or violence made away or parted with by himself the said

or by any of the sub-treasurers
----- servants,
sub-store keepers

clerks, cash keepers, shroffs, coolies or other persons serving under him the said
..... AND WHEREAS the said hereby acknowledges that he is bound by all the conditions rules, and regulations of the Tamil Nadu Financial Code and such departmental rules and orders may from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the rights of his subordinates and his own subordination to his superior officers and that it is duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein AND WHEREAS the said has entered into the above bond in the penal sum of Rs..... conditioned for the due performance by him the said of the duties of the said office aforesaid and of other duties appertaining thereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and the

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servants of the Government against loss from or by reason of the acts or defaults of the said and of all and every the persons and person aforesaid. Now the condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfil all and every duties thereof aforesaid and perform and observe all and every the conditions and rules and shall indemnify and save harmless the Government their successors and assigns and all and every person or persons who from time to time has or have held or shall hold or exercise the said office of..... (officer) and all other servants of the Government from and against all and every loss and damage which during the time the said..... has held, executed and enjoyed the said office has happened or been sustained or shall or may at any time or times hereafter happen to be sustained by the Government their successors or assigns or the said (officer) for the time being or any such servant as aforesaid by from or through the means of the neglect, failure, misconduct, disobedience, omission or insolvency of the said.....

sub-treasurers

or by any of the ----- servants,
sub-store keepers

clerks, cash keepers, shroffs, coolies or other persons nominated accepted, by or serving under him the said or by from or through the consuming, wasting, embezzling, stealing, mis-spending, losing, misapplying or otherwise dishonestly or negligently or by or through over-

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sight or violence making away or parting with the said property or any part or parts hereof by any person or persons whomsoever whilst he the saidhas held or executed the duties of the said officer shall hold or execute the duties of the said office.

THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue.

PROVIDED ALWAYS and it is hereby declared and agreed by and between the parties hereto that the said promissory notes for Rs.....so deposited as aforesaid or such other security or securities of the Union or any State Government to the same amount as the.....(officer) for the time being may consent from time to time to accept and receive and shall accordingly receive in lieu of or in exchange for the same and the interest thereon respectively shall be and remain at the disposal of the said (officer) for the time being or the Government as and for part and additional security (over and above the above written bond) to the Government their successors and assigns for the indemnity and other purposes aforesaid with full power to the Government their successors or assigns or the servants of the Government duly authorized in that behalf from time to time as occasion shall require to sell and dispose of the said securities or any part thereof and to apply the proceeds thereof together with any interest receivable or received in respect of such securities in and towards the indemnity as aforesaid of the Government their successors and assigns and the servants of the Government as the case may require but nevertheless the interest on the said securities may in the meantime be paid over as the same shall be realized by the said(officer) for the time being or the Government if he or they shall

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think fit to the said PROVIDED ALWAYS and it is hereby expressly agreed and declared by and of between the parties hereto that it shall be lawful for the said..... with the consent of the said (officer) or of other person exercising his functions for the time being under the sanction of the Government first had and obtained to change and substitute for the said promissory notes for Rs..... so deposited as aforesaid or any part thereof or for any notes substituted therefor under the present provisions from time to time other notes of the same or other loans of the same or greater valuewithout in anyway affecting the obligations of the said bond PROVIDED FURTHER and it is hereby agreed and declared by and between the parties hereto that if the market value of the said promissory notes for Rs.....so deposited as aforesaid on such other security or securities of the Union or any State Government to the same amount as the..... (officer) for the time being may consent from time to time to accept and receive in lieu of or in exchange for the same respectively shall fall below their value at the time when they were deposited as aforesaid as to which the decision of the (officer) is to be final and binding upon the saidthe..... (officer) may call upon the said to furnish additional security to his satisfaction to make up for such depreciation in the market value and the said, shall immediately comply with such request. And it is hereby lastly agreed and declared by and between the parties hereto that in the event of the death of the said or the vacation by him of his said office of.....the abovementioned promissory notes for Rs..... or any notes that may be substituted therefor as aforesaid shall be retained and remain with the said(officer) for the time being

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for the term of six months after the date of such death or such vacation as the case may be as security against any loss or damage that may have been or may thereafter be incurred by the Government their successors and assigns and the servants of the Government and in respect of which the said and his heirs, executors, administrators and legal representatives after his death is and are or shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return at any time of the said promissory notes shall not be deemed to affect the the right of the Government to take proceedings upon or under the said bond against the said in case any breach of the condition of the said bond shall be discovered after the return of the said promissory notes but the responsibility of the said shall at all times continue and the Government shall be fully indemnified against all such loss damage as aforesaid at any time.

PROVIDED FURTHER that nothing therein contained nor the security hereby given shall be deemed to limit the liability of the said in respect of matters aforesaid to the forfeiture of the said securities or any part or parts thereof and that should the said securities be insufficient to indemnify the Government in full for any loss or damage sustained by them in respect of matters aforesaid or any of them the said shall pay to the Government on demand such further cash or deliver to the Government further promissory notes for Rs. or other securities of the Union or State Government as (officer) may for the time being consent to accept and receive and as shall be deemed by the to be necessary, in addition to the said securities to cover such loss or damage as aforesaid and that the

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Government shall be entitled to recover such further cash or securities payable as aforesaid in any manner open to them.

The schedule above referred to.....

Signed by the above bounden

In the Presence of.....

Signed by..... acting for and on behalf of
the Governor of Tamil Nadu

In the Presence of.....

(3)

*Security bond by a when Post
Office Cash Certificates are
furnished as security.*

(See Chapter XII Article 283)

NOTE - This Form should be adopted mutatis mutandis when Savings Certificates issued by the Government are furnished as security.

KNOW ALL MEN by these presents that I
of am held and firmly bound
unto the Governor of Tamil Nadu (hereinafter called
the Government) in the sum of Rs to be
paid to the Government of Tamil Nadu (hereinafter
called the Government) their successors or assigns
or their certain attorney or attorneys for which
payment well and truly to be made I bind myself, my
heirs, executors, administrators and legal
representatives jointly and severally firmly by
these presents.

SEALED with my seal, dated this
day of 19... and I the said.....
myself, my heirs, executors, administrators and
legal representatives covenant with the Governor

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his successors in office and assigns that if any suit shall be brought touching the subject matter of this obligation or the condition hereunder written in any Court subject to the High Court of Judicature at Madras other than the said High Court in its Ordinary Original Jurisdiction the same shall and may at the instance of the Government be removed into, tried and determined by the said High Court in its Extraordinary Original Jurisdiction.

WHEREAS the above bounden was on theday of.....19..... appointed to and now holds and exercises the office ofat AND WHEREAS by virtue of such office.....the said has amongst other duties the care charge and oversight of and responsibility for the safe and proper storing and keeping in the place appointed for the custody thereof respectively of all money, specie, bullion, coin, jewels, currency or Bank notes, stamps and securities of whatever description gold, silver, copper, nickel, bronze, lead goods, stores, chattels or effects (hereinafter together only called the said property) stored and used at received into or despatched from theof.....or paid deposited or brought into the saidby any person or persons whomsoever and for any purpose or purposes whatsoever AND WHEREAS the said..... as such..... as aforesaid is also responsible that the said property and every part thereof are and is of full measure and good quality when received into the said.....and until he has duly accounted therefor in manner hereinafter referred to AND WHEREAS the said..... is bound from time to time wherever called upon so to do show to his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging

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his duties aforesaid at such times and places as his superior officer may appoint AND WHEREAS the said is further bound to keep true and faithful accounts of the said property and of his dealings under written orders of his superior officers therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody of the for the time being at as of the said but as between himself and the Government, he, the said..... is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said..... for the said property and every part thereof does not cease until the same has been duly used under the written orders aforesaid and accounted for or been duly despatched from the said and delivered over to and a full and complete discharge therefor obtained from such persons and at such places as the..... (officer) or other person exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said is the holder of Post Office cash certificates of the value of Rs..... which have been registered in the post office at particulars of which are set forth and specified in the schedule hereunder written AND WHEREAS the said in consideration of his said appointment has deposited with and transferred to as such (officer) as aforesaid the said certificates the previous sanctions of the Head Postmaster of

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..... Post Office in which the certificates have been registered having been obtained for the purpose of in part securing and indemnifying the Government, their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts thereof being in any way consumed, wasted, embezzled, stolen, misspent, lost, misapplied or otherwise dishonestly or negligently or by or through oversight or violence made away or parted with by himself the said

or by any of the sub-treasurers servants,
sub-storekeepers

clerks, cash keepers, shroffs, coolies or other persons serving under him the said.....
AND WHEREAS the said hereby acknowledges that is bound by all the conditions, rules and regulations of the Tamil Nadu Financial Code and such departmental rules and orders as may from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the right of his subordinates and his own subordination to his superior officers and that it is his duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein
AND WHEREAS the said has entered into the above bond in the penal sum Rs..... conditioned for the due performance by him the said of the duties of the said office aforesaid and of other duties appertaining thereto or which may lawfully be required of him and the indemnity of the Government, their successors and assigns and the

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servants of the Government against loss from or by reason of the acts or defaults of the said and of all and every the persons and person aforesaid. condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office, always duly perform and fulfil all and every the duties thereof aforesaid and perform and observe all and every the conditions, rules and regulations of the said Code and the said departmental rules and orders and further if the said do and shall indemnify and save harmless the Government, their successors and assigns and all and every person or persons who, from time to time, has or have held or shall hold or exercise the said office of(officer) and all other servants of the Government from and against all and every loss and damage which during the time the said has held or executed the duties of the said office has happened or been sustained or shall or may at any time or times hereafter happen to be sustained by the Government, their successor or assigns or the said(officer) for the time being or any such servant as aforesaid by from or through the means of the neglect, failure, misconduct, disobedience, omission or insolvency of the said.....

or of any of the sub-treasurers ----- servants,
sub-storekeepers

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clerks, cash keepers, shroffs, coolies or other persons nominated accepted or by serving under him the said or by from or through the consuming, wasting, embezzling, mispending, losing, misapplying or otherwise dishonestly or negligently or by or through oversight or violence making away or parting with the said property or any part or parts thereof by any person or persons whomsoever whilst he the said..... has held executed and enjoyed the said office or shall hold or execute the duties of the said office.

THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue: .

PROVIDED ALWAYS and it is hereby declared and agreed by and between the parties hereto that the said post office cash certificate so deposited and transferred as aforesaid shall be and remain at the disposal of the (office) for the time being or the Government as and for part and additional security (over and above the above written bond) to the Government, their successors and assigns for the indemnity and other purposes aforesaid with full power to the Government, their successors or assigns or the servants of the Government duly authorised in that behalf to obtain and receive payment of the amount payable on the said post office cash certificates or a sufficient portion thereof and to apply the same in and towards the indemnity as aforesaid of the Government, their successors and assigns and the servants of the Government, as the case may require.

