



TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO. 19 /2017

DATED: 31.08.2017

Applications are invited only through **online mode upto 26.09.2017** from applicants against the vacancies for the post of Assistant in the Departments of Secretariat (other than Law and Finance) included in **Group - V A Services to be made by recruitment by transfer** from among the holders of the posts of **Junior Assistant or Assistant in the Tamil Nadu Ministerial Service and Tamil Nadu Judicial Ministerial Service.**

It is mandatory for the applicants to register their basic particulars through One Time online Registration system on payment of Rs. 150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. [The One Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.]

Name of the Post and Code No.	Name of the Service and Code No.	No. of Vacancies	Scale of Pay
Assistant in the Departments of Secretariat (other than Law and Finance) (Post Code 1651)	Tamil Nadu Secretariat Service (Code No. 007)	54	Rs.5200 – 20200 + Grade Pay Rs.2600/-(PB1)

2. DISTRIBUTION OF VACANCIES

GT	BC	BCM	MBC/DC	SC(A)	SC	ST	Total Vacancies
16	14	2	11	2	8	1	54

** **Abbreviation:** GT – General Turn, BC - Backward Class, BCM- Backward Class Muslim, MBC/DC - Most Backward Class / Denotified Community, SC(A) - Scheduled Caste (Arunthathiyars), SC – Scheduled Caste, ST – Scheduled Tribe.

3. IMPORTANT DATES AND TIME

Date of Notification	31.08.2017	
Last date for submission of online application	26.09.2017	
Last date for payment of Fee through Bank (State Bank of India or Indian Bank)	28.09.2017	
Last date for submitting NOC and copy of online application	20.10.2017	
Date and Time of Written Examination		
Single Paper	25.11.2017 FN	10.00 A.M. to 01.00 P.M

4. FEES

a)	<p><u>Registration Fee</u> For One Time Registration (Revised with effect from 01.03.2017 vide G.O.(Ms).No.32, Personnel and Administrative Reforms (M) Department, dated 01.03.2017).</p> <p><u>Note</u> Applicants who have already registered in one time Registration system within the validity period of 5 years are exempted.</p>	Rs.150/-
b)	<p><u>Examination Fee</u></p> <p><u>Note</u> The Examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below.</p>	Rs.100/-

EXAMINATION FEE CONCESSION

Category	Concession	Condition
(i) Scheduled Castes/ Scheduled Castes (Arunthathiyar) and Scheduled Tribes	Full Exemption	--
(ii) Differently Abled Persons	Full Exemption	For Differently Abled Persons, the disability should be not less than 40%.
(iii) Most Backward Classes / Denotified Communities, Backward Classes and Backward Classes (Muslims)	Those who have not availed three free chances so far in the previous recruitments may avail exemption from payment of examination fee.	Should not have availed three free chances in the previous recruitments.

Note:

- (i) The three / two free chances referred to above are not for **EACH POST** but for **ANY THREE / TWO APPLICATION ONLY**. The claim for exemption from payment of examination fee made in any application which is rejected/admitted or withdrawn will be counted as free chance availed.
- (ii) Failure to pay the prescribed fee along with the application in-time will be liable for rejection of application.
- (iii) The number of free chances availed by the applicant means, the total number of free chances hitherto availed by the applicant in his/her earlier applications submitted to the Commission for any post/recruitment.
- (iv) If the examination fee concession claimed in the application is found to exceed the admissible limits as announced above, the application will be rejected at any stage of selection. The Number of free chances availed by the applicants will be counted from all previous applications submitted through One Time Registration and / or submitted directly without One Time Registration.
(For further details regarding examination fee concession, [refer para 12 of "Instructions to Applicants"](#)).

5. MODE OF PAYMENT OF EXAMINATION FEE

- Examination fee Rs.100/- (Rupees One Hundred only) is payable by online through Net Banking/Credit card/Debit card or it can be paid by offline at State Bank of India / Indian Bank within 2 days from the date of submission of online application by choosing the option in the online application.
- Applicants have to register their basic particulars through One Time Registration which is mandatory on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. The One Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee. Applicants who have already registered in One Time Registration system are exempted from paying the registration fee for this recruitment.
- Applicants have also to pay the service charges applicable to the State Bank of India / Indian Bank.
- Applicants can avail exemption from paying examination fee as per eligibility criteria.
- Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.
- **Those who have registered in the One Time Registration system and paid the registration fee Rs.150/- and received the registration ID need not pay the registration fee i.e., Rs.150/- again and it is enough to pay the examination fee alone.**
- Applicants who have made One Time Registration must pay the prescribed examination fee for this recruitment unless examination fee exemption is claimed. (One Time Registration is only to avail exemption from Registration fee for a period of 5 years from the date of registration and it will not be considered or adjusted towards the prescribed examination fee for this recruitment).

(For further details regarding the Examination fee concession, [refer para 12 of "Instructions to Applicants"](#)).

