

Frequently asked Questions (FAQ) under RTI Act, 2005

Question.1	Kindly furnish the views of the Commission in my case xxxxxxx
Answer	The views of the Commission shall be communicated to the Government. Two spare copies of letter containing the views of the Commission shall be sent to the Government for enclosing with the G.O. to be sent to the delinquent officer concerned. Hence, individual communication will not be entertained in this regard.
Question.2	Kindly supply legible attested true copy of the letter received from the xxxx that was addressed to the TNPSC to ascertain the view of the TNPSC, to impose the punishment of cut in pension.
Answer	The Petitioner should approach the Government to get the True copy of Government letter that was addressed to TNPSC.
Question.3	Kindly furnish the current No./File No./Reference No. or any other No. assigned by the TNPSC to the Review Petition dated xxxxx with date.
Answer	The views of the Commission shall be communicated to the Government. Two spare copies of letter containing the views of the Commission shall be sent to the Government for enclosing with the G.O. to be sent to the delinquent officer concerned. Hence, individual communication regarding the File No. etc. will not be furnished in this regard.
Question.4	Kindly inform how many members of the TNPSC should collectively endorse the views in a disciplinary proceedings matter in xxxx case.
Answer	If the views are agreed to by all the Hon'ble Members the unanimous views shall be communicated to the Government. If one member gives, dissenting views the Hon'ble Chairman decides whether the majority views to be communicated to Government or to be decided in Full Commission.

Question.5	Kindly furnish the relevant materials and records placed before the TNPSC by the HOD, xxx Dept., to obtain the view of the TNPSC to impose the punishment of cut in pension.
Answer	3 Check lists (Enclosed)
Question.6	Kindly furnish whether views of TNPSC should be obtained if an Officer who have awarded Compulsory Retirement.
Answer	The views of the TNPSC is obtained under regulation 18(1)(b)(iii) of the Tamil Nadu Public Service Commission regulation 1954 for the Members of the State service who have been appointed by the Government.

Check list-2

17(b) format

Thiru. Tmt.

CONTENTS	DATE	REF.IN.FILE
Charge Memorandum		
Explanation		
Filled in questionnaire form		
Appointment of inquiry officer		
Inquiry depositions		
Inquiry report		
Communication of inquiry report		
Further representation on the inquiry report		
Final orders		
Appeal		
Show cause notice under TNPR		
Reply		
Service particulars		
Eligible Pension & DCRG Particulars(for action under TNPR)		
Suspension order		
Not permitted to retire		
Permitted to retire		
Revocation of suspension		
Particular regarding Co- delinquents		

Check list-3

Check list for TDP cases

Thiru.Tmt.

CONTENTS	DATE	REF.IN.FILE
Part-'B' Report/ Preliminary Inquiry Report (if any)		
U.O.Note(if any)		
Order to place before TDP		
Charge Memorandum under TDP		
Depositions Prosecution witness Defence witness		
Written argument submitted by the Accused Officers Prosecution Side		
Prosecution Exhibits and Defence Exhibits		
TDP Report		
Communication TDP report		
Further representation		
Final orders		
Appeal		
Service particulars		
Suspension order		
Not permitted to retire		
Revocation of suspension		
Permitted to retire		
Particular regarding Co- delinquents		

Check list-1

17(a) format

Thiru. Tmt.

CONTENTS	DATE	REF.IN.FILE
Charge Memo		
Defence statement		
Final orders		
Appeal		
Service particulars		