

Copy of:

GOVERNMENT OF TAMIL NADU

Letter No.4992/S/2000-10  
Personnel and Administrative  
Reforms (S) Department,  
Secretariat, Chennai 600 009.

Dated:19.10.2001.

From  
Thiru S. Meikandadevan, I.A.S.,  
Secretary to Government.

To  
All Secretaries to Government,  
All Departments of Secretariat,  
All Heads of Department,  
The Secretary,  
Tamil Nadu Public Service Commission,  
Chennai 2.  
The Senior Standing Counsel,  
Tamil Nadu Administrative Tribunal , Chennai - 6.

Sir/Madam,

Sub: Public Services - Preparation of panel for appointment by promotion /  
Recruitment by transfer - Further guidelines - Issued.

- Ref: 1. G.O. Ms.No. 368, Personnel and Administrative Reforms (S)  
Department dated 18.10.1993.
2. Letter Ms.No.248, Personnel and Administration Reforms (S)  
Department dated 20.10.1997
3. Letter No.52511/S/99-1, Personnel and Administrative Reforms (S)  
Department, dated 1.10.1999.
4. Letter No.52716/S/99-1, Personnel and Administrative Reforms (S)  
Department, dated 1.10.1999.

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I am directed to invite your attention to the references cited. In the reference first cited, detailed guidelines for preparation of panel were issued. Subsequently, in the reference second cited, specific guidelines were issued with regard to the pendency of Vigilance Enquiry / Charges, effect of adverse remarks in Personal file / Confidential Report and specific punishments for adoption while preparing panels. In the letters third and fourth cited, further guidelines were issued to the instructions issued in paragraph 4 II(2) and paragraph 4 II(3) of the letter second cited.

2. The instructions issued in the letters third and fourth cited are inter-related to each other. As they are read separately, it has been decided to issue clear guidelines in this regard. Hence the following Amendment is issued to Letter Ms.No.248, Personnel and Administrative Reforms (S) Department dated 20.10.97 read with Letter No.52511/S/99-1, Personnel and Administrative Reforms (S) Department, dated 1.10.99.

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AMENDMENT

The existing proviso 1 to para 4 II (2) shall be substituted as follows:-

"Provided that if the officer was imposed with any of the punishments within the check period as mentioned above for irregularities / delinquencies which occurred five years prior to the crucial date, such punishment need not be held against him, if such penalty is not in currency on the crucial date and also on the date of consideration of the panel".

Yours faithfully,

(Sd)xxxx

for SECRETARY TO GOVERNMENT Copy to:

All Sections in Personnel and Administrative  
Reforms Department, Chennai - 9.