6. QUALIFICATIONS

(A) AGE LIMIT (as on 01.07.2017)

Sl. No.	Category of Applicants	Maximum Age (should not have completed)
1.	Scheduled Castes / Scheduled Castes (Arunthathiyar) and Scheduled Tribes	35 Years
2.	Most Backward Classes / Denotified Communities, Backward Classes and Backward Classes (Muslims)	30 Years
3.	"Others" [i.e Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and Backward Classes (Muslims)	

Note

(Paragraphs 5, 13 and 14(a), (c) and (d) of 'Instructions to Applicants' will not apply to this recruitment).

(B) EDUCATIONAL QUALIFICATION (as on 31.08 .2017) AND SERVICE QUALIFICATION (as on 01.08.2017)

Applicants should possess the following or its equivalent qualification:-

- (i) Applicants should possess a Bachelor's Degree of any University or Institution recognized by the University Grants Commission.

AND

- (ii) The applicants should be an approved probationer in the post held by them in the parent department and with service for a period of not less than three years after acquiring Bachelor's Degree either in the category of Junior Assistant or in the category of Assistant or in both the categories put together, in the Tamil Nadu Ministerial Service or in the Tamil Nadu Judicial Ministerial Service as on 01.08.2017.

Note:-

- (i) **The educational qualification prescribed for this post should have been obtained by passing the required qualification in the order of studies 10th + HSC or its equivalent + U.G. degree.**
- (ii) The selected applicants after appointment in the Secretariat should pass the Examination conducted at the end of the Foundational Training Course within three continuous chances failing which they shall be reverted to former post.

(C) NO OBJECTION CERTIFICATE AND SUBMISSION OF OTHER DOCUMENTS THROUGH APPOINTING AUTHORITY ALONG WITH COPY OF ONLINE APPLICATION

The applicants should submit printout of online application through the appointing authority for onward transmission to the Tamil Nadu Public Service Commission along with the certified copies of documents in support of the claims such as Age, Educational qualification, Community, etc. in addition to certificate obtained from the appointing authority to show that he is an approved probationer (post to be specified) and who has completed 3 years of regular service as on 01.08.2017 in the post of Junior Assistant or Assistant or in both the posts put together in the Tamil Nadu Ministerial Service or Tamil Nadu Judicial Ministerial Service and that the appointing authority has no objection to consider the application.

The copy of online application along with the recommendation of appointing authority should reach the Commission's office on or before 20.10.2017.

நியமன அதிகாரியால் அளிக்கப்படும் சான்றிதழ்
(FORM OF CERTIFICATE BY THE APPOINTING AUTHORITY)

1. விண்ணப்பதாரரின் பெயர்
Name of the applicant
2. வகிக்கும் பதவியின் பெயர்
Name of the post held
3. விண்ணப்பதாரர் தகுதிகாண் பருவத்தினை முடித்தவரா?
ஆம் எனில் எந்த பதவியில்?
Is the applicant an approved probationer ?
If so, in which post?
4. விண்ணப்பதாரர் இளநிலை உதவியாளர் பதவியிலோ அல்லது உதவியாளர் பதவியிலோ அல்லது இரண்டிலும் சேர்ந்தோ 01.08.2017ல் அல்லது குறைந்தபட்சம் மூன்றாண்டுகள் முறையாக பணியாற்றியுள்ளாரா? ஆம் எனில் விவரங்களைத் தரவும்
Has the applicant put in Regular Service for not less than three years as on 01.08.2017 either in the post of Junior Assistant or Assistant or in both the categories taken together?. If so give the details.

பதவியின் பெயர் Name of the post	பணிக்காலம் Period of employment	முதல் (நாள்) From (date)	வரை (நாள்) To (date)

5. விண்ணப்பதாரர் மீது ஒழுங்கு நடவடிக்கை ஏதாவது எடுக்கப்பட்டு அது நிலுவையில் உள்ளதா ? ஆம் எனில் அதன் விபரத்தைத் தெரிவிக்கவும்
Is there any disciplinary action pending against the applicant ? If so, furnish the details

மேற்குறிப்பு எண்
Endorsement No.

நாள்
Date

6. இவரது விண்ணப்பம் பரிசீலிக்கப்படுவதில் எனக்கு மறுப்பேதுமில்லை
I have no objection to the applicant's application being considered
7. தேர்வாணையத்திற்கு அனுப்பும் பொருட்டு இவர் தனது விண்ணப்பத்தை இவ்வலுவலகத்திற்கு . . . 2017 தேதியில் பணிநின்றுப்பினார் என்று சான்றளிக்கப்படுகிறது.
Certified that the applicant has submitted the application to this office on . . . 2017 for onward transmission to the Commission.
8. இந்த விண்ணப்பதாரருக்கு இதுநாள் வரை தண்டனை ஏதும் அளிக்கப்படவில்லை என்று சான்றளிக்கப்படுகிறது.
Certified that the applicant has no punishments against him.

இடம்
Place

அலுவலக முத்திரை
Office Seal

கையொப்பம்
Signature

நாள்
Date

பதவியின் பெயர் (நியமன அலுவலர்)
Designation (Appointing Authority)

NOTE

1. The application of employees imposed with punishment will not be considered for this recruitment. In respect of applicants on whom charges are pending, their results will be withheld by the Commission till the charges are disposed and if ultimately any punishment is imposed inflicted they will not be considered for selection.

