



Advertisement No: 123

TAMIL NADU PUBLIC SERVICE COMMISSION
NOTIFICATION / ADVERTISEMENT

Applications are invited upto 5.45 p.m on 26-09-2007 from **candidates professing Hindu Religion only** for direct recruitment to the vacancies for the year 2001 – 2006 in the following post included in **Group-VII-A** Service :-

Sl. No.	Name of the Post	Service	Post Code	No. of vacancies
1.	<u>EXECUTIVE OFFICER, GRADE-I</u> in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department	Tamil Nadu Hindu Religious and Charitable Endowments Subordinate Service. (Code No. 009)	1653	14

2. IMPORTANT DATES:-

		Date	Time
A	Date of Notification	21-08-2007	-
B	Last date for receipt of applications	26-09-2007	5.45.P.M.
C	Date of Written Examination Paper - I Paper -II	05-01-2008	10:00 A.M. to 1:00 P.M.
		05-01-2008	2:00 P.M. to 5:00 P.M.

3. SCALE OF PAY: Rs. 6,500 – 200 – 10,500/-per mensem.

4. DISTRIBUTION OF VACANCIES: -

The vacancies will be filled in as follows according to Rule of Reservation of appointments:-

Category	General Turn	BCs	MBCs/DCs	SCs	STs	Total
No. of Vacancies	4 including 1 vacancy reserved for Women	4 including 1 vacancy reserved for Women	3 including 1 vacancy reserved for Women	3 including 1 vacancy reserved for Women	-	14 including 4 vacancies reserved for women

5. **GENERAL INFORMATION :-**

- A. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time before finalisation of selection for Oral Test or selection for appointment, as the case may be.
- B. Only persons Professing the Hindu Religion as required by Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act- 1959 (Tamil Nadu Act 22 of 1959) are eligible to apply.
- C. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.

D. **CERTIFICATE OF PHYSICAL FITNESS:-**

Candidate selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed for "Executive Posts". The Standard of vision prescribed for the post is '**Standard- III**' which is as follows:

	Better eye.		Worse eye.
Distant Vision without glasses	6/9		6/9
Distant Vision with glasses	6/6	OR	6/12

- E. All the three categories of Physically Handicapped persons are eligible for the 3% reservation of vacancies intended for Physically Handicapped persons. However, no reserved turn for Physically Handicapped candidates arises for this recruitment.
- F. The Physically Handicapped persons should produce a certificate of physical fitness from the Medical Board before appointment to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected.
- G. Reservation of appointment for "Destitute Widows" will not apply for this recruitment.

Explanation:

"Destitute Widow" means a widow whose total monthly income from all sources shall not be more than Rs. 4000/- (Rupees four thousand only) including any family pension or other receipts including income from private practice in the case of professionals. Such candidates should produce a certificate from the R.D.O. or the Assistant Collector or the Sub-Collector concerned in the format prescribed. Destitute Widow shall not include a divorcee.

"Destitute Widow" shall include a candidate born outside the State of Tamil Nadu and became a widow after her marriage to a person belonging to the State of Tamil Nadu and residing permanently in the State of Tamil Nadu and shall also include a candidate born in the State of Tamil Nadu and became a widow after her marriage to a person belonging to other State and settled permanently in the State of Tamil Nadu, but shall not include a candidate belonging to other State not covered under the above said categories.

- H. A member of the Adi-Dravidar Castes on conversion to Sikhism or Buddhism will be entitled to the concessions admissible to Adi-Dravidar Castes (Hindus).
- I. Any claim relating to the selection should be received within 90 days from the date of announcement of results and any claim received thereafter will receive no attention.

6. **QUALIFICATIONS:** -

(A) **AGE** (as on 01.07.2007):

- (i) **MINIMUM AGE LIMIT – Should have completed 30 years (for all candidates) (i.e. should have been born on or before 01.07. 77)**
- (ii) **MAXIMUM AGE LIMIT – Should not have completed 35 years**

No maximum age limit for SCs, STs, MBCs/DCs, BCs and Destitute Widows of all castes.

Note:

- (1) Age relaxation of 5 years in the maximum age limit will be applicable to persons (viz., unemployed youth and those who are in Government Service) affected by the ban orders as per the orders issued in G.O.Ms.No.98, P&AR(S) Department dated 17.07.06 and G.O.Ms.No.152, P&AR(S) Department dated 18.09.06 respectively.
- (2) Candidates not belonging to SCs, STs, MBC/DCs and BCs (i.e. others) who have put in five years of service in the State/Central Government are not eligible to apply even though they are within the age limit.
- (3) The Technical and Non-technical staff of TANSI who are facing retrenchment and have not been absorbed in the Government Corporations/Undertakings may also apply (evidence to be produced), if they satisfy all the prescribed qualifications except age. The relevant age rule will be relaxed by the Government in their favour if they come up for selection.

