



Advertisement No:211

TAMIL NADU PUBLIC SERVICE COMMISSION
NOTIFICATION / ADVERTISEMENT

Applications are invited upto 5.45 p.m on **31-08-2009** from **candidates professing Hindu Religion only** for direct recruitment to the vacancies for the year 2008 – 2009 in the following post included in **Group-VII-A** Service :-

Sl. No.	Name of the Post	Service	Post Code	No. of vacancies
1.	<u>EXECUTIVE OFFICER, GRADE-I</u> in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department	Tamil Nadu Hindu Religious and Charitable Endowments Subordinate Service. (Code No. 009)	1653	14

2. IMPORTANT DATES AND TIME :-

A	Date of Notification	29-07-2009	-
B	Last date for receipt of applications	31-08-2009	5.45.P.M.
C	Date of Written Examination Paper - I	11-10-2009	10:00 A.M. to 1:00 P.M.
	Paper -II	11-10-2009	2:00 P.M. to 5:00 P.M.

3. SCALE OF PAY: Pre –Revised Pay: Rs. 6,500 – 200 – 10,500/-
Revised pay: (PB2) – Rs.9300 – 34,800 + Grade Pay Rs. 4600

4. DISTRIBUTION OF VACANCIES WILL BE AS PER THE RULE OF RESERVATION OF APPOINTMENTS.

5. GENERAL INFORMATION :-

- The Rule of reservation of appointments applies to this post .
- Candidates Scheduled Castes (Arunthathiyar on preferential basis) should fill-up Columns 6, 7 and 7(a) of the OMR application form and shade the boxes thereunder. **All the concessions / relaxations / benefits applicable to SC candidates are also applicable to SC (Arunthathiyar on preferential basis) candidates.**
- “Arunthathiyars” means the castes, Arunthathiyar, Chakkiliyan, Madari, Madiga, Pagadai, Thoti and Adi Andhra within the list of 76 Scheduled Castes notified by the president of India under Article 341 of the Constitution of India by the Constitution (Scheduled Castes) order, 1950 as amended from time to time.

- D. The expressions "BC" (i.e. Backward Class) and "SC" (i.e. Scheduled Caste) wherever they occur in the Commission's 'Instructions, etc. to candidates', 'Information Brochure', OMR application form and Notification should be read as "BC (Other than BCM)" and "SC and SC (Arunthathiyar on preferential basis)" respectively.
- E. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time before finalisation of selection for Oral Test or selection for appointment, as the case may be.
- F. Only persons Professing the Hindu Religion as required by Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act- 1959 (Tamil Nadu Act 22 of 1959) are eligible to apply.
- G. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- H. **CERTIFICATE OF PHYSICAL FITNESS:**
Candidate selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed for "Executive Posts". The Standard of vision prescribed for the post is '**Standard- III**'. Candidates with defective vision should produce eye fitness certificate from a qualified eye specialist.
- I. The Physically Handicapped persons should produce a certificate of physical fitness from the Medical Board before appointment to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected.
- J. All the three categories of Physically Handicapped persons are eligible for the 3% reservation of vacancies intended for Physically Handicapped persons.
- K. Reservation of appointment for "Destitute Widows" and Ex-Serviceman will not apply for this recruitment.
- L. Any claim relating to the selection should be received within 90 days from the date of announcement of results and any claim received thereafter will receive no attention.

6. **QUALIFICATIONS:** -

(A) **AGE (as on 01.07.2009):**

- (i) **MINIMUM AGE LIMIT – Should have completed 30 years (for all candidates)**
- (ii) **MAXIMUM AGE LIMIT – Should not have completed 35 years**

No maximum age limit for candidates belonging to SCs, SC (Arunthathiyar on preferential basis) STs, MBCs/DCs, BCs and Destitute Widows of all castes

Note:

- (1) Age relaxation of 5 years in the maximum age limit will be applicable to persons affected by the ban order as per the orders of the Government
- (2) Candidates not belonging to SCs, SC(Arunthathiyar on preferential basis), STs, MBC/DCs, BCs(Other than BCMs), (i.e. "Others") who have put in five years of service in the State/Central Government are not eligible to apply eventhough they are within the age limit.
- (3) The Technical and Non-technical staff of TANSI who are facing retrenchment and have not been absorbed in the Government Corporations/Undertakings may also apply (evidence to be produced), if they satisfy all the prescribed qualifications except age. The relevant age rule will be relaxed by the Government in their favour if they come up for selection.