2. If charges are framed or punishments are awarded after forwarding the application, the fact shall be informed to the Commission.
3. The applications of the applicants with punishments need not be forwarded to the Commission.

7. CONCESSIONS

- i. Concessions in the matter of fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs (Other than Muslims), BCs (Muslims) and Differently Abled Persons etc., are given in para 12 and 14(b) of the 'Instructions to Applicants'.
- ii. Persons claiming concessions referred to above has to produce evidence for such claim along with hard copy of their application otherwise his/her application will be liable for rejection.

Note

In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, **cannot claim the concession** of being called an Ex-Serviceman for his further recruitment (Section 3 (j) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016).

8. SCHEME OF EXAMINATION (OBJECTIVE TYPE)

Subject	Duration of Examination	Maximum Marks	Minimum Qualifying marks for selection for all communities
<u>Written Examination (Single Paper)</u> General Studies (100 Questions) (Degree Standard) (75 Questions) Aptitude and Mental Ability Test (S.S.L.C. Std.) (25 Questions) + General Tamil / General English (S.S.L.C. Std.) (100 Questions) (Total - 200 Questions)	3 Hours	150 + 150 } 300	90
TOTAL		300	90

Note

- (i) Applicants are given the option to choose either General Tamil or General English for answering the language part of the Paper.
- (ii) The questions on General Studies will be set both in English and Tamil and the questions on General Tamil/ General English will be set in the respective languages.
- (iii) Refer para 22 of "Instructions to Applicants" in regard to Instructions to be followed while appearing for competitive Examinations conducted by the Commission.
- (iv) The Syllabus for the examination is available in **Annexure- I** of this Notification.

9. CENTRE FOR EXAMINATION

Examinations will be held at the following centres

Sl. No.	Name of the centre	Centre Code
1.	Chennai	0100
2.	Coimbatore	0200
3.	Madurai	1000

Note

- (i) Request for change of venue will not be complied with (For further details refer "[Instructions to Applicants](#)").
- (ii) The Commission reserves the right to increase / decrease the number of examination centres and to re-allot the applicants.
- (iii) ***The applicants will be required to appear for the Written Examination / Certificate Verification / Counselling at their own expenses by availing leave of any kind and they will not be granted any Travelling allowances and Daily allowances for the journey to the examination centre.***
(For further details refer "[Instructions to Applicants](#)").

10. SELECTION PROCEDURE

The selection will be made on the basis of the marks obtained by the applicants at the Written Examination subject to the rule of reservation of appointments

(For further details refer para 23(c) of "[Instructions to Applicants](#)")

11. NO OBJECTION CERTIFICATE / INFORMATION TO THE EMPLOYER

Refer para 6 (C) above of this notification.

For details refer para 15(g) of Commission's 'Instructions to Applicants'. - Any violation of this instruction will be liable for / end in rejection of application and forfeit his/her candidature

12. GENERAL INFORMATIONS

- A. The rule of reservation of appointments is applicable to this post.
- B. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- C. The selection for appointment to the above said post is purely provisional subject to final orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
- D. Reservation of appointment to Persons Studied in Tamil Medium (PSTM), Women, Destitute Widows, Ex-Servicemen and Differently Abled Persons will not apply to this recruitment
- E. Evidence for claims made in the online application should be uploaded / submitted in time when documents are called for. Any subsequent claim made thereafter on submission of online application will not be entertained. Failure to submit the documents within the stipulated time limit will entail rejection of application.
(Paragraph 6 of the "Instructions to Applicants" will not apply to this recruitment.)
- F. Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalised, participation in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies etc, if any, should also be furnished to the Commission at the time of application i.e. the details thereof, originals of the judgement, order/ or G.O. dropping further action in Departmental proceedings or any document that may prove the suitability of such applicants for a Government appointment in such cases must be produced at the stage / time of certificate verification without fail. Any of the above said events that occur after submission of application and before actual appointment shall also be informed to the Commission forthwith. Failure to inform the Commission will entail suitable penal action as decided by the Commission.

- G. Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / other basic qualification / eligibility wise / age / communal categories / educational qualification / PSTM / physical qualification and other basic eligibility criteria will be liable for rejection.
- H. One Time Registration is not an application for any Post / Recruitment. Though the details / particulars were furnished in the one Time Registration by the applicants, the details / particulars furnished in the online application for this recruitment alone will be taken into consideration. Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.