AND it is hereby lastly agreed and declared by and between the parties hereto that in the event of the death of the said or the vacation by him of his said office of.....

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.....the above mentioned cash certificates for Rs..... shall not at once be returned or transferred but shall be retained and remain with the said..... (officer) for the time being for the term of six months after the date of such death, or such vacation, as the case may be, as security against any loss or damage that have been or may thereafter be incurred by the Government, their successors and assigns and the servants of the Government and in respect of which the said and his heirs, executors, administrators and legal representatives after his death is and are shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return and transfer at anytime of the said post office cash certificates shall not be deemed to affect the right of the Government to take proceedings upon or under the said bond against the said..... in case any breach of the condition of the said bond shall be discovered after the return of the said cash certificate but the responsibility of the said shall at all times continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time.

PROVIDED FURTHER that nothing herein contained nor the security hereby given shall be deemed to limit the liability of the said.....in respect of matters aforesaid to the forfeiture of the said post office cash certificates for Rs..... or any part or parts thereof and that should, the said post office cash certificates, be insufficient to indemnify the Government in full for any loss or damage sustained by them in respect of matters aforesaid or any of them, the said shall pay to the Government on demand such further cash or deliver to the Government such further post office cash certificates for Rs..... as shall be deemed by theto be

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necessary in addition to the said post office cash certificate for Rs.....to cover such loss or damage as aforesaid and that the Government shall be entitled to recover such further cash or post office cash certificates payable as aforesaid in any manner open to them.

The schedule above referred to.

Signed by the above bounden.

In the presence of

Signed by acting for and on behalf of the Governor of Tamil Nadu

In the presence of

(4)

Security bond by a when deposit receipts of banks are deposited as security.

KNOW ALL MEN by these presents that Iof.....am held and firmly bound unto the Governor of Tamil Nadu (hereinafter called the Governor) in the sum of Rs..... to be paid to the Government of Tamil Nadu (hereinafter called the Government), their successors or assigns or their certain attorney or attorneys for which payment well and truly to be made I bind myself, my heirs, executors, administrators and legal representatives jointly and severally firmly by these presents SEALED with my seal this day of 19 and I the said do hereby for myself, my heirs, executors, administrators and legal representatives, covenant with the Governor, his successors in office and assigns that if any suit shall be brought touching the subject-matter of this obligation or the condition hereunder written in any Court subject to the High Court of

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Judicature at Madras other than the said High Court in its Ordinary Original Jurisdiction the same shall and may at the instance of the Government be moved into tried and determined by the said High Court in its Extraordinary Original Jurisdiction.

WHEREAS the above bounden.....was on theday of.....19....appointed to and now holds and exercises the office of..... at..... AND WHEREAS by virtue of such office the said has amongst other duties the care charge and oversight of and responsibility for the safe and proper storing and keeping in the place appointed for the custody thereof respectively of all money, specie, bullion, coin, jewels, curenry or Bank Notes, stamps and securities of whatever description gold, silver, copper, nickel, bronze, lead, goods, chattels or effect (hereinafter togher only called the said property) stored and used at received into or despatched from the.....of or paid deposited or brought into the said..... by any person or persons whomsoever and for any purpose or purposes whatsoever AND WHEREAS the saidas such.....as aforesaid is also responsible that the said property and every part thereof are and is of full measure and good quality when received into the said..... and until he has duly accounted therefor in the manner hereinafter referred to and whereas the said is bound from time to time whenever called upon to do so to show his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging his duties aforesaid at such times and places as his superior officer may appoint: AND WHEREAS the said is further bound to keep true and faithful accounts of the said property and of his dealings under written

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orders of his superior officers therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in care charge and custody of the for the time being at as of the said but as between himself and the Government he the said is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said for the said property and every part thereof does not cease until the same has duly been used under the written orders aforesaid and accounted for or been duly despatched from the said and delivered over to and a full and complete discharge therefor obtained from such persons and at such places as the (officer) or other person exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said in consideration of his said appointment has deposited in the Bank the sum of Rs in the name of and has obtained a receipt bearing No dated in his name and delivered it to him and the same is now standing to the credit of the said and is withdrawable by him on demand for the purpose of in part securing and indemnifying the Government their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts thereof being any way consumed, wasted, embezzled, stolen, misspent, lost, misapplied or otherwise dishonestly, negligently or by or through oversight or violence made away or parted with by himself the said.....

sub-treasurers

or by any of the

sub-store keepers

servants,

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clerks, cash-keepers, shroffs, coolies or other persons serving under him the said.....
 AND WHEREAS the said hereby acknowledges that he is bound by all the conditions rules and regulations of the Tamil Nadu Financial Code and such departmental rules and orders as may from time to time be issued by authority and may be in force especially with reference to his relations and dealings with and rights of his subordinates and his own subordination to his superior officers and that it is his duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein AND WHEREAS the said..... has entered into above bond in the penal sum of Rs..... conditioned for the due performance by him the saidof the duties of the said office aforesaid and of other duties appertaining thereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and the servants of the Government against loss from or by reason of the acts or defaults of the said..... and of all and every persons and the person aforesaid.

Now the condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfil all and every the duties thereof aforesaid and perform and observe all and every the conditions, rules and regulations of the said Code and the said departmental rules and others and further if the said.....do and shall indemnify and save harmless the Government their successors and assigns and all and every person or persons who

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T.N.F.C. Form 19-cont.

from time to time has or have held or shall hold or exercise the said office of..... (Office) and all other servants of the Government from against all and every loss and damage which during the time the said..... has held executed and enjoyed the said office has happened or been sustained or shall or may at any time or times hereafter happen to be sustained by the Government their successors or assign or the said(office) for the time time being or any such servant as aforesaid by from or through the means of the neglect, failure, misconduct, disobedience, omission or insolvency of said

or of any of the sub-treasurer servants,
sub-store keeper

clerks, cash-keepers, shroffs, coolies or other persons nominated accepted by or serving under him the said..... or by from or through the consuming, wasting, embezzling, stealing, mispending, losing, misapplying or otherwise dishonestly or negligently or by or through oversight or violence making away or parting with the said property or any part or parts thereof by any person or persons whomsoever whilst he the said has held or executed the duties of the said office or shall hold or execute the duties of the said office THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue.

PROVIDED ALWAYS and it is hereby declared and agreed by and between the parties hereto that the sum of Rs..... so deposited as aforesaid and the interest thereon respectively shall be and remain at the disposal of the said (office) for the time being or the Government as and for part and additional

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T.N.F.C. Form 19-cont.

security (over and above the written bond) to the Government their successors and assigns for the indemnity and other purposes aforesaid with full power to the Government their successors or assigns or the servants of the Government duly authorized in that behalf from time to time as occasion shall require to obtain and receive payment of the said sum of Rs..... or a sufficient portion thereof with interest thereon and to apply the same in and towards the indemnity as aforesaid of the Government their successors and assigns and the servants of the Government as the case may require but nevertheless the interest on the said sum of Rs.....may in the meantime be paid over as the same shall be realized by the said..... for the time being the Government if he or they shall think fit to the saidAND it is hereby lastly agreed and declared by and between the parties hereto that in the event of the death of the saidor the vacation by him of his said office of..... the above mentioned sum of Rs..... and the deposit receipt shall not at once be returned but shall be retained and remain with the said..... (officer) for the time being for the term of six months after the date of such death or such vacation as the case may be as security against any loss or damage that may have been or may thereafter be incurred by the Government their successors and assigns and the servants of the Government and in respect of which the said and his heirs, executors, administrators and legal representatives after his death is and are or shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return at any time of the said sum of Rs.....or of the deposit receipt shall not be deemed to affect the right of the Government to take proceedings upon or under the said bond against the said in case any breach of the condition of the said

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T.N.F.C. Form 19-cont.

bond shall be discovered after the return of the said sum of Rs.....or the deposit receipt but the responsibility of the said..... shall at all times continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time;

PROVIDED FURTHER that nothing herein contained nor the security hereby given shall be deemed to limit the liability of the said.....in respect of matters aforesaid to the forfeiture of the said sum of Rs.....or any part or parts thereof and that should the said sum be insufficient to indemnify the Government in full or any loss or damage sustained by them in respect of matters aforesaid or any of them the said..... shall pay to the Government on demand such further cash or deliver to the Government bank receipts for such further sum as shall be deemed by the..... to be necessary, in addition to the said deposit receipts for the sum of Rs.....to cover such loss or damage as aforesaid and that the Government shall be entitled to recover such sums payable as aforesaid in any manner open to them.

Signed by the above bounden.

In the presence of

Signed by acting and on behalf of
the Governor of Tamil Nadu.

In the presence of

(5-A)

Security bond by a when Post Office Savings Bank Deposits under Rule 45 (b) of the Post Office Savings Bank Rules are deposited as security.

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T.N.F.C. Form 19-cont.

KNOW ALL MEN by these presents that I.....
of..... am held and firmly bound unto
the Governor of Tamil Nadu (hereinafter called the
Governor) in the sum of Rs.....to be paid
to the Government of Tamil Nadu (hereinafter called
the Government) their successors or assigns or their
certain attorney or attorneys for which payment
well and truly to be made. I bind myself, my
heirs, executors, administrators and legal
representatives jointly and severally firmly by
these presents.

SEALED, with my seal, dated this day of
..... 19 ... and I the said do hereby
for myself, my heirs, executors, administrators and
legal representatives covenant with the Governor
his successors in office and assigns that if any
suit shall be brought touching the subject matter
of this obligation or the condition hereunder
written in any Court subject to the High Court of
Judicature at Madras other than the said High Court
in its Ordinary Original Jurisdiction the same
shall and may at the instance of the Government be
removed into, tried and determined by the said High
Court in its Extraordinary Original Jurisdiction.