[Paragraph 4 of the 'Instructions, etc. to candidates' will not apply to this recruitment.]

(B) **EDUCATIONAL QUALIFICATION:**

Candidates should possess the following or its equivalent qualification on the date of this Notification, viz. 21-08-2007:

- (i) Must possess a degree in Arts, Science or Commerce of any University recognized by the University Grants Commission for the purpose of its grant or B.O.L. of Annamalai University, B.B.A of Madurai Kamaraj University, B. Litt of Madras University, B.B.M. or B. Litt of Bharathiar University.

AND

- (ii) A degree in Law of a University recognized by the University Grants Commission for the purpose of its grant.

Provided, that other things being equal, preference will be given to the employees of Religious Institutions (other than Government Servants) who have put in not less than 5 years of Service.

Provided, that other things being equal, preference shall be given to persons who hold a Diploma in Epigraphy and Archaeology awarded by the Institute of Epigraphy in Tamil Nadu.

7. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection
Paper – I General Knowledge (100 items) (Degree Std.) + General Tamil / General English (100 items) (SSLC Std.)	3 Hours	150 + 150 } 300	204
Paper – II Hindu Religion (100 items) (Degree Std.) + Law (100 items) (Degree Std.) (Subject Code. 145)	3 Hours	300	
Interview and Records	--	80	
TOTAL		680	

Note:

(i) In respect of Paper-I (i.e. General Knowledge + General Tamil/General English)

Two Types of question papers will be set. One type of question paper will contain questions on General Knowledge (100 items) and General English (100 items). The other will contain questions on General Knowledge (100 items) and General Tamil (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first 100 items on General Knowledge. Candidates should mention in column 22 of the OMR application form under the heading compulsory subject, the subject i.e. General Tamil or General English chosen by them, failing which they will be penalised.

(ii) The questions on General Knowledge, Hindu Religion and Law will be set both in English and in Tamil and the questions on General Tamil/General English will be set in the respective languages.

(iii) The Syllabi for the said subjects have been published in the Tamil Nadu Public Service Commission Bulletin as follows:

SI.No.	Subject	Page No.	Tamil Nadu Public Service Commission Bulletin No. & Date
1.	General Knowledge	490	No.16, dated 01.08.2004
2.	General Tamil	721	No.11, dated 16.05.2001.
3.	General English	722	No.11, dated 16.05.2001
4.	Hindu Religion	14	No.2, dated 16.01.2006
5.	Law	500 and 501	No.11, dated 16.05.2006

The Syllabi have also been made available in the Commission's Website at www.tnpsc.gov.in

8. **CENTRES FOR EXAMINATION:**

Examination will be held at the following centres:

SI.No.	Name of the Centre	Centre Code
1.	Chennai	001
2.	Coimbatore	002
3.	Madurai	010
4.	Salem	017
5.	Thanjavur	019
6.	Tiruchirapalli	025
7.	Tirunelveli	026
8.	Vellore	027
9.	Villupuram	028

Note:

- Candidates should choose any one of the above centres and appear for the examination at their own expenses.
- Request for change of centre will not be complied with.
- The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the candidates.

9. **PROCEDURE OF SELECTION:-**

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. Final selection will be made on the basis of the total marks obtained by the candidates at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Candidate's appearance in each subject of the Written Examination and Oral Test is compulsory. A candidate who has not appeared in any of the subjects or the Oral Test will not be considered for selection, even if he/she secures qualifying marks for selection (For further details please refer paragraph 22(b) of the 'Instructions, etc. to candidates').

10. **SECURITY:-**

In regard to the security to be furnished by the Executive Officer, Grade –I the rules framed under Section 116(2) (xvi) of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) shall apply.

11. EXAMINATION FEE: Rs.100/- (Rupees One hundred only)

Examination fee should be paid only through any one of the Post offices listed in Annexure – III to the Brochure and the Postal receipt obtained for the payment of fee should be pasted in the space provided in the application. (For further details refer para 2 under part –III of Information Brochure and for Examination fee concessions, refer para 12 of the 'Instructions, etc. to candidates').

Note:

All candidates should pay Rs. 5/- (Rupees five only) as service charge to the Post Office, while obtaining the postal receipt. Candidates (other than those who apply Online) should inform the OMR application Number to the Counter Clerk of the Post Office for obtaining the Postal Receipt.