13. OTHER IMPORTANT INSTRUCTIONS

- a) Applicants **should ensure their eligibility for examination.** The Applicants applying for the examination should go through all instructions carefully and ensure that they fulfil all eligibility conditions for admission to examination and furnish all the required particulars in the online application. Claims made at later stages, after submission of online application will not be entertained. **Their admission to all stages of the examination will be purely provisional subject to satisfaction of the eligibility conditions.** Mere issue of memo of admission to the applicants will not imply that his/her candidature has been fully cleared by the Commission.
- b) The **Hall Tickets** for eligible applicants will be made available in the Commission's Website www.tnpsc.gov.in or www.tnpscexams.net or www.tnpscexams.in for downloading by applicants. No Hall Tickets will be sent by post. So the applicants should watch TNPSC website before the scheduled date of examination.
- c) **Grievance Redressal Cell for guidance of applicants:** In case of any guidance / information / clarification regarding applications, candidature, etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No. 044-25332833 / 25332855 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m.
- d) **Communication to Applicants**
Individual communication regarding the date and time of certificate verification and counselling will not be sent to the applicants by post. The details will be made available on the Commission's website. Applicants will be informed of the above fact only through SMS and e-mail.
- e) **Mobile Phones and other Articles Banned**
- i. Applicants are not allowed to bring Pager, Cellular Phone, Calculator, Watches and Ring with Inbuilt Memory Notes etc., or any other Electronic device and Non Electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags and Recording Device either as separate piece or part of something used by the applicant such as Watch or Ring etc., to the examination hall / room on the date of examination.
 - ii. Do not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. pen).
 - iii. If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper

- iv. and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot ([For further details refer "Instructions to Applicants"](#)).
 - v. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones / Pager to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f) The applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time before or after Written Examination and Certificate Verification it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be liable for rejection / cancellation by the Commission. ([For further details refer "Instructions to Applicants"](#))
- g) If any of their claims is found to be incorrect, it will lead to rejection of their candidature and suitable penal action.
- h) **Unfair means strictly prohibited:** No applicant shall copy from the papers of any other applicant or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. ([For further details refer "Instructions to Applicants"](#))
- i) **Conduct in Examination Hall:** No applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalised. ([For further details refer "Instructions to Applicants"](#))
- j) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per the "Instructions to Applicants" or as deemed fit by the Commission.

14. HOW TO APPLY

1. Applicants should apply only through online mode in the Commission's Websites/www.tnpscexams.net /www.tnpscexams.in.
2. One Time Registration (OTR) and applicant Dashboard are mandatory before applying for any post. Applicant should register only once in the One Time Registration by paying Rs.150/- as registration fee. Successfully registered One Time Registration is valid for 5 years from the date of Registration. All the applications should be submitted using the One Time Registration ID and password registered by the applicant.
3. For applying in One Time Registration, the applicants should have scanned image of their photograph, certificate wherever insisted and signature in CD/DVD/Pen Drive to upload the photo, certificate and signature.
4. Applicants who have already registered in One Time Registration on or before 29.09.2015 shall use their existing user ID and Password to create applicants Dashboard in the new One Time Registration system. No applicant is permitted to create more than one registration ID in One Time Registration.
5. Enter the Unique ID and password to view the already available information and update them.
6. One Time Registration is not an application for any post. It is just collection of information from the applicants and giving a separate dashboard to each applicant to facilitate them

to maintain their own profile. Applicants who wish to apply for this recruitment shall click "[Apply](#)" against the recruitment Notified in the Commission's Website using the same USER ID and PASSWORD given for ONE TIME REGISTRATION.

7. Select the name of the post or service for which the applicant wishes to apply.
8. Applicants are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature.
9. An Online application uploaded **without the photograph, specified documents and signature will be rejected.**
10. All the particulars mentioned in the online application including name of the Applicant, Post applied, Educational Qualifications, Communal Category, Date of Birth, Address, Email ID, Centre of Examination etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are firm and fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
11. Print Option
 - a) After submitting the application, applicants can print / save their application in PDF format.
 - b) On entering registration number and password, applicants can download their application and print.
 - c) The print copy of online application with all supportive documents shall be sent to the Commission through the appointing authority so as to reach the Commission's office before the last date.
12. **One Time Registration will not be considered as an application for any post.**

15. UPLOAD OF DOCUMENTS

The applicants need not upload any document. However they should submit printout copy of online application through the appointing authority along with No Objection Certificate and the certified copies of documents in support of all claims made in the online application such as Age, Educational qualification, Community, etc so as to reach the Commission's Office on or before 20.10.2017 at 5.30 PM.

(For further details refer para 6(C) of this notification)

16. LAST DATE FOR SUBMITTING ONLINE APPLICATION

- 1) The Online Application can be submitted up to 26.09.2017 till 11.59 p.m., after which the link will be disabled.
- 2) Last date for submitting NOC and copy of online application on 20.10.2017.

(For detailed information applicants may refer Commission's 'Instructions to Applicants' at the Commission's website www.tnpsc.gov.in)

Secretary

DISCLAIMER

“The Government orders relating to Equivalence of qualification have been hosted in the Tamil Nadu Public Service Commission website. However the applicants while applying for the examination should furnish the details of equivalence of qualification declared in the form of Government order issued prior to the date of this notification, if any, and produce the same when called for by Tamil Nadu Public Service Commission, failing which their application will be rejected. The Government Orders issued regarding equivalence of prescribed qualification after the date of this notification will not be accepted.”