WHEREAS the above bounden was on the
..... day of 19 ... appointed to and
now holds and exercises the office of at
..... AND WHEREAS by virtue of such office the
said has amongst other duties the care
charge and oversight of and responsibility for the
safe and proper storing and keeping in the place
appointed for the custody thereof respectively of
all money, specie, bullion, coin, jewels, currency
or Bank notes, stamps and securities of whatever
description, gold, silver, copper, nickel, bronze,
lead, goods, stores chattels or effects
(hereinafter only together called the said
property) of or paid deposited
..... all stored and used at received into or

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T.N.F.C. Form 19-cont.

despatched from the or brought into the said by any person or persons whomsoever and for any purpose or purposes whatsoever AND WHEREAS the said as such as aforesaid is also responsible that the said property and every part thereof are and is of full measure and good quality when received into the said and until he has duly accounted therefor in manner hereinafter referred to AND WHEREAS the said is bound from time to time whenever called upon so to do to show his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging his duties aforesaid at such times and places as his superior officer may appoint AND WHEREAS the said is further bound to keep true and faithful accounts of the said property and of his dealing under written orders of his superior officers therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and such accounts as he may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody of the for the time being at as of the said but as between himself and the Government he the said is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said for the said property and every part thereof does not cease until the same has been duly used under the written orders aforesaid and accounted for or been duly used under the written orders aforesaid and accounted for or been duly despatched from the said

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T.N.F.C. Form 19-cont.

and delivered over to and a full and complete discharge thereof or obtained from such persons and at such places as the (officer) or other person exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said has deposited in the Postal Savings Bank..... at the sum of Rs..... and the same is now standing to his credit in the said Postal Savings Bank AND WHEREAS the said in consideration of his said appointment has written to the Post Master at the letter prescribed by rule 45 (f) of the Post Office Savings Bank Rules and has delivered to and deposited with as such (officer) as aforesaid the pass book of his the said with the Postal Savings Bank at and all other vouchers and documents of him the said evidencing his title to the said sum of Rs..... the particulars of vouchers and documents of which are set forth and specified in the schedule hereunder written for the purpose of in part securing and indemnifying the Government their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts thereof being in any way consumed, wasted, embezzled, stolen, misspent, lost, misapplied or otherwise dishonestly negligently or by or through oversight or violence made away or parted with by himself the said
 sub-creasurer
 or by any of the ----- servants,
 sub-keeper

clerks, cash keepers, shroffs, coolies or other persons serving under him the said..... AND WHEREAS the said hereby acknowledges that he is bound by all the conditions, rules and regulations of the Tamil Nadu Financial Code and such departmental rules and

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T.N.F.C. Form 19-cont.

orders as may from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the rights of his subordinates and his own subordination to his superior officers and that it is duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein AND WHEREAS the said has entered into the above bond in the penal sum of Rs conditioned for the due performance by him the said of the duties of the said office aforesaid and of other duties appertaining hereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and servants of the Government against loss from or by reason of the acts or defaults of the said and of all and every the person and persons aforesaid.

Now the condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfil all and every the duties thereof aforesaid and perform and observe all and every the conditions, rules and regulations of said Code and the said departmental rules and orders and further if the said do and shall indemnify and save harmless the Government their successors and assigns and all and every person or persons who from time to time has or have held or shall hold or exercise the said office of (officer) and all other servants of the Government from and against all and every loss and damage which during the time the said has held executed and

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T.N.F.C. Form 19-cont.

enjoyed the said office has happened or been sustained or shall or may at any time or times hereafter happen to be sustained by the Government their successors or assigns or the said (officer) for the time being or any such servant as aforesaid by from or through the means of the neglect, failure, misconduct, disobedience, omission or insolvency of the said

or of any of the sub-treasurer servants,
sub-storekeeper

clerks, cash-keepers, shroffs, coolies or other persons nominated accepted by or serving under him the saidor by from or through the consuming, wasting, embezzling, stealing, mis-spending, losing, misapplying or otherwise dishonesty or negligently or by through oversight or violence making away or parting with the said property or any part or parts thereof by any person or persons whomsoever whilst he the said..... has held or executed the duties of the said office or shall hold or execute the duties of the said office.

THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue.

PROVIDED ALWAYS and it is hereby declared and agreed by the between parties hereto that the sum of Rs..... deposited as aforesaid shall be and remain at the disposal of the said(officer) for the time being or the Government as and for part and additional security (over and above the above written bond) to the Government their successors and assigns for the indemnity and other purposes aforesaid with full power to the Government or their successors or assigns or the servants of the Government duly

T.N.F.C. Form 19-cont.

authorized in that behalf from time to time as occasion shall require to apply the same together with any interest receivable or received in respect thereof and towards the indemnity as aforesaid of the Government their successors and assigns the servants of the Government as the case may require AND it is hereby lastly agreed and declared by and or received between the parties hereto that in the event of the death of the said or the vacation by him of his said office of.....the above mentioned sum of Rs..... and the pass book vouchers and other documents relating thereto shall be retained and remain with the said..... (officer) for the time being for the term of six months after the date of such death or such vacation as the case may be as security against any loss or damage that may have been or may thereafter be incurred by the Government their successors assigns and the servants of the Government and in respect of which the said.....and his heirs, executors, administrators and legal representatives after his death is and are or shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return at any time of the said sum of money deposited as aforesaid and the pass book vouchers and other documents shall not be deemed to affect the right of the Government to take proceedings upon or under the said bond against the said in case any any breach of the condition of the said bond shall be discovered after the return of the said sum of pass book vouchers or other documents but the responsibility of the saidshall at all times continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time.

PROVIDED FURTHER that nothing herein contained nor the security hereby given shall be deemed to limit

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T.N.F.C. Form 19-cont.

the liability of the saidin respect of matters aforesaid to the forfeiture of the said of money deposited as aforesaid or any part or parts thereof, and that should the said insufficient to indemnify the Government in for any loss or damage sustained by them in respect of matters aforesaid or any of them, the said..... shall pay to the Government on demand such further cash or deliver to the Government such further Post Office Savings Bank Deposit as shall be deemed by the.....to be necessary, in addition to the said sum of money deposited to cover such loss or damage as aforesaid and that the Government shall be entitled to recover such further cash or Post Office Savings Deposits payable as aforesaid in any manner open to them.

The schedule above referred to

Signed by the above bounden

Signed by acting for and on behalf of the Governor of Tamil Nadu.

In the presence of

(5B)

Security bond by a when Post Office Savings Bank Deposits under rule 45 (g) of the Post Office Savings Bank Rules are deposited as security.

KNOW ALL MEN by these presents that I of and held and firmly bound unto the Governor of Tamil Nadu (hereinafter called the Governor) in the sum of Rs..... to be paid to the Government of Tamil Nadu (hereinafter called the Government), their successors assigns or their

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T.N.F.C. Form 19-cont.

certain attorney or attorneys for which payment well and truly to be made I bind myself, my heirs, executors, administrators and legal representatives jointly and severally firmly by these presents.

Sealed with my seal, dated this..... day of.....19 and I the said do hereby for myself, my heirs, executors, administrators and legal representatives covenant with the said Governor his successors in office and assigns that if any suit shall be brought touching the subject-matter of this obligation or the condition hereunder written in any Court subject to the High Court of Judicature at Madras other than the said High Court in its Ordinary Original Jurisdiction the same shall and may at the instance of the Government be removed into, tried and determined by the said High Court in its Extraordinary Original Jurisdiction.

WHEREAS the above boundenwas on the day of.....19.... appointed to and now holds and exercises the office of at.....AND WHEREAS by virtue of such office the said.....has amongst other duties the care charge and oversight of and responsibility for the safe and proper storing and keeping in the place appointed for the custody thereof respectively of all money, specie, bullion, coin, jewels, currency or Bank notes, stamps and securities of whatever description gold, silver, copper, nickel, bronze, lead goods, stores, chattels or effects (hereinafter together only called the said property) stored and used at received into or despatched from the..... of..... or paid deposited or brought into the saidby any person or persons whomsoever and for any purpose or purposes whatsoever AND WHEREAS the said..... as suchas aforesaid is also responsible that the said property and every part thereof are

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T.N.F.C. Form 19-cont.

and is of full measure and good quality when received into the said and until he has duly accounted therefor in manner hereinafter referred to AND WHEREAS the said is bound from time to time whenever called upon so to do to show to his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging his duties aforesaid at such times and places as his superior officer may appoint AND WHEREAS the said is further bound to keep true and faithful accounts of the said property and of his dealings under written orders of his superior officers therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such returns and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody of the for the time being at as of the said but as between himself and the Government he the said is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said for the said property and every part thereof does not cease until the same has been duly used under the written orders aforesaid and accounted for or been duly despatched from the said and delivered over to and a full and complete discharge therefor obtained from such persons and at such place as the (officer) or other person exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the said in consideration of his said appointment has delivered to as such (officer) as aforesaid a sum of ₹ which has been deposited by the said

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T.N.F.C. Form 19-cont.

.....(officer) in his own name in the Post Office Savings Bank at.....as security deposit under rule 45 (g) of the Post Office Savings Bank Rules for the purpose of in part securing and indemnifying the Government their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts thereof being in any way consumed, wasted, embezzled, stolen, mis-spent, lost, misapplied or otherwise dishonestly negligently or by through oversight or violence made away or parted with by himself the said.....

or by any of the sub-treasurers
----- servants,
sub-store keeper

clerks, cash keepers, shroffs, coolies or other persons serving under him the said.....
AND WHEREAS the said hereby acknowledges that he is bound by all the conditions, rules and regulations of the Tamil Nadu Financial Code and such departmental rules and orders as may from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the rights of his subordinates and his own subordination to his superior officers and that it is his duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein
AND WHEREAS the said.....has entered into the above bond in the penal sum of Rs..... conditioned for the due performance by him the saidof the duties of the said office aforesaid and of other duties, appertaining thereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and the servants of the Government against loss from or by reason of the acts or defaults of

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T.N.F.C. Form 19-cont.

the said.....and of all and every
the persons and person aforesaid.

Now the condition of the above written bond is such that if the said..... has whilst he has held or exercised the duties of the said office ofas aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfil all and every the duties thereof aforesaid and perform and observe all and every the conditions, rules and regulations of the said Code and the said departmental rules and orders and further if the said..... do and shall indemnify and save harmless the Government their successors and assigns and all and every person or persons who from time to time has or have held or shall hold or exercise the said office of..... (officer) and all other servants of the Government from and against all and every loss and damage which during the time the said..... has held executed and enjoyed the said office has happened or been sustained or shall or may at any time or times hereafter, happen to be sustained by the Government their successors or assigns or the said.....(officer) for the time being or any such servant as aforesaid by from or through the means of the neglect failure, misconduct, disobedience, omission or insolvency of the said

sub-treasurers

or of any of the

sub-store keeper

servants,

clerks, cash keepers, shroffs, coolies or other persons nominated accepted by or serving under him the said or by from or, through the consuming, wasting, embezzling, stealing, mispending, losing, misapplying or otherwise dishonestly or negligently or by through

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T.N.F.C. Form 19-cont.

oversight or violence making away or parting with the said property or any part or parts thereof by any person or persons whomsoever whilst he the said has held or executed the duties of the said office or shall hold or execute the duties of the said office.

THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue.