12. ENCLOSURES TO BE SENT ALONG WITH APPLICATION:-

Candidates should enclose copies of all certificates (including evidence for Educational Qualification possessed by them) as mentioned in para 15 of the Commission's 'Instructions, etc. to candidates' and item 25 under part –II of Information Brochure along with a Postal Receipt to the value of Rs.100/- (Rupees One hundred only) pasted in the column provided in the application, unless exemption of fee is claimed. **Original Certificates should not be sent.** Those applying Online please refer sub para D of para 15 of this Notification/Advertisement.

Applications received without the attested copies of the certificates as specified above will be rejected.

13. NO OBJECTION CERTIFICATE :

Candidates who are already in service (whether regular Service or in temporary service) of the Indian Union or of a State in India or in the employment of Local Bodies or Universities or Quasi-Government Organisations or Government owned undertakings and similar Organisations, need not send their applications through the Head of the Department or employer. Instead they may directly apply to the Commission duly informing their Employer in writing. However, they should produce a "No Objection Certificate" from the employer, at the time of Oral Test. In case, any criminal /disciplinary action is taken or if any punishment is imposed against such persons after the production of "No Objection Certificate" and before actual appointment, such candidates should report this fact forthwith to the Commission indicating their Register Number pertaining to this recruitment.

14. CONCESSIONS:-

Concessions in the matter of age and/or fees allowed to SCs., STs., MBCs/DCs., BCs., Destitute Widows, Ex-Servicemen, Physically Handicapped persons, discharged and serving temporary State Government employees below 40 years of age, etc. are given in the Commission's 'Instructions, etc. to candidates'.

15. ISSUE OF APPLICATION FORMS: -

A. OMR application form along with an INFORMATION BROCHURE containing General Instructions for filling up the application form, Commission's 'Instructions, etc. to candidates' and an envelope for sending application can be obtained from any one of the HEAD POST OFFICES in Tamil Nadu or from the Head Post Office, Puduchery or from the Post Office of Lalgudi, Virudhachalam or Perambalur on payment of Rs.30/- (Rupees Thirty only). (The list showing the names of Post Offices is available on the Commission's Website at www.tnpsc.gov.in.)

- B. OMR application forms can also be obtained in person from the sales counter of the office of the Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Chennai-600 002, on all the working days till the closing date upto 5.00 p.m. (Excluding lunch interval between 1.30 and 2.00 p.m.) only on cash payment of Rs.30/- (Rupees Thirty only). **Application forms will not be supplied to the candidates by Post.**
- C. Candidates should use only the OMR application form (AD or subsequent series). No other typed or printed or Xeroxed / Photocopy of the application form will be accepted and such application, if any received, will be summarily rejected.
- D. Candidates can also avail of the facility of applying Online on the Commission's Website at **www.tnpsc.gov.in**. Candidates applying Online should possess and keep ready Postal receipt for Rs.130/- (i.e. Application fee Rs.30/- and Examination fee Rs.100/-) obtained from any one of the Post Offices listed in Annexure-III to the Information Brochure before registering Online. Candidates claiming exemption from payment of Examination fee should possess and keep ready Postal receipt for Rs.30/- towards the application fee. The Postal receipt obtained for the payment of Application Fee/ Examination Fee should be pasted in the space provided in the application. Candidates applying Online shall also abide by the Commission's instructions laid down in this Notification / Advertisement/Commission's 'Instructions, etc. to candidates' / Information Brochure. Candidates applying Online should send the signed applications (i.e. The printout generated from the website and signed by the candidates) with the Postal Receipt along with attested copies of Certificates so as to reach the Commission's office on or before the last date for receipt of applications, failing which his/her application will be rejected. The facility of applying Online will be closed on 24-09-2007 at 5.45.p.m.

16.RECEIPT OF APPLICATION :-

- (A) Candidates are advised to verify the following aspects also before sending their filled in OMR applications to the Commission's office:
- (i) Signature by the candidate below the declaration in Ballpoint pen or fountain pen only. **Failure to sign will entail rejection of his/her application.**
 - (ii) Post Code No. viz 1653, in item (i) of column 23 of the OMR application specified and the Boxes thereunder shaded.
 - (iii) Columns 11, optional subjects under col. 22 and col. 23(a) of the O M R application form need not be filled in.
 - (iv) Columns 1, 1(a) 3, 4, compulsory subject under col. 22 and item (i) of column 23 in the OMR application form to be filled up based on the details available in this Notification / Advertisement.
- (B) **Filled in applications must be sent to the Controller of Examinations, Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Anna Salai, Chennai – 600 002 by Registered Post / Speed Post well in advance so as to reach the Commission's Office before 5.45 p.m. on 26-09- 2007.**

Secretary