Secretary

ANNEXURE - I
TAMIL NADU PUBLIC SERVICE COMMISSION
GROUP - V A SERVICES
GENERAL STUDIES (DEGREE STANDARD) OBJECTIVE TYPE

UNIT – I GENERAL SCIENCE

PHYSICS - Universe - General Scientific laws - Scientific instruments - Inventions and discoveries-National scientific laboratories-Science glossary-Mechanics and properties of matter-Physical quantities, standards and units-Force, motion and energy- electricity and Magnetism-Heat, light and sound-Atomic and nuclear physics

CHEMISTRY - Elements and Compounds-Acids, bases and salts - Oxidation and reduction – Chemistry of ores and metals -Carbon, nitrogen and their compounds-Fertilizers, pesticides, insecticides

BOTANY- Main Concepts of life science-The cell-basic unit of life-Classification of living organism-Nutrition and dietetics-Respiration

ZOOLOGY - Blood and blood circulation-Endocrine system-Reproductive system-Genetics the science of heredity-Environment, ecology, health and hygiene, Bio- diversity and its conservation-Human diseases, prevention and remedies-Communicable diseases and non- communicable diseases

UNIT - II CURRENT EVENTS

HISTORY-Latest diary of events – National - National symbols -Profile of States-Eminent persons & places in news-Sports & games-Books & authors -Awards & honours-Latest historical events- India and its neighbours- Appointments-who is who?

POLITICAL SCIENCE - Problems in conduct of public elections- Political parties and political system in India- Public awareness & General administration- Role of Voluntary organizations & Govt.,-Welfare oriented govt. schemes, their utility

GEOGRAPHY - Geographical landmarks-Policy on environment and ecology

ECONOMICS- Current socio-economic problems-New economic policy & govt. sector

SCIENCE - Latest inventions on science & technology - Latest discoveries in Health Science - Mass media & communication

UNIT – III GEOGRAPHY

Earth and Universe - Solar system - Atmosphere hydrosphere, lithosphere - Monsoon, rainfall, weather and climate - Water resources - rivers in India - Soil, minerals & natural resources-Natural vegetation-Forest & wildlife-Agricultural pattern, livestock & fisheries-Social geography – population-density and distribution-Natural calamities – disaster management

UNIT – IV HISTORY AND CULTURE OF INDIA

South Indian history-Culture and Heritage of Tamil people-Advent of European invasion-Expansion and consolidation of British rule-Effect of British rule on socio-economic factors-Social reforms and religious movements-India since independence-Characteristics of Indian culture-Unity in diversity –race, colour, language, custom-India-as secular state-Organizations for fine arts, dance, drama, music-Growth of rationalist, Dravidian movement in TN-Political parties and populist schemes – Prominent personalities in the various spheres – Arts, Science, literature and Philosophy – Mother Teresa, Swami Vivekananda, Pandit Ravishankar , M.S.Subbulakshmi, Rukmani Arundel and J.Krishnamoorthy etc.

UNIT – V - INDIAN POLITY

Constitution of India - Preamble to the constitution - Salient features of constitution - Union, State and territory - Fundamental rights - Fundamental duties - Human rights charter - Union legislature – Parliament - State executive - State Legislature – assembly - Status of Jammu & Kashmir - Local government – panchayat raj – Tamil Nadu - Judiciary in India – Rule of law/Due process of law - Indian federalism – center – state relations - Emergency provisions - Elections - Election Commission Union and State - Amendments to constitution - Schedules to constitution - Administrative reforms & tribunals- Corruption in public life - Anti-corruption measures – Central Vigilance Commission, lok-adalats, Ombudsman, Contrtroller and Auditor General of India. - Right to information - Central and State Commission - Empowerment of women

UNIT – VI - INDIAN ECONOMY

Nature of Indian economy - Five-year plan models-an assessment - Land reforms & agriculture - Application of science in agriculture -Industrial growth - -Role of public sector & disinvestment-Development of infrastructure- National income - Rural welfare oriented programmes - Social sector problems – population, education, health, employment, poverty - HRD – sustainable economic growth- Economic trends in Tamil Nadu - Energy Different sources and development - Finance Commission - Planning Commission - National Development Council

UNIT – VII - INDIAN NATIONAL MOVEMENT

Early uprising against British rule-1857 Revolt- Indian National Congress - Emergence of national leaders- Gandhi, Nehru, Tagore, Netaji -Growth of militant movements - Communalism led to partition- Role of Tamil Nadu in freedom struggle - Rajaji, VOC, Periyar, Bharathiar & Others - Birth of political parties /political system in India since independence

UNIT – VIII – APTITUDE & MENTAL ABILITY TESTS

Conversion of information to data - Collection, compilation and presentation of data - Tables, graphs, diagrams--Analytical interpretation of data -Simplification- Percentage-Highest Common Factor (HCF)-Lowest Common Multiple (LCM)-Ratio and Proportion-Simple interest-Compound interest-Area-Volume-Time and Work- Decision making and problem solving

LOGICAL REASONING-Puzzles – Dice - Visual Reasoning- Alpha numeric Reasoning- Number Series - Logical Number/Alphabetical/Diagrammatic Sequences