PROVIDED ALWAYS and it is hereby declared and agreed by and between the parties hereto that the sum of Rs deposited as aforesaid shall be and remain at the disposal of the said (officer) for the time being or the Government as and for part and additional security (over and above the above written bond) to the Government their successors and assigns for the indemnity and other purposes aforesaid with full power of the Government their successors or assigns or the servants of the Government duly authorized in that behalf from time to time as occasion shall require or apply the same together with any interest receivable or received in respect thereof in and towards the indemnity as aforesaid of the Government their successors and assigns and the servants of the Government as the case may require, AND it is hereby lastly agreed and declared by and between the parties hereto that in the event of the death of the said or the vacation by him of the said office of the the above mentioned sum of Rs.....shall be retained and remain with the said (officer) for the time being for the term of six months after the date of such death or such vacation as the case may be as security against any loss or damage that may have been or may thereafter be incurred by the Government their successors and assign and the servants of the Government and in respect of which the said and his

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T.N.F.C. Form 19-cont.

heirs, executors, administrators, legal representatives after his death is and are or shall or may be liable to indemnify the Government their successors and assigns and all such persons as aforesaid PROVIDED ALWAYS that the return at any time of the said sum of Rs.....shall not be deemed to affect the right of the Government to take proceedings upon or under the said bond against the said in case any breach of the condition of the said bound shall be discovered after the return of the said sum but the responsibility of the said..... shall at any time continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time:

PROVIDED FURTHER that nothing herein contained nor the security hereby given shall be deemed to limit the liability of the said.....in respect of matters aforesaid to the forfeiture of the said sum of Rs..... or any part or parts thereof and that should the said deposits be insufficient to indemnify the Government in full for any loss or damage sustained by them in respect of matters aforesaid or any of them, the saidshall pay to the Government on demand such further cash or sum as shall be deemed by theto be necessary by deposit in the Post Office Savings Bank in addition to the said sum of Rs..... to cover such loss or damage as aforesaid and that the Government shall be entitled to recover such further sum payable as aforesaid in any manner open to them.

Signed by the above bounden.

In the presence of

Signed by acting for on behalf
of the Government of Tamil Nadu.

In the presence of

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(6)

Security bond by awhen a fidelity bond isdeposited as security.

KNOW ALL MEN by these presents that I....., son of,residing at..... am held and firmly bound unto the Governor of Tamil Nadu (hereinafter called the Governor) in the sum of Rs.....to be paid to the Government of Tamil Nadu (hereinafter called the Government) their successors or assigns or their certain attorney or attorneys for which payment well and truly to be made I bind myself, my heirs, executors, administrators and legal representatives jointly and severally firmly by these presents.

Sealed with my seal this.....day of..... 19 and I the saiddo hereby for myself, my heirs, executors, administrators and legal representatives covenant with the Governor, his successors in office and assigns that if any suit shall be brought touching the subject-matter of this obligation or the condition hereunder written in any Court subject to the High Court of Judicature at Madras other than the said High Court in its Ordinary Original Jurisdiction the same shall and may at the instance of the Government be removed into, tried and determined by the High Court in its Extraordinary Original Jurisdiction.

WHEREAS the above boundenwas on the day of19... appointed to and now holds and exercises office ofat AND WHEREAS by virtue of such office the said has amongst other duties the care charge and oversight of and responsibility for the safe and proper storing and keeping in the place appointed for the custody thereof respectively of all moneys, specie, bullion, coin, jewels, currency or Bank notes, stamps and securities of whatever description, gold, silver, copper, nickle, bronze, lead goods, stores chattels

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or effects (hereinafter together only called the said property) stored and used at received into or despatched from theof..... saidby any person or persons whomsoever and for any purpose or purposes whatsoever AND WHEREAS the said.....as such as aforesaid is also responsible that the said property and every part thereof are and is of full measure and good quality when received into the said.....and until he has duly accounted therefor in manner hereinafter referred to AND WHEREAS the said.....is bound from time to time whenever called upon so to do to show to his superior officers that the said property and every part thereof save so much thereof as he has duly accounted for is at all times intact in the places aforesaid and is also bound to attend for the purpose of discharging his duties aforesaid at such times and places as his superior officer may appoint AND WHEREAS that said..... is further bound to keep true and faithful accounts of the said property and of his dealings under written orders of superior officers therewith respectively in the form and manner that may from time to time be prescribed under the authority of the Government and also to prepare and submit such return and such accounts as he may from time to time be called upon to prepare and submit AND WHEREAS the bulk of the said property remains as well in the care charge and custody of the..... for the time being at..... as of the saidbut as between himself and the Government he the said..... is alone responsible and answerable therefor and for every part thereof AND WHEREAS the responsibility of the said.....for the said property and every part thereof does not cease until the same has been duly used under the written orders aforesaid and accounted for or been duly despatched from the saidand delivered over to

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T.N.F.C. Form 19-cont.

and a full and complete discharge therefor obtained from such persons and at such place as the..... (officer) or other persons exercising his functions for the time being under the sanction of the Government may direct AND WHEREAS the saidin consideration of his said appointment has delivered to and deposited with..... as such(officer) as aforesaid a fidelity bond issued byCompany for Rs..... for the purpose of in part securing and indemnifying the Government, their successors and assigns against all loss and damage which they might or may in any way suffer by reason of the said property or any part or parts thereof being in any way consumed, wasted, embezzled, stolen, misspent, lost, misapplied or otherwise dishonestly or negligently by or through oversight or violence made away or parts with by himself the said

or by any of the sub-treasurers
 ----- servants,
 sub-store keeper

clerks, cash keepers, shroffs, coolies or other persons serving under him the said AND WHEREAS the said hereby acknowledges that he is bound by all the conditions, rules and regulations of the Tamil Nadu Financial Code and such departmental rules and orders as may be from time to time be issued by authority and may be in force and especially with reference to his relations and dealings with and the rights of his subordinates and his own subordination to his superior officers and that it is his duty to keep himself acquainted at all times with the contents of such Code and such departmental rules and orders as aforesaid and all or any alterations made from time to time therein AND WHEREAS the said.....has entered into the above bond in the penal sum of Rs.....conditioned for the due performance

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T.N.F.C. Form 19-cont.

by him the said of the duties of the said office aforesaid and of other duties appertaining thereto or which may lawfully be required of him and the indemnity of the Government their successors and assigns and the servants of the Government against loss from or by reason of the acts or defaults of the said.....and of all and every the persons and person aforesaid.

Now the condition of the above written bond is such that if the said has whilst he has held or exercised the duties of the said office of..... as aforesaid always duly performed and fulfilled the said duties of the said office and other duties aforesaid and if he the said..... shall whilst he shall hold or exercise the duties of the said office always duly perform and fulfil all and every the duties thereof aforesaid and perform and observe all and every the conditions rules and regulations of the said Code and the said departmental rules and orders and further if the said..... do and shall indemnify and save harmless the Government their successors and assigns and all and every person or persons who from time to time has or have held or shall hold or exercise the said office of..... (officer) and all other servants of the Government from and against all and every loss and damage which during the time the said has held executed and enjoyed the said office has happened or been sustained or shall or may at any time or times hereafter happen to be sustained by the Government their successors or assigns or the said..... (officer) for the time being or any such servant as aforesaid by from or through the means of the neglect, failure, misconduct, disobedience, omission or insolvency of the said

or of any of the sub-treasurer

sub-store keeper servants,

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clerks, cash-keepers, shroffs, coolies or other persons nominated, accepted by or serving under him the saidor by from or through the consuming, wasting, embezzling, stealing, mis-spending, losing, misapplying or otherwise dishonestly or negligently or by or through oversight or violence making away or parting with the said property or any part or parts thereof by any person or persons whomsoever whilst he the said....
 has held or executed the duties of the said office or shall hold or execute the duties of the said office.

THEN this obligation shall be void and of no effect. Otherwise the same shall be and remain in full force and virtue.

PROVIDED ALWAYS and it is hereby declared and agreed by and between the parties thereto that the said fidelity bond No..... delivered and deposited as aforesaid shall be and remain at the disposal of the said(officer) for the time being or the Government as and for part and additional security (over and above the above-written bond) to the Government their successors and assigns for the indemnity and other purposes aforesaid with full power to the Government their successors or assigns or the servants of the Government duly authorized in that behalf to obtain and received payment of the sum or sums of money recoverable or to be received upon or by virtue of the said fidelity bond or a sufficient portion thereof and all benefits and advantages hereof and to apply the same in and towards the indemnity as aforesaid of the Government their successors and assigns and the servants of the Government as the case may require.

AND it is hereby lastly agreed and declared by and between the parties hereto that the said.....
 shall keep the fidelity bond issued by

FORMS

T.N.F.C. Form 19-cont.

the said company in full force by payment of the premia as and when they fall due and by otherwise conforming to the rules of the said company relating thereto.

PROVIDED ALWAYS that the cancellation or lapse at anytime of the said fidelity bond shall not be deemed to affect the right of the Government to take proceedings upon or under this said bond against the said in case any breach of the condition of this bond shall be discovered after the cancellation or lapse of the said fidelity bond but the responsibility of the said shall at all times continue and the Government shall be fully indemnified against all such loss or damage as aforesaid at any time.

PROVIDED further that nothing herein contained nor the security hereby given shall be deemed to limit the liability of the said in respect of matters aforesaid to the forfeiture of the said sum of Rs. or any part or parts thereof and that should the said fidelity bond be insufficient to indemnify the Government in full for any loss or damage sustained by them in respect of matters aforesaid or any of them, the said shall pay to the Government on demand such further sum or deliver fidelity bonds to cover such further sum as shall be deemed by the to be necessary, in addition to the said fidelity bond to cover such loss or damage as aforesaid that the Government shall be entitled to recover such further fidelity bond as aforesaid in any manner open to them.

Signed by the above bounden.
In the presence of

Signed by acting for and
on behalf of the Governor of Tamil Nadu.
In the presence of

T.N.F.C. FORM 20

(See Chapter XII, Article 299)

REPORT OF DAMAGE TO IMMOVABLE GOVERNMENT PROPERTY
TO BE SENT TO THE ACCOUNTANT-GENERAL

1. Department
2. Locality
3. Description of the property damaged
4. Date of damage
5. Cause of the damage
6. Book value of the damaged portion of the property
7. (a) Is it proposed to replace or reconstruct the damaged portion?

(b) If so, what is the estimated cost of the replacement or reconstruction?
8. If it is not proposed to replace or reconstruct the damaged portion of the property, what is the amount to be written off the capital value of the property in the accounts? (This amount should be estimated in the absence of the recorded book value)
9. What action is being taken to effect the write-off, if any, mentioned as being necessary in item 7 above?

Note - For purpose of write off of the value of temporary structures damaged or destroyed which have served the period intended, and which are

FORMS

T.N.F.C. Form 20-cont.

therefore not proposed to be reconstructed, the value of the structures should be assessed as at the time of damage or destruction.

