

**List of records to to be submitted along with the proposals for getting
Commission's concurrence in connection with the regularising of services of those
appointed on compassionate grounds**

- 1 (a) Application for appointment from the spouse of the deceased government servant
- 1 (b) Application for appointment from the applicant
- 2 Attested copy of the appointment order of the applicant
- 3 Details required in the 18 Col. Format prescribed in Government Letter No. 31 Labour and Employment department dated 25.02.1994
- 4 The undertaking as stipulated in GO Ms No. 29 Labour and Employment Department dated 07.03.1988 along with the prescribed format
- 5 Death Certificate of the deceased Government Servant
- 6 Legal Heirship Certificate of the deceased Government Servant
- 7 NOC(s) from other legal heir(s)
- 8 Certificate to the effect that none of the family members of the deceased are employment in Government / Private Departments
- 9 Certificate to the effect that the family of the deceased Government Servant is in indigent circumstances
- 10 Income Certificate of the family of the deceased Government Servant
- 11 Certificate regarding the Movable / Immovable assets of the family of the deceased Government Servant
- 12 Certificate of non-remarriage on the date of appointment
- 13 Certificate regarding Educational Qualification(s)
- 14 Letter from the education department regarding the genuineness of the certificates regarding educational qualification(s).
- 15 Certificate(s) regarding technical qualification (if any)
- 16 Letter from the Technical education department regarding the genuineness of the certificates regarding technical qualification(s).
- 17 Whether the application was made within 3 years from the date of death of the deceased government servant?
- 18 Letter of willingness to work as JA / Typist
- 19 Attested copy of the service register of the applicant
- 20 Attested copy of the service register of the deceased government servant