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**TAMIL NADU PUBLIC SERVICE COMMISSION
GROUP - V A SERVICES**

பாடத்திட்டம் பொதுத் தமிழ் (கொள்குறிவகைத் தேர்விற்கு)

எஸ்.எஸ்.எல்.சி. தரம்

பகுதி - (அ)

இலக்கணம்

1. பொருத்துதல் - பொருத்தமான பொருளைத் தேர்வு செய்தல்; (ii) புகழ் பெற்ற நூல் நூலாசிரியர்
2. தொடரும் தொடர்பும் அறிதல் (i) இத்தொடரால் குறிக்கப்பெறும் சான்றோர் (ii) அடைமொழியால் குறிக்கப்பெறும் நூல்
3. பிரித்தெழுதுக
4. எதிர்ச்சொல்லை எடுத்தெழுதுதல்
5. பொருந்தாச் சொல்லைக் கண்டறிதல்
6. பிழை திருத்தம் (i) சந்திப்பிழையை நீக்குதல் (ii) ஒருமை பன்மை /பிழைகளை நீக்குதல் மரபுப் பிழைகள், வழுவச் சொற்களை நீக்குதல் / பிறமொழிச் சொற்களை நீக்குதல்
7. ஆங்கிலச் சொல்லுக்கு நேரான தமிழ்ச் சொல்லை அறிதல்
8. ஒலி வேறுபாடறிந்து சரியான பொருளையறிதல்
9. ஒரெழுத்து ஒருமொழி உரிய பொருளைக் கண்டறிதல்
10. வேர்ச்சொல்லைத் தேர்வு செய்தல்
11. வேர்ச்சொல்லைக் கொடுத்து / வினையுற்று, வினையெச்சம், வினையாலணையும் பெயர், தொழிற் பெயரை / உருவாக்கல்
12. அகர வரிசைப்படி சொற்களைச் சீர் செய்தல்
13. சொற்களை ஒழுங்குபடுத்தி சொற்றொடராக்குதல்
14. பெயர்ச்சொல்லின் வகையறிதல்
15. இலக்கணக் குறிப்பறிதல்
16. விடைக்கேற்ற வினாவைத் தேர்ந்தெடுத்தல்
17. எவ்வகை வாக்கியம் எனக் கண்டெழுதுதல்
18. தன்வினை, பிறவினை, செய்வினை, செயப்பாட்டு வினை வாக்கியங்களைக் கண்டெழுதுதல்
19. உவமையால் விளக்கப்பெறும் பொருத்தமான பொருளைத் தேர்ந்தெழுதுதல்
20. எதுகை, மோனை, இயைபு இவற்றுள் ஏதேனும் ஒன்றைத் தேர்ந்தெழுதுதல்

பகுதி - (ஆ)
இலக்கியம்

1. திருக்குறள் தொடர்பான செய்திகள், மேற்கோள்கள் தொடரை நிரப்புதல் பத்தொன்பது அதிகாரம் மட்டும்)

அன்பு-பண்பு-கல்வி-கேள்வி-அறிவு-அடக்கம், ஒழுக்கம், பொறை, நட்பு, வாய்மை, காலம், வலி, ஒப்புரவறிதல், செய்நன்றி, சான்றாண்மை, பெரியாரைத்துணைக்கோடல், பொருள்செயல்வகை, வினைத்திட்டம், இனியவை கூறல்.

2. அறநூல்கள் நாலடியார், நான்மணிக்கடிகை, பழமொழிநானூறு, முதுமொழிக்காஞ்சி, திரிகடுகம், இன்னா நாற்பது, இனியவை நாற்பது, சிறுபஞ்சமூலம், ஏலாதி, ஓளவையார் பாடல்கள் தொடர்பான செய்திகள், பதினெண்கீழ்க்கணக்கு நூல்களில் பிற செய்திகள்.

3. கம்பராமாயணம் - தொடர்பான செய்திகள் மேற்கோள்கள், பா வகை, சிறந்த தொடர்கள்.

4. புறநானூறு - அகநானூறு, நற்றிணை, குறுந்தொகை, ஐங்குறுநூறு, கலித்தொகை தொடர்பான செய்திகள், மேற்கோள்கள் அடிவரையறை, எட்டுத்தொகை, பத்துப்பாட்டு நூல்களில் உள்ள பிற செய்திகள்.

5. சிலப்பதிகாரம்-மணிமேகலை-தொடர்பான செய்திகள், மேற்கோள்கள், சிறந்த தொடர்கள் உட்பிரிவுகள் மற்றும் ஐம்பெரும்-ஐஞ்சிறுங் காப்பியங்கள் தொடர்பான செய்திகள்.

6. பெரியபுராணம் - நாலாயிர திவ்வியப்பிரபந்தம் - திருவிளையாடற் புராணம் - தேம்பாவணி - சீறாப்புராணம் தொடர்பான செய்திகள்.