[Paragraph 4 of the 'Instructions, etc. to candidates' will not apply to this recruitment.]

(B) EDUCATIONAL QUALIFICATION:

Candidates should possess the following or its equivalent qualification on the date of this Notification, viz. 29-07-2009:

- (i) Must possess a degree in Arts, Science or Commerce of any University recognized by the University Grants Commission for the purpose of its grant or B.O.L. of Annamalai University, B.B.A of Madurai Kamaraj University, B. Litt of Madras University, B.B.M. or B. Litt of Bharathiar University.

AND

- (ii) A degree in Law of any University recognized by the University Grants Commission for the purpose of its grant.

Provided, that other things being equal, preference will be given to the employees of Religious Institutions (other than Government Servants) who have put in not less than 5 years of Service.

Provided, that other things being equal, preference shall be given to persons who hold a Diploma in Epigraphy and Archaeology awarded by the Institute of Epigraphy in Tamil Nadu.

7. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection
Paper – I General Knowledge (100 items) (Degree Std.) + General Tamil / General English (100 items) (SSLC Std.)	3 Hours	150 + 150 } 300	204
Paper – II Hindu Religion (100 items) (Degree Std.) + Law (100 items) (Degree Std.) (Subject Code. 145)	3 Hours	300	
Interview and Records	--	80	
TOTAL		680	

Note:

- (i) **In respect of Paper-I (i.e. General Knowledge + General Tamil/General English)**

Two Types of question papers will be set. One type of question paper will contain questions on General Knowledge (100 items) and General English (100 items). The other will contain questions on General Knowledge (100 items) and General Tamil (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first 100 items on General Knowledge. Candidates should mention in column 22 of the OMR application form under

the heading compulsory subject, the subject i.e. General Tamil or General English chosen by them, failing which they will be penalised.

- (ii) The questions on General Knowledge, Hindu Religion and Law will be set both in English and in Tamil and the questions on General Tamil/General English will be set in the respective languages.
- (iii) The Syllabi for the said subjects have been published in the Tamil Nadu Public Service Commission Bulletins as follows:

Sl.No.	Subject	Page No.	Tamil Nadu Public Service Commission Bulletin No. & Date
1.	General Knowledge	490	No.16, dated 01.08.2004
2.	General Tamil	721	No.11, dated 16.05.2001.
3.	General English	722	No.11, dated 16.05.2001
4.	Hindu Religion	14	No.2, dated 16.01.2006
5.	Law	500 and 501	No.11, dated 16.05.2006

The Syllabi have also been made available in the Commission's Website at www.tnpsc.gov.in

8. CENTRES FOR EXAMINATION:

Examination will be held at the following centres:

Sl.No.	Name of the Centre	Centre Code
1.	Chennai	001
2.	Coimbatore	002
3.	Madurai	010
4.	Salem	017
5.	Thanjavur	019
6.	Tiruchirapalli	025
7.	Tirunelveli	026
8.	Vellore	027
9.	Villupuram	028

Note: Candidates should choose any one of the above centres and appear for the examination at their own expenses. Request for change of centre will not be complied with. The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the candidates.

9. PROCEDURE OF SELECTION:-

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. Final selection will be made on the basis of the total marks obtained by the candidates at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Candidate's appearance in each subject of the Written Examination and Oral Test is compulsory. A candidate who has not appeared in any of the subjects or the Oral Test will not be considered for selection, even if he/she secures qualifying marks for selection (For further details please refer paragraph 22(b) of the 'Instructions, etc. to candidates').

10. SECURITY:-

In regard to the security to be furnished by the Executive Officer, Grade –I the rules framed under Section 116(2) (xvi) of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) shall apply.

11. EXAMINATION FEE Rs.100/-. (For further details refer para 2 under part –III of Information Brochure and for Examination fee concessions, refer para 12 of the ‘Instructions etc. to candidates’). Candidates (other than those who apply Online) should inform the Counter Clerk of the Post Office their OMR application Number for obtaining the Postal Receipt.

Physically Handicapped Persons are exempted from payment of Examination fee irrespective of their family income. Destitute Widow Candidates are also exempted from the payment of Examination Fee.