T.N.F.C. FORM 21 - Deleted.

T.N.F.C. FORM 22

(Chapter V, Article 84)

FORM OF BILL FOR DRAWING ADVANCES OF TRAVELLING ALLOWANCE ON TOUR TO GOVERNMENT SERVANTS

No. of 199 .

Bill for advance of travelling allowance on tour for Thiru.....

the establishment of the office of for 199 .

Head of account chargeable

Serial Number	Name and designation of Government servant for whom advance is drawn.	Amount of advance Rs.	Remarks
---------------	-----------------------------------------------------------------------	-----------------------	---------

(1) Certified that no previous advance is outstanding in respect of the individuals for whom tour advance is now drawn.

(2) Certified also that the previous advance(s) of Rs..... drawn on at was/were adjusted by deduction in the bill for Rs..... cashed on

FORMS

T.N.F.C. Form 22-cont.

(3) Certified that an account has been given of the previous advance which is outstanding.

(4) Certified that the advance drawn does not exceed the amount of Travelling Allowance to which the individuals would be entitled for that journeys to be commenced.

Note - The Certificate/certificates which is/are not applicable should be scored out.

Total of bills Rs. (in words)

Rupees

Contents received

Please pay to

Station (Signature)

Dated (Designation)

(For use in the Pay Office, Madras/Treasury)

Pay Rupees (in words)

Examined and entered
Treasury Accountant

Assistant Pay and Accounts Officer
Treasury Officer

(For use in Audit Office)

Amount held under objection

Rs.

Admitted Rs.
Mode of adjustment

— Auditor Superintendent Auditor Superintendent

FORMS

T.N.F.C. FORM 23

(See Chapter V, Article 84)

REGISTER SHOWING THE DETAILS OF ADVANCES OF
TRAVELLING ALLOWANCE ON TOUR PAID TO GOVERNMENT
SERVANTS AND THE RECOVERIES MADE IN RESPECT OF THE
SAME

Sl. No.	Name & designation of Govt. servant	Details of advance paid		Details of recoveries made		Remarks
		Date and place of payment	Amount	Readjustment	In cash	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
			Rs.	Rs.	Rs.	

NOTE - (1) Columns (3) and (4) should be filled in at the time the bill on account of the advance is submitted for signature of the head of the office. An entry "Entered in tour Advance Register" should simultaneously be made in the office copy of the bill and attested by the head of the office.

In respect of gazetted officers, the Treasury Officers concerned will make the necessary entries in columns (3) and (4) and record on the bill passed for payment that it has been entered in the Tour Advance Register.

(2) In column (5) full particulars regarding the amount, date and place of payment of the bill in which the advance was recovered by adjustment should be given.

(3) The register should be reviewed by the head of the Office or the Treasury Officer concerned at least once a month and suitable action taken in case of long delays in adjustment. The head of the office or the Treasury officer concerned will also set his initials in column (7) "Remarks" in token of such review against the latest entry.

FORMS

T.N.F.C. FORM 23-A
(See Chapter VI, Article 99)

**REGISTER FOR WATCHING ADJUSTMENT OF TEMPORARY
ADVANCES DRAWN**

Sl. No.	Bill No.	Head of Account	Details of advances drawn		
			Amount	Date of encashment	Voucher No.
			Rs.		
(1)	(2)	(3)	(4)	(5)	(6)

Details of adjustment made

By adjustment bill			By Refund		REMARKS
Date of adjustment	Voucher No.	Amount	Chalan No. & Date	Amount	
			Rs.	Rs.	
(7)	(8)	(9)	(10)	(11)	(12)

T.N.F.C. FORM 23-B
[See Chapter X, Article 227 (4) (c)]

LOAN SANCTION REGISTER

Name of office and station: _____ Financial year _____

Sl. No.	Date	Name of Govt. servant and designation	Nature of loan	Autho- rity who sanctioned	Order/Pro- ceedings No. & date (outside referencé No. & date in respect of trans- ferres)	Amount sanctioned (amount yet to be recovered in case of trans- ferres)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

FORMS

T.N.F.C. Form 23B-cont.

Date & Rate place of of pay- ment (Trea- sury)	No of of Inter- est. instal- ments & amount of each instal- ment of princi- pal (ba- lance of instal- ment & amount of each instal- ment in case of trans- ferees)	Month & year from which deduc- tion is to be star- ted	Sl. No. and vol- ume of the indi- vidu- al Loan Regis- ter.	Page No. and name of the Loan Reco- very Regis- ter.	Initi- als of clerk/ Section Head and Officer	
(8)	(9)	(10)	(11)	(12)	(13)	(14)

NOTE - Entries should be made in respect of transferees also with reference to Last Pay Certificate. The fact of having entered in this register should be recorded in the extracts of the Last Pay Certificate to be retained in office and attested.

T.N.F.C. FORM 23-C

[See Chapter X, Article 227 (4) (c)]

(Each Register to have entries for 5 years only)

Name of Office:

- a. Name
- b. Designation at the time of sanction of each loan

FORMS

T.N.F.C. Form 23C-cont.

	@ #	@ #	@ #
Sl. No.	Govt. Order/ Proceedings No. and date of sanction (also outside No. and date in respect of transferees)	Authority who sanctioned the Loan	Nature of Loan
			Amount sanctioned (amount yet to be recovered in case of transferees)
*			Rs.
(1)	(2)	(3)	(4) (5)

@ #	@ #	@ #	@ #
Number of instalments and amount of each instalment (Balance of instalments and amount of each instalment in respect of transferees)	Serial number in the loan sanction register	Page number and Name of the loan recovery register	Initials of the Clerk/ Section Head and officer
(6)	(7)	(8)	(9)

* Car, House Building, etc.

@ Designation

Date (of sanction)

FORMS

T.N.F.C. FORM 23-D

[See Chapter X, Article 227 (4) (c)]

LOAN RECOVERY REGISTER

(To be maintained in respect of each category of loan)

Office:

Sl. No.	Name & Designation of Govt. servant	Sl. No. & financial year in Loan Sanction Register	Sl. No. & financial year in Individual Loan Register	Total loan Amount Rs.	Total instalments & rate of each instalment
(1)	(2)	(3)	(4)	(5)	(6)

RECOVERY-PRINCIPAL

Month, year and amount	Month, year and amount	Month, year and amount	Month, year and amount
(7)	(8)	(9)	(10)

Name of loan:

RECOVERY-INTEREST

Total interest recoverable and instalment numbers	Authority for entry in previous column	Month, year and amount	Month, year and amount
(11)*	(12)*	(13)*	(14)*

* Column Numbers to be modified with reference to the number of instalments in which principal is proposed to be recovered.

FORMS

T.N.F.C. FORM 23-E

[See Chapter X Article 227 (4) (c)]

REGISTER FOR RECOVERY OF HOUSE BUILDING ADVANCES

1. Name and Designation of the Government servant and his permanent address
2. Number and date of the Government Order sanctioning the advance
3. Number and date of the order of the Head of the department according formal sanction of the advance
4. Amount of advance and the number of instalments in which it has to be paid
 - i) Number and date of the order authorising the payment of the 1st instalment and the actual date of payment and the amount
 - ii) Number and date of the order authorising the payment of the 2nd instalment and the actual date of payment and the amount.
 - iii) Number and date of the order authorising the payment of the 3rd instalment and the actual date of payment and the amount.
 - iv) Number and date of the order authorising the payment of 4th instalment and the actual date of payment and the amount.
5. Rate of interest to be charged.
6. Number of instalments in which the advance and the interest to be recovered.
7. Due date for the commencement of the recovery.

FORMS

T.N.F.C. Form 23E-cont.

PARTICULARS OF RECOVERY OF PRINCIPAL/INTEREST TO BE
ENTERED WITH ALL DETAILS

Sl. No.	Year	Monthly rate of recovery	AMOUNT RECOVERED				
			APRIL	MAY	JUNE	JULY	AUGUST
1	2	3	4	5	6	7	8

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
9	10	11	12	13	14	15

Total recovery during the year	Balance of principal due at the end of the year carried forward	Progressive total amount of interest accrued upto the end of the financial year	Remarks
16	17	18	19

T.N.F.C. FORM 23-F

[See Chapter X Article 227 (4) (c)]

REGISTER FOR RECOVERY OF MARRIAGE/CAR/SCOOTER
ADVANCES

- Name and Designation of the Government servant and his permanent address.
- Number and date of the Government Order/Proceedings of Head of Department sanctioning the advance.

FORMS

T.N.F.C. Form 23F-cont.

3. Nature of advance.
4. Rate of interest
5. Number of instalments in which the advance and the interest to be recovered.
6. Due date for the commencement of the recovery.

PARTICULARS OF RECOVERY OF PRINCIPAL/INTEREST
TO BE ENTERED WITH ALL DETAILS

Sl. No.	Year	Monthly rate of recovery	AMOUNT RECOVERED				
			APRIL	MAY	JUNE	JULY	AUGUST
1	2	3	4	5	6	7	8

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
9	10	11	12	13	14	15

Total recovery during the year	Balance of principal due at the end of the year carried forward	Progressive total amount of interest accrued upto the end of the financial year	Remarks
16	17	18	19

FORMS

T.N.F.C. FORM 23-G

[See Chapter X Article 227 (4) (c)]

Sub Account No. Name of the Dept.....
 Office of

Monthly statement of debits and credits under
 Advance in the month of

Name & Desig- nation of the Drawing Officer	Huzur voucher number chalan parti- culars	Departmental		Treasury		Remarks (reasons for dis- crepan- cies etc.)
		Debit	Credit	Debit	Credit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)

ABSTRACT

- A. Amount outstanding at the end
of the last month (i.e. Opening
Balance) :
- B. Amount disbursed during the
month :
- C. Amount of advance (outstanding)
paid by other Drawing Officer
and transferred for recovery by
the Drawing Officer :
- D. Total of (A), (B) and (C) :
- E. Recoveries during the month :

FORMS

T.N.F.C. Form 23G-cont.

- F. Details of advance outstanding in respect of persons transferred to other offices for whom last pay certificate have been issued :
- G. Closing Balance at the end of month :

Signature of the Drawing Officer
Signature of the District Officer

- NOTE - The Closing Balance noted in "G" at the end of the previous month should be furnished in column "A".
The total amount in column 3 to be noted in "B".
The total amount in column 4 to be noted in "E".
The outstanding amount instalments or recovery as per Last Pay Certificate recovered to be noted in "C".
The amount outstanding in respect of persons transferred from the office to be noted in "F".