7. சிற்றிலக்கியங்கள்

திருக்குற்றாலக்குறவஞ்சி - கலிங்கத்துப்பரணி - முத்தொள்ளாயிரம், தமிழ்விடு தூது - நந்திக்கலம்பகம், விக்கிரமசோழன் உலா, முக்கூடற்பள்ளு, காவடிச்சிந்து, திருவேங்கடத்தந்தாதி, முத்துக்குமாரசுவாமி பிள்ளைத் தமிழ், பெத்தலகேம் குறவஞ்சி, அழகர் கிள்ளைவிடுதூது, இராஜராஜன் சோழன் உலா தொடர்பான செய்திகள்.

8. மனோன்மணியம் - பாஞ்சாலி சபதம் - குயில் பாட்டு - இரட்டுற மொழிதல் (காளமேகப்புலவர் - அழகிய சொக்கநாதர் தொடர்பான செய்திகள்)

9. நாட்டுப்புறப்பாட்டு - சித்தர் பாடல்கள் தொடர்பான செய்திகள்.

10. சமய முன்னோடிகள் அப்பர், சம்பந்தர், சுந்தரர், மாணிக்கவாசகர், திருமூலர், குலசேகர ஆழ்வார், ஆண்டாள், சீத்தலைச் சாத்தனார், எச்.ஏ.கிருஷ்ண பிள்ளை, உமறுப்புலவர் தொடர்பான செய்திகள், மேற்கோள்கள், சிறப்புப் பெயர்கள்.

பகுதி -இ

தமிழ் அறிஞர்களும் தமிழ்த் தொண்டும்

1. பாரதியார், பாரதிதாசன், நாமக்கல் கவிஞர், கவிமணி தேசிக விநாயகம் பிள்ளை தொடர்பான செய்திகள், சிறந்த தொடர்கள், சிறப்புப் பெயர்கள்.
2. மரபுக்கவிதை - முடியரசன், வாணிதாசன், சுரதா, கண்ணதாசன், உடுமலைநாராயணகவி, பட்டுக்கோட்டை கல்யாணசுந்தரம், மருதகாசி தொடர்பான செய்திகள், அடைமொழிபெயர்கள்.
3. புதுக் கவிதை - ந.பிச்சமூர்த்தி, சி.சு.செல்லப்பா, தருமு சிவராமு, பசுவய்யா, இரா.மீனாட்சி, சி.மணி, சிற்பி, மு.மேத்தா, ஈரோடு தமிழன்பன், அப்துல்ரகுமான், கலாப்ரியா, கல்யாணஜி, ஞானக் கூத்தன், தேவதேவன், சாலை இளந்திரையன், சாலினி இளந்திரையன், ஆலந்தூர் மோகனரங்கன் - தொடர்பான செய்திகள், மேற்கோள்கள், சிறப்புத் தொடர்கள் மற்றும் எழுதிய நூல்கள்.
4. தமிழில் கடித இலக்கியம் - நாட்குறிப்பு. நேரு - காந்தி - மு.வ. - அண்ணா - ஆனந்தரங்கம் பிள்ளை நாட்குறிப்பு தொடர்பான செய்திகள்.
5. நாடகக்கலை - இசைக்கலை தொடர்பான செய்திகள்
6. தமிழில் சிறுகதைகள் தலைப்பு - ஆசிரியர் - பொருத்துதல்
7. கலைகள் - சிற்பம் - ஓவியம் - பேச்சு - திரைப்படக்கலை தொடர்பான செய்திகள்
8. தமிழின் தொன்மை - தமிழ் மொழியின் சிறப்பு, திராவிட மொழிகள் தொடர்பான செய்திகள்
9. உரைநடை - மறைமலையடிகள், பரிதிமாற்கலைஞர், ந.மு.வேங்கடசாமி நாட்டார், ரா.பி. சேதுப் பிள்ளை, திரு.வி.க., வையாபுரிப்பிள்ளை - மொழி நடை தொடர்பான செய்திகள்.
10. உ.வே.சாமிநாத ஐயர், தெ.பொ.மீனாட்சி சுந்தரனார், சி.இலக்குவனார் - தமிழ்ப்பணி தொடர்பான செய்திகள்
11. தேவநேயப்பாவாணர் - அகரமுதலி, பாவலரேறு பெருஞ் சித்திரனார், தமிழ்த்தொண்டு தொடர்பான செய்திகள்
12. ஜி.யு.போப் - வீரமாமுனிவர் தமிழ்த்தொண்டு சிறப்புத் தொடர்கள்
13. பெரியார் - அண்ணா - முத்துராமலிங்கத் தேவர் - அம்பேத்கர் - காமராசர் - சமுதாயத் தொண்டு.
14. தமிழகம் - ஊரும் பேரும், தோற்றம் மாற்றம் பற்றிய செய்திகள்
15. உலகளாவிய தமிழர்கள் சிறப்பும் - பெருமையும் - தமிழ்ப் பணியும்