12. ENCLOSURES TO BE SENT ALONG WITH APPLICATION:-

Candidates should enclose copies of all certificates (including evidence for Educational Qualification possessed by them) as mentioned in para 15 of the Commission’s ‘Instructions, etc. to candidates’ and item 25 under part –II of Information Brochure along with a Postal Receipt to the value of Rs.100/- (Rupees One hundred only) pasted in the column provided in the application, unless exemption of fee is claimed. **Original Certificates should not be sent.** Those applying Online please refer sub para D of para 15 of this Notification/Advertisement.

Applications received without the attested copies of the certificates as specified above will be rejected.

Candidates should also furnish the particulars regarding arrest, convictions, debarment or disqualification by UPSC/State Public Service Commissions, participation in agitation or any political organization, candidature in election for Parliament/State Legislature/ Local Bodies etc., if any, in a separate statement along with the application.

13. NO OBJECTION CERTIFICATE :

For details please refer to paragraph 15(g) of the Commission’s ‘Instructions, etc. to Candidates’.

14. CONCESSIONS:-

Concessions in the matter of age and/or fees allowed to SCs., SC(Arunthathiyar on preferential basis), STs., MBCs/DCs., BCs(other than BCMs), Destitute Widows, Ex-Servicemen, Physically Handicapped persons, discharged and serving temporary State Government employees below 40 years of age, etc. are given in the Commission’s ‘Instructions, etc. to candidates’

15. ISSUE OF APPLICATION FORMS: -

A. OMR application form along with an Information Brochure containing general instructions for filling up the application form, Commission’s ‘Instructions, etc. to candidates’ and an envelope for sending application can be obtained from any one of the HEAD POST OFFICES or selected Sub-Post Offices (236 Nos.) in Tamil Nadu / Puduchery on payment of Rs.30/-. (The list showing the names of Post Offices is available in the Commission’s Website www.tnpsc.gov.in).

B. OMR application forms can also be obtained in person from the sales counter of the office of the Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Anna Salai, Chennai-600 002, on all the working days upto 5.00 p.m. (excluding lunch interval between 1.30 and 2.00 p.m.) till the closing date, on cash payment of Rs.30/-. **Application forms will not be supplied to the candidates by Post.**

C. Candidates should use only the OMR application form (AD or subsequent series). No other typed or printed or Xeroxed / Photocopy of the application form will be accepted and such application, if any received, will be summarily rejected.

D. Candidates can also avail of the facility of applying Online on the Commission's Website www.tnpsc.gov.in. Candidates applying Online should possess and keep ready Postal Receipt for Rs.130/- (i.e. Application fee Rs.30/- and Examination fee Rs.100/-) obtained from any one of the Post Offices listed in Annexure-III to the Information Brochure before registering Online. Candidates claiming exemption from payment of Examination fee should possess and keep ready Postal Receipt for Rs.30/- towards the application fee. The Postal Receipt obtained for the payment of Application Fee/ Examination Fee should be pasted in the space provided in the application form. Candidates applying Online shall also abide by the Commission's instructions laid down in this Notification / Advertisement/Commission's 'Instructions, etc. to candidates' / Information Brochure. They should send their applications (i.e. The printout generated from the web site and signed by the candidate) with the Postal Receipt along with attested copies of Certificates so as to reach the Commission's office on or before the last date for receipt of applications, failing which his/her application will be rejected. The facility of applying Online will be closed at **5.45.p.m.** on **29-08-2009**.

16.RECEIPT OF APPLICATION :-

- (A) Candidates are advised to verify the following aspects also before sending their filled in OMR applications to the Commission's office:
- (i) Signature by the candidate below the declaration in Ballpoint pen or fountain pen only. **Failure to sign will entail rejection of his/her application.**
 - (ii) Post Code No. viz 1653, in item (i) of column 23 of the OMR application specified and the Boxes thereunder shaded.
 - (iii) Columns 11, optional subjects under col. 22 and col. 23(a) of the O M R application form need not be filled in.
 - (iv) Columns 1, 1(a) 3, 4, compulsory subject under col. 22 and item (i) of column 23 in the OMR application form to be filled up based on the details available in this Notification / Advertisement.
 - (v) Columns 6,7 and 7(a) of OMR application are filled in and the Boxes thereunder shaded.
- (B) **Filled in applications must be sent to the Controller of Examinations, Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Anna Salai, Chennai – 600 002 well in advance so as to reach the Commission's Office before 5.45 p.m. on 31-08-2009.**

Secretary