T.N.F.C. FORM 23-H

[See Chapter X Article 227 (4) (c)]

Annual certificate of balance underadvance

1. Opening Balance (as on 1st April) :
2. Amount of advances paid by the Drawing Officer (month-wise details to be given) :

FORMS

T.N.F.C. Form 23H-cont.

3. Amounts of advances paid by other Drawing Officers and transferred for recovery by the Drawing Officer (month-wise details to be given) :
4. Totals of (1), (2) and (3) :
5. Recoveries during the year (month-wise details to be given) :
6. Amount of advance outstanding in respect of persons transferred from this office and for whom Last Pay Certificate has been issued (month-wise details to be given) :
7. Totals of (5) and (6) :
8. Closing Balance as on 31st March :

Signature of the Drawing Officer
Signature of the District Officer

FORMS

T.N.F.C. FORM 24

(See Chapter VI, Article 104)

REGISTER FOR WATCHING THE RECEIPT OF STAMPED RECEIPTS FROM THE PAYEES AND THEIR TRANSMISSION TO THE ACCOUNTANT-GENERAL/PAY AND ACCOUNTS OFFICER, MADRAS.

Voucher's number and month of payments	Amount	Particulars of payment	Amount for which stamped receipts are due
(1)	(2)	(3)	(4)
	Rs.		Rs.
Reference to number and date of letter calling for the stamped receipts	Date of receipt of stamped receipt	No. & date of the letter in which the receipts are forwarded to the Accountant General/Pay & Accounts Officer Madras	Reference to acknowledgement of the Accountant General/Pay and Accounts Officer Madras
(5)	(6)	(7)	(8)

FORMS

T.N.F.C. FORM 25

(See Article 130)

REGISTER OF TENDERS

Sl. No.	Particulars of supply/work	No. & date of orders sanctioning the supply works	Estimated value of sanctioned amount	No. & date of orders inviting tenders	Last date of receipt of tenders	Date of opening of tenders
(1)	(2)	(3)	(4)	(5)	(6)	(7)
			Rs.			

Accepting authority	Amount of lowest tender	Particulars of tender accepted	Tenderer	Amount	No. & date of orders accepted	Amount of security obtained	Initials of the Officer	R E M A R K S
(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	
	Rs.			Rs.		Rs.		

Chalan

Amount

NOTES - (1) Column (1) to (6) should be filled in at the time of issue of tender notice.

(2) On completion of all the entries in columns (1) to (13), the Officers should initial column (14) in taken of check.

FORMS

T.N.F.C. FORM 26

(See Article 130)

REGISTER OF CONTRACTS AND AGREEMENTS

Sl. No.	Sl. No. of Tender Register	Name of supply/part work or other subject of contract	Name of contractor and of his attorney if any	Amount of estimate	Amount of contract	Whether the form of agreement has been approved by competent authority & reference to relevant orders
(1)	(2)	(3)	(4)	(5)	(6)	(7)
				Rs.	Rs.	
Authority for acceptance	Security taken or taken	Con- nect- ed docu- ments	Date of execu- tion of con- tract by the con- tractor	Date of accep- tance of the con- tract by the compe- tent autho- rity	Date fixed for the com- pletion of con- tract	R E M A R K S
(8)	(9)	(10)	(11)	(12)	(13)	(14) (15)
	Rs,					

T.N.F.C. FORMS 27 and 28 - Deleted.

FORMS

T.N.F.C. FORM 29

(See Article 85-A)

 Register of Policy Holder in Postal Life insurance

Sl. No.	Policy number	Name of policy holder	Designation	Monthly Premium rate
(1)	(2)	(3)	(4)	(5) Rs.

 Amount actually recovered

April	May	June	July	August	September	October
(6) Rs.	(7) Rs.	(8) Rs.	(9) Rs.	(10) Rs.	(11) Rs.	(12) Rs.

November	December	January	February	March	Remarks
(13) Rs.	(14) Rs.	(15) Rs.	(16) Rs.	(17) Rs.	(18)

FORMS

T.N.F.C. FORM 30
(See Article 235-B)

FORM OF APPLICATION BY A GOVERNMENT SERVANT FOR
PURCHASE OF KHADI ON CREDIT FROM A SALES DEPOT OR
A PANCHAYAT UNION OFFICE

1. Name
2. Post held
3. Nature of service
(permanent or temporary)
4. Basic pay drawn
5. Date of retirement
6. Particulars of monthly
deductions effected from
pay in the pay bill
7. Value of Khadi to be
purchased should not exceed
one month's basic pay
8. Number of instalments for
repayment and amount of
each instalment
9. Value of Khadi already
purchased on credit and
not yet paid for in full
10. Unpaid balance outstanding
on the date of application
out of the amount mentioned
in item 9 above
11. Whether security bond is signed
12. Remarks

FORMS

T.N.F.C. Form 30-cont.

I authorise my pay drawing officer to recover the amount due from my monthly pay regularly by compulsory deduction, the first instalment commencing from the month of adjustment of purchase, till the recovery is effected.

Date:

Signature and designation
of the applicant

Sanction (a) is accorded for the purchase of Khadi for Rs.... (Rupees.....)

(b) on credit basis, vide sanction order No..... dated

Sanctioning Authority.

T.N.F.C. FORM 31

(See Article 235-B)

SANCTION ORDER OF THE HEAD OF OFFICE FOR THE
PURCHASE OF KHADI BY GOVERNMENT SERVANTS

(This order is valid up to and inclusive of.....
..... only)

Order of the head of the office

Sanction (a) is accorded to the grant of an advance of Rs.....(Rupees.....) for purchase of Khadi by(name and designation) up to Rs..... (b) from the Sales Depot/Panchayat Union Office at Khadi Kraft, Madras.

The Manager, Sales Depot/Commissioner, Panchayat Union Office at Manager, Khadi Kraft, Madras is requested to arrange to sell Khadi to Thiru

FORMS

T.N.F.C. Form 31-cont.

to the value of Rs..... (Rupees.....
) and to send a credit bill
 to this office for making the necessary adjustment
 in the Government accounts or payments by means of
 crossed cheques as the case may be.

He is informed that the cost of credit
 purchase of Khadi effected on the basis of this
 sanction is recoverable from him/her in
 instalments.

(Official seal).

Signature of the Head of the Office.

NOTE - (a) If the Government servant (applicant) is
 one employed under the emergency provisions the
 sanction can be given only if the following
 conditions are satisfied:-

(i) that the temporary candidates have put in
 at least one year of service on the date of supply;

(ii) that the pay disbursing officer is
 satisfied that they are not likely to be ousted
 within a period of six months beyond the month in
 which the supply is made; and

(iii) that a personal security bond in the
 prescribed form vide T.N.F.C. Form 32 should be
 executed by the applicant and a member of the
 service who has put in more than three years
 service, whether temporary or permanent.

(b) Amount in item 7 of the application should
 be entered in case no unpaid balance is shown in
 column 10. In case, however any unpaid balance is
 shown in item 10 of the application, the sanction
 should be limited to the amount which together with
 the outstanding balance will not exceed one month's
 basic pay of the purchaser.

FORMS

T.N.F.C. FORM 32

(See Article 235-B)

FORM OF PERSONAL SECURITY BOND TO BE EXECUTED BY
AN OFFICIATING OR TEMPORARY GOVERNMENT SERVANT
PURCHASING KHADI ON INSTALMENT BASIS

KNOW ALL MEN BY THESE PRESENTS
that we ofand
..... ofare
held and firmly bound up to the Governor of Tamil
Nadu in the sum of Rs.....(rupees
.....)
to be paid to the Government of Tamil Nadu
(hereinafter called the Government) their
successors or assigns or their certain attorney or
attorneys for which payments to be well and truly
to be made we bind ourselves jointly and severally
and each of our heirs, executors, administrators
and legal representatives firmly by these presents.

WHEREAS the above bounden
who at present holds the office of
..... has applied to the
Government for permission to purchase Khadi for
Rs..... (rupees
.....) and
WHEREAS the Centre Khadi Officer has agreed to
sanction such concession upon the said
..... and the
above bounden (.....) as, his
surety entering into a bond in the above mentioned
sum of Rs..... (Rupees.....
.....)
with such condition as is hereunder written for the
due and punctual repayment by the said
..... of the
several instalments of the
value of Khadi as and when they fall due and for
the observance and performance by the said
..... of the several
conditions mentioned in G.O.No.1157, Food and

FORMS

T.N.F.C. Form 32-cont.

Agriculture, dated 20th July 1964. Now the above written bond is conditioned to be void in either of the cases following:-

(a) If the said
his heirs, executors, administrators or legal representatives shall from time to time and at all times hereafter well and truly pay or cause to be paid to the Government all such sums of money as shall from time to time become due and owing to the Government the said
in respect of the concession above mentioned as and when such sum or sums of money shall respectively become due and payable.

(b) If the said
shall at any time or times hereafter made shall at any such sum or sums of money as aforesaid and the said
or his heirs, executors, administrators or legal representatives shall within the space of one calendar month after receiving notice in writing of such default and of the amount thereof from the Government will and truly pay or cause to be paid to the Government the sum of money stated in the said notice to be and being the amount of the said default.

Signed and delivered by the
said in the presence of

Signed and delivered by the
said surety in the
presence of

FORMS

T.N.F.C.FORM 33

(See Article 235-B)

REGISTER SHOWING THE DETAILS OF ADVANCES FOR THE
PURCHASE OF KHADI PAID TO GOVERNMENT SERVANTS
AND THE RECOVERIES MADE IN RESPECT OF THE SAME

 Details of advance paid

Sl. No.	Name and designation of Government servant	Amount sanctioned	Date and place of payment	Amount actually paid by way of credit sale
(1)	(2)	(3)	(4)	(5)
		Rs.		Rs.

 Details of Recoveries

Number of instalment and amount of each instalment for recovery	By adjustment	In cash	Balance	Remarks
(6)	(7)	(8)	(9)	(10)
Rs.	Rs.	Rs.	Rs.	

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T.N.F.C. FORM 34

[See Article 210-A (2)]

BOND I

KNOW ALL MEN BY THESE PRESENTS THAT WE
 an Association registered under the Societies
 Registration Act, 1860 (21 of 1860) and having its
 office in the State of

 (hereinafter called the obligors) and (i)

 son of
 resident of
 (ii)
 son of
 resident of
 (hereinafter called sureties) are held and firmly
 bound to the Governor of Tamil Nadu (hereinafter
 called the Government) in the sum of
 Rs. (rupees
 only) well and truly to be
 paid to the Government on demand and without demur
 for which payment we bind ourselves and our
 successors and assigns by these presents.

