

**MINUTES OF THE PRE-BID MEETING HELD ON 18.12.2019 at 3.00 PM in  
the Office of the TNPSC in connection with the Tender for  
Transportation of documents of Tamil Nadu Public Service Commission  
through chartered vehicles (Lorries with container carriage)**

**Tender No. 565/2019.**

**Present:**

1. Thiru R. Sivasubramanian, Joint Secretary, TNPSC
  2. Thiru R. Balaji, Under Secretary (MCD), TNPSC
  3. Thiru.S. Ramamoorthy, Under Secretary (APD-tech), TNPSC
  4. Tmt. B. Mangalam, Accounts Officer, TNPSC  
and Representatives of the following Company
1. M/s. ABT Parcel Service Limited

In the Pre bid Meeting, the queries raised by the company representative and decision taken are as follows:

Sl.No.	Query	Decision
1.	Will there be any provision for accommodating proportionate escalation / decrease in price in accordance with the rates of the fuel (ie., Diesel) ?	No, Floating will cause confusion in calculating the rates and will end up in audit objections. Hence, a fixed price on per kilometre basis as stated in the Tender document to be quoted in the Commercial Bid to avoid uncertainty.
2.	As per 1.2. <b>General Terms and conditions:</b> of tender document,  1.2.1. <b>CONTRACT PERIOD:</b> The tenure of the contract is Three (3) years from the date of signing the contract and the same can be extended by two (2) more years by mutual Consent. Within the 3 years period, the contract for the further period will be renewed	The contract period will be for 2 years and the same can be extended for one more year by mutual consent.

	<p>based on the satisfactory performance of the first three years respectively.</p> <p>Whether the contract period can be reduced to 1 year and can be renewed on yearly basis in order to meet out the fluctuating fuel price.</p>	
3.	<p>As per para 1.3. Eligibility criteria, The bidder should have minimum of 32 (6 to 10 tonnes) Lorries with closed container carrier (leak proof) at back for transporting important documents under sealed condition.</p> <p>Whether rates to be quoted for 6 and 10 tonnes separately.</p>	<p>As per the present scenario, 6 tonne capacity lorries with closed container carrier (leak proof) at back for transporting important documents under sealed condition is enough.</p> <p>Hence, rates may be quoted only for the 6 tonne lorries.</p>

Sd. / 21.12.2019  
SECRETARY.