SIGNED this
 day of in the year one
 thousand nine hundred and

WHEREAS ON THE OBLIGORS' request the Government
 has as per Government's Order No.
 hereinafter referred to as the "Order of sanction"
 which forms an integral part of these presents
 and a copy whereof is annexed hereto agreed to
 make in favour of the obligors for the purpose
 of a grant of Rs.
 (rupees
 only) out of
 which Rs. has already been received by the
 obligors on condition of the obligors executing a

FORMS

T.N.F.C. Form 34-cont.

bond in the terms and manner contained hereinafter and which the obligors have agreed to do;

NOW the condition of the above written obligation is such that if the obligators duly fulfil and comply with all the conditions mentioned in the order of grant the above written bond or obligation shall be void and of no effect. But otherwise it shall remain in full force, effect and virtue.

AND THESE PRESENTS ALSO WITNESS AS UNDER, the liability of the sureties hereunder shall not be impaired or discharged by reason of time being granted by any or forbearance, act for omission of the Government whether with or without knowledge or consent of the sureties in respect of or in relation to the obligation or conditions to be performed or discharged by the obligors or by any other matter or think whatsoever which under the law relating to sureties shall, but for the provision have the effect of so releasing the sureties from such liability. Nor shall it be necessary for the Government to sue the obligor before suing the sureties or either of them for amount due hereunder.

ANNEXURE

(Copy of the Government Order)

In witness whereof these presents have been executed on behalf of the obligor in pursuance of the resolution dated passed by the Governing body of the obligor and by sureties the day herein of above written and by Thiru acting for and on behalf of and by the order and direction of the Governor of Tamil Nadu on the date appearing below:-

FORMS

T.N.F.C. Form 34-cont.

For and on behalf of (name of obligor association)

(Signed)

1. Witness

2. Witness

(Signed)

(Surety)

(Signed)

(Surety)

For and on behalf of the Governor of Tamil Nadu.

1. Witness

(Signed)

2. Witness

Designation

(Dated)

T.N.F.C. FORM 35

[See Article 210-A (2)]

BOND - II

KNOW ALL MEN BY THESE PRESENTS THAT WE
 names the
 Society/Association registered under the Societies
 Registration Act, 1860 (21 of 1860) and having its
 office in the State of
 (hereinafter called the obligors) are held and
 firmly bound to the Governor of Tamil Nadu
 (hereinafter) called the Government in the sum of
 Rs. (Rupees
 only) well and truly to be paid to the Government

FORMS

T.N.F.C. Form 35-cont.

on demand and without a demur for which payment we bind ourselves and our successors and assigns by these presents.

SIGNED this day of in the year one thousand nine hundred and

WHEREAS on the obligors request, the Government have as per G.O. Ms. No..... dated the (hereinafter referred to as the order of sanction) which forms an integral part of these presents and a copy whereof is annexed hereto agreed to make in favour of the obligors for the purpose of a grant of Rs..... (Rupees only) out of which (Rupees only) have already been received by the obligors (the receipt whereof the obligors do hereby admit and acknowledge) on condition of the obligors executing bond in the terms and manner contained hereinafter which the obligors have agreed to do.

NOW the condition of the above written obligation is such that if the obligors duly fulfil and comply with all the conditions mentioned in the order of sanction, then the above written bond or obligation shall be void and of no effect, but otherwise it shall remain in full force, effect and virtue.

ANNEXURE

(Copy of the Government Order)

It witness whereof these presents have been executed on behalf of the obligor in pursuance of the resolution, dated

FORMS

T.N.F.C. Form 35-cont.

passed by the Governing Body of the obligor and by Thiru acting for and on behalf of and by the order and direction of the Governor of Tamil Nadu on the date appearing below:-

For and on behalf of (name of the obligor Association)

1. Witness

2. Witness

(Signed)

Accepted for and on behalf of the Governor of Tamil Nadu.

1. Witness

2. Witness

(Signed)

(Designation)

Date

T.N.F.C. FORM 36

{See Article 210-A (2)}

(Assets acquired wholly or substantially out of Government Grants)

REGISTER MAINTAINED BY GRANTEE INSTITUTIONS

BLOCK ACCOUNT MAINTAINED BY SANCTIONING AUTHORITIES

FORMS

T.N.F.C. Form 36-cont.

Name of the Sanctioning Authority

Sl. No.	Name of grantee Institution	No. and date of sanction	Amount of the sanctioned grant	Brief purpose of the grant	Whether any condition regarding the right of ownership of the property or other assets required out of the grant was incorporated in the grant-in-aid sanction
(1)	(2)	(3)	Rs. (4)	(5)	(6)

Particulars of assets actually created or acquired	Value of assets as on	Purpose for which utilised at present	Encumbered or not	Reasons, if encumbered
(7)	(8)	(9)	(10)	(11)

Detail of property assets encumbered	Disposed of or not	Reasons and authority, if any for disposal	Details of property assets disposed of	Amount realised on disposal	Remarks
(12)	(13)	(14)	(15)	(16)	(17)

T.N.F.C. FORM 37

[See paragraph 5 under Article 210-A]

1. Serial No
2. Number and date of sanction order
3. Purpose of grant
4. Conditions, if any, attached to the grant
5. Amount sanctioned
6. Date of receipt of the bill from the grantee and its amount
7. Whether the conditions attached to the grant have been accepted by the grantee without reservation.
8. Dated initials of the sanctioning/counter-signing authority.
9. Date by which statement of accounts, etc., required to be furnished by the grantee.
10. Date by which utilisation certificate is required to be furnished to the Accountant-General.
11. Date by which statement of accounts are actually received (reason for the delay, if any, should be clearly indicated)
12. Actual date of submission of utilisation certificate to the Accountant-General (reason for the delay, if any, should be clearly indicated)
13. Unspent balance, if any.
14. Remarks.

FORMS

T.N.F.C. FORM 38

[See Article 230 (b) and 231]

FORM OF SANCTION ORDER.

FORM OF ADVANCE FOR THE PURCHASE OF MOTOR
CAR/MOTOR CYCLE/SCOOTER

Under Article 230/231 of the Tamil Nadu Financial Code, Volume I an advance of Rs..... (Rupees..... only) is sanctioned to Thiru/Thirumathi/Selvi..... for the purchase of a new/second hand Motor Car/Motor Cycle/Scooter subject to the following conditions:-

(i) That he/she draws the advance on or before..... If the advance is not drawn before this date, the sanction will lapse;

(ii) that he/she purchases the Motor Car/Motor Cycle/Scooter finally pays for it within one month or such extension of time not exceeding one month as may be granted, from the date of which the advance is drawn, failing which the full amount of the advance drawn with interest therein should be refunded to the Government;

(iii) that if the actual price paid for the Motor Car/Motor Cycle/Scooter is less than the advance taken and the sale proceeds of the old Car/Motor Cycle/Scooter, if any, the balance should be refunded to the Government forthwith and that the cash receipt and the bill for the purchase of the conveyance should be sent to the Accountant-General for scrutiny;

(iv) that he/she executes a mortgage bond in Form 14 of the Tamil Nadu Financial Code, Volume-I; the mortgage bond should be sent promptly to the Director of Treasuries and Accounts, Madras, as soon as the car is purchased together with a report

T.N.F. Form 38-cont.

regarding the date of (1) drawal of the advance, (2) purchase of the Motor Car/Motor Cycle/Scooter and (3) its insurance;

(v) that the Motor Car/Motor Cycle/Scooter is insured against loss or damage by fire accident or that within one month from the date of purchase of the vehicle, failing which the full amount of the advance drawn with interest accrued must be refunded to the Government;

(vi) that the insurance should be effected with the Life Insurance Corporation of India or any other Insurance Company, which is prepared to insert in the Insurance Policy a clause indicated in Form 15, Tamil Nadu Financial Code, Volume-I;

(vii) that the Motor Car/Motor Cycle/Scooter should be insured for an amount not less than the outstanding balance of the advance with the interest that has accrued at the beginning of that period and that the insurance should be renewed every year until the advance together with the interest thereon is completely repaid and the renewed policy forwarded to the Director of Treasuries and Accounts every year within 15 days of expiry for verification and return;

(viii) that the insurance should be comprehensive;

(ix) that he/she should not purchase such a Motor Car/Motor Cycle/Scooter as would not be accepted by the insurance company for comprehensive insurance;

(x) that the Motor Car/Motor Cycle/Scooter should not be sold or otherwise disposed of without the permission of the sanctioning authority;

FORMS

T.N.F.C. Form 38-cont.

(xi) that if the Motor Car/Motor Cycle/Scooter is sold for any reason whatsoever, the sale proceeds should be credited to the Government upto the limit of the loan outstanding together with interest thereon;

(xii) that he/she furnishes a certificate in the bill claiming the advance to the effect that written assurance has been received by him/her from the dealer that the Motor Car/Motor Cycle/Scooter is likely to be made available to him within a month from the date of drawal of the advance.

(2) The Insurance Policy should be forwarded to the Director of Treasuries and Accounts, Madras for perusal together with a letter in Form 15 of the Tamil Nadu Financial Code, Volume-I, addressed to the Life Insurance Corporation of India or any other Insurance Company which is prepared to insert in the insurance policy, a clause indicated in Form 15 of Tamil Nadu Financial Code, Volume-I, with whom the Motor Car/Motor Cycle/Scooter is insured notifying the company of the fact that the Governor is interested in the Policy secured.

(3) The advance will be recovered in monthly instalments of Rs.....(Rupees... .. only) each exclusive of interest. Interest at the rate of..... per cent per annum will be charged on the advance taken.

(4) An agreement in Form 13 of the Tamil Nadu Financial Code Volume-I has been executed by Thiru/Thirumathi/Selvi and it has been examined and found to be in order.

(5) The advance should not be drawn before it is actually required for the purchase of the Motor Car/Motor Cycle/Secooter.

FORMS

T.N.F.C.FORM 39

(See Article 210-C)

UTILISATION CERTIFICATE

Certified that out of Rs.....(Rupees..... only) of Grants-in-aid sanctioned during the year in favour of (*) under (a) and Rs. on account of unspent balance of the previous year, a sum of Rs.has been utilised for the purpose offor which it was sanctioned and that the balance of Rs..... remaining unutilised at the end of the year has been surrendered to Government (Vide Challan No..... dated..... of..... Sub-Treasury/Reserve Bank of India) will be adjusted towards the grants-in-aid payable during the next year

(*) Here enter the name of the recipient of the grants-in-aid.

(@) Here enter the No. and date of the Government Order or Proceedings in which the grants-in-aid was sanctioned.

(2) Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to ensure that the money was actually utilised for the purpose for which it was sanctioned.

Kinds of check exercised.

- 1.
- 2.
- 3.
- 4.
- 5.

Signature:

Designation:

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N.P.-This index deals only with the rules in the several chapters of this volume and does not cover the appendices or the forms. It has been compiled solely for the purpose of assisting references and no expression in it should be considered as in any way interpreting the rules.

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**LIST OF AMENDMENTS ISSUED AND EMBODIED IN THE
EIGHTH EDITION**

Sl. No.	Article	Government Orders/Letters in which the amendment has been issued
(1)	(2)	(3)
1.	6	Government Letter No.161871/Sal.II/81-2, dated 9th February 1982
2.	35 Note(6)	Government Letter No.90145/Sal.II/80-2, dated 24th January 1981
3.	38	Government Letter No.126846-A/Sal.II/84-14, dated 7th October 1987
4.	51	Government Letter No.97696/Sal.II/84-12, dated 18th February 1986
5.	52 to 55	Government Letter No.135789/Sal.II/87-12, dated 18th February 1991
6.	54(3)	Government Letter No.151837/Sal.II/82-5, dated 19th August 1983
7.	58-A	Government Letter No.26132/Sal.II/89-2, dated 29th May 1989
8.	72(a)	Government Letter No.69909/Sal.II/79-4, dated 31st March 1980
9.	72(c) Note (2)	Government Letter No.72694/Sal.II/82-4, dated 19th August 1983
10.	80(b) (1)	Government Letter No.78700/Sal.II/83-2, dated 6th October 1983
		Government Letter No.89180/Sal.II/90-7, dated 17th June 1991

LIST OF AMENDMENTS-cont.

11. 84-A G.O.Ms.No.798, Salaries, dated 22nd December 1982 read with Lr.No.27391/Sal.II/ 83-2, dated 25th June 1983
12. 87(a) Government Letter No.20446/Sal.II/ 79-6, dated 26th September 1980
- 87(a) Government Letter No.126510/Sal.II/ 83-4, dated 19th August 1985
13. 87(a) Government Letter No.20446/Sal.II/ 79-6, dated 26th September 1980
Explanation 4
14. 87(c) Government Letter No.20446/Sal.II/ 79-6, dated 26th September 1980
15. 96 Government Letter No.99506/Sal.II/ 82-6, dated 19th April 1983
- 96 Government Letter No.127913/Sal.II/ 84-6, dated 9th April 1985
- 96 Government Letter No.58243/Sal.II/ 85-3, dated 11th September 1985
16. 99 Government Letter No.133845/Sal.II/ 86-4, dated 4th November 1981
- 99 Government Letter No.20884/Sal.II/ 81-4, dated 16th February 1982
- 99 Government Letter No.147151/Sal.II/ 81-4, dated 31st March 1982
- 99 Government Letter No.55381/Sal.II/ 82, dated 13th May 1982
- 99 Government Letter No.75051/Sal.II/ 83-8, dated 19th August 1983

LIST OF AMENDMENTS-cont.

- 99 Government Letter No.65324/Sal.II/
82-15, dated 1st October 1983
- 99 Government Letter No.158027/Sal.II/
86-10, dated 28th June 1988
17. 114(a) Government Letter No.28530/Sal.II/
83-4, dated 13th September 1983
- 114(a) Government Letter No.95890/Sal.II/
87-3, dated 19th August 1988
18. 121(a) Government Letter No.78015/Sal.II/
82-4, dated 11th October 1982
19. 125 Government Letter No.30668/Sal.II/
85-10, dated 14th November 1986
20. 125 Government Letter No.125099/Sal.II/
Rule III 79-7, dated 24th July 1980
- 125 Government Letter No.18829/Sal.II/
Rule III 80-4, dated 26th September 1980
- 125 Government Letter No.157581/Sal.II/
Rule III 81-11, dated 28th February 1982
- 125 Government Letter No.126383/Sal.II/
Rule III 82-5, dated 2nd April 1983
- 125 Government Letter No.92933/Sal.II/
Rule III 82-11, dated 8th July 1983
- 125 G.O.Ms.No.1094, Finance(Salaries II)
Rule III dated 31st December 1984
21. 125 Government Letter No.61007/Sal.II/
Rule VIII 81-6, dated 26th July 1982
(c)
22. 130 Government Letter No.9628/Sal.II/
87-5, dated 30th March 1988

LIST OF AMENDMENTS-cont.

23. 192 Government Letter No.134496/Sal.II/
83-5, dated 17th May 1984
24. 201(b) Government Letter No.152652/Sal.II/
88-2, dated 31st May 1989
25. 210-A Government Letter No.61200/Sal.II/
(2) 85-13, dated 17th February 1988
26. 210-A Government Letter No.143591/Sal.II/
(4) 82-16, dated 18th April 1984
27. 210-B Government Letter No.143591/Sal.II/
82-16, dated 18th April 1984
28. 210-E Government Letter No.12115/Sal.II/
81-7, dated 17th April 1982
29. 213 Government Letter No.69889/Sal.II/
85-16, dated 4th January 1989
30. 213-A Government Letter No.52265/Sal.II/
82-4, dated 16th August 1982
31. 220 Government Letter No.143591/Sal.II/
82-16, dated 18th April 1984
32. 227(4) Government Letter No.134155/Sal.II/
(a) 80-4, dated 29th June 1981
- 227(4) Government Letter No.136313/Sal.II/
(a) 86-9, dated 8th July 1988
33. 227(4) Government Letter No.132721/Sal.II/
(d) 83-4, dated 23rd September 1983
34. 229 Government Letter No.95170/Sal.II/
83-4, dated 10th January 1984
35. 230(a) Government Letter No.136313/Sal.II/
86-9, dated 8th July 1988

LIST OF AMENDMENTS-cont.

- 230(a) Government Letter No.108846/Sal.II/
88-6, dated 18th September 1989
36. 230(b) Government Letter No.8127/Sal.II/
(1) (a) 87-4, dated 17th February 1988
37. 230(b) Government Letter No.136313/Sal.II/
(2) clause (i) 86-9, dated 8th July 1988
38. 230(b) Government Letter No.136313/Sal.II/
(2) clause (ii) 86-9, dated 8th July 1988
39. 230(b) Government Letter No.61346/Sal.II/
(6) 86-4, dated 17th February 1988
40. 230(c) Government Letter No.91898/Sal.II/
(3 and 4) 83-11, dated 13th October 1984
41. 231(a) Government Letter No.4684/Sal.II/
80-4, dated 26th July 1980
- 231(a) Government Letter No.98101/Sal.II/
82-8, dated 20th May 1983
- 231(a) Government Letter No.58993/Sal.II/
83-3, dated 20th August 1983
- 231(a) Government Letter No.56179/Sal.II/
84-5, dated 5th October 1984
- 231(a) Government Letter No.136313/Sal.II/
86-9, dated 8th July 1988
- 231(a) Government Letter No.136312/Sal.II/
86-12, dated 29th November 1988
42. 231(b) Government Letter No.56179/Sal.II/
(v) 84-5, dated 5th October 1984
43. 232(a) Government Letter No.55525/Sal.II/
79-5, dated 14th January 1980

LIST OF AMENDMENTS-cont.

44. 232(b) Government Letter No.141709/Sal.II/
(i and ii) 80-6, dated 9th December 1981
- 232(b) Government Letter No.41684/Sal.II/
(i and ii) 83-4, dated 19th August 1983
- 232(b) Government Letter No.136314/Sal.II/
(i and ii) 86-4, dated 17th February 1988
45. 235-A Government Letter No.36264/Sal.II/
80-1, dated 16th April 1980
- 235-A Government Letter No.87535/Sal.II/
80-1, dated 1st July 1981
- 235-A Government Letter No.128465/Sal.II/
80-5, dated 31st October 1981
46. 235-B Government Letter No.87535/Sal.II/
80-1, dated 1st July 1981
- 235-B Government Letter No.100800/Sal.II/
84-3, dated 28th December 1984
47. 238 G.O. Ms. No.798, Salaries, dated
22nd December 1982, read with Letter
No. 27391/Sal.II/83-2, dated
25th June 1983
48. 239 Government Letter No.149815/Sal.II/
(a) (1) 80-3, dated 27th June 1981
49. 244 Government Letter No.104083/Sal.II/
82-5, dated 28th January 1983
50. 244(A) Government Letter No.94727/Sal.II/
(2) (iv) 80-10, dated 3rd July 1981
51. 255-C Government Letter No.58396/Sal.II/
81-5, dated 1st April 1982

LIST OF AMENDMENTS-cont.

52. 271(i) Government Letter No.87530/Sal.II/
Exception(5) 83-3, dated 13th October 1983
53. 271(i) Government Letter No.37088/Sal.II/
Exception 11 79-12, dated 3rd December 1980
54. 271(i) Government Letter No.91615/Sal.II/
Exception 12 and 13 81-8, dated 31st May 1982
- 271(i) Government Letter No.94888/Sal.II/
Exception 12 and 13 82-3, dated 22nd October 1982
55. 271(iii) Government Letter No.91940/Sal.II/
Sub-clause(iv) 79-22, dated 13th April 1983
56. 272(a) Government Letter No.168981/Sal.II/
80-18, dated 13th September 1983
57. 279 Government Letter No.101926/Sal.II/
82-12, dated 20th December 1983
58. 285 Government Letter No.21590-/Sal.II/
83-5, dated 20th August 1983
59. 294 Government Letter No.21046/Sal.II/
83-4, dated 20th August 1983
60. 310(A) Government Letter No.152652/Sal.II/
88-2, dated 31st May 1989
61. 320(a) Government Letter No. 7716/Sal.II/
82-6, dated 13th December 1982
62. 320(h) Government Letter No.37083/Sal.II/
87-11, dated 9th September 1988
63. 320(a)(i) Government Letter No.156772/Sal.II/
79-3, dated 28th July 1982

LIST OF AMENDMENTS-cont.

64. 321(b) Government Letter No.7716/Sal.II/
82-6, dated 13th December 1982
65. 321(m) Government Letter No.37083/Sal.II/
87-11, dated 9th September 1988
66. 326(b) G.O. Ms. No.23, Finance(Salaries),
dated 11th January 1984
- 326(b) Government Letter No.66640/Sal.II/
84-8, dated 30th March 1985
67. T.N.F.C. Government Letter No.56682/Sal.II/
Form 12 87-13, dated 22nd June 1989
68. Note in Government Letter No.123181/Sal.II/
T.N.F.C. 83-4, dated 26th March 1984
Form 12
69. T.N.F.C. Government Letter No.65324/Sal.II/
Form 23-A 82-15, dated 1st October 1983

Permanent Advances : Art 984
 Temporary advances : Act 99

Single Fender : Art. 125.
 firm lot "end" : Act: 125'

Measurement Book : P : 174 - 175

Pay slip :

Pay slip: is an authorization issued by the Pay and Accounts officer or the Accounts in-charge as the case may be authorizing the self drawing officer to draw their pay and allowances.