16. தமிழ்மொழியில் அறிவியல் சிந்தனைகள் தொடர்பான செய்திகள்
17. தமிழ் மகளிரின் சிறப்பு - அன்னி பெசண்ட் அம்மையார், மூவலூர் ராமாமிர்த்தத்தம்மாள், டாக்டர்.முத்துலட்சுமி ரெட்டி. விடுதலைப் போராட்டத்தில் மகளிர் பங்கு (தில்லையாடி வள்ளியம்மை, ராணி மங்கம்மாள்)
18. தமிழர் வணிகம் - தொல்லியல் ஆய்வுகள் - கடற் பயணங்கள் - தொடர்பான செய்திகள்
19. உணவே மருந்து - நோய் தீர்க்கும் மூலிகைகள் தொடர்பான செய்திகள்
20. சமயப் பொதுமை உணர்த்திய தாயுமானவர், இராமலிங்க அடிகளார், திரு.வி. கல்யாண சுந்தரனார் தொடர்பான செய்திகள் - மேற்கோள்கள்,

**TAMIL NADU PUBLIC SERVICE COMMISSION
GROUP - V A SERVICES
GENERAL ENGLISH (S.S.L.C STANDARD) OBJECTIVE TYPE**

**PART - A
GRAMMER**

1. Match the following words and Phrases given in Column A with their meanings in Column B
2. Choose the correct 'Synonyms' for the underlined word from the options given
3. Choose the correct 'Antonyms' for the underlined word from the options given
4. Select the correct word (Prefix, Suffix)
5. Fill in the blanks with suitable Article
6. Fill in the blanks with suitable Preposition
7. Select the correct Question Tag
8. Select the correct Tense
9. Select the correct Voice
10. Fill in the blanks (Infinitive, Gerund, Participle)
11. Identify the sentence pattern of the following sentence (Subject, Verb, Object....) Blanks with correct 'Homophones'
12. Find out the Error (Articles, Prepositions, Noun, Verb, Adjective, Adverb)
13. Comprehension
14. Select the correct sentence
15. Find out the odd words (Verb, Noun, Adjective, Adverb)
16. Select the correct Plural forms
17. Identify the sentence (Simple, Compound, Complex Sentence)
18. Identify the correct Degree.
19. Form a new word by blending the words.
20. Form compound words (Eg: Noun+Verb, Gerund+Noun)

PART- B LITERATURE

1. Figures of speech observed in the following Poems:

Alliteration – Allusion – Simile – Metaphor – Personification – Oxymoron – Onomatopoeia – Anaphora – Ellipsis - Rhyme Scheme - Rhyming Words – Repetition – Apostrophe

A Psalm of Life - Women's Rights - The Nation United - English words – Snake – The Man He Killed - Off to outer space tomorrow morning - Sonnet No.116 - The Solitary Reaper - Be the Best - O Captain My Captain - Laugh and Be Merry – Earth - Don't quit - The Apology - Be Glad your Nose is on your face - A sonnet for my Incomparable Mother - The Flying Wonder - To a Millionaire - The Piano – Manliness - Going for water - The cry of the Children - Migrant Bird - Shilpi.

2. Appreciation Questions from Poetry

A Psalm of Life - Women's Rights - The Nation United - English words – Snake – The Man He Killed - Off to outer space tomorrow morning –Sonnet No.116 - The Solitary Reaper - Be the Best - O Captain My Captain Laugh and Be Merry – Earth - Don't quit - The Apology - Be Glad your Nose is on your face - A sonnet for my Incomparable Mother - The Flying Wondr - To a Millionaire - The Piano – Manliness - Going for water - The cry of the Children - Migrant Bird - Shilpi.

3. Important lines from Poems.

Where the mind is without fear - The Solitary Reaper - Going for water - A Psalm of Life - Be the Best - Sonnet No.116

4. Questions on the Biography of

Mahatma Gandhi - Jawaharlal Nehru - Subash Chandra Bose - Helen Keller - Kalpana Chawala - Dr.Salim Ali - Rani of Jhansi - Nelson Mandela – Abraham Lincoln

5. Questions on Shakespeare's

Merchant of Venice (Act IV Court Scene) - Julius Ceasar (Act III Scene 2) - Sonnet 116

6. Questions from Oscar Wilde's

The Model Millionaire - The Selfish Giant

7. Dr.Karl Paulnack

Music-The Hope Raiser

8. Comprehension Questions from the following Motivational Essays:

Gopala Krishna Gokhale's Speech on 25th July in Mumbai in response to The address presented to him by students- Dale Carnegie's 'The Road to success- Dr.APJ Abdul Kalam's 'Vision for the Nation'(from 'India 2020') Ruskin Bond's 'Our Local Team' - Hope Spencer's 'Keep your spirits high' - Deepa Agarwal's 'After the storm' - Brian patten's 'You can't be that no you can't be that'

9. Comprehension Questions from the following description of Places

Ahtushi Deshpande's 'To the land of snow' - Manohar Devadoss – Yaanai Malai - Brihadeesvarar Temple

10. British English – American English

Part-C

Authors and their Literary Works

1. Match the Poems with the Poets

A psalm of Life - Be the Best - The cry of the children - The Piano – Manliness
Going for water – Earth -The Apology - Be Glad your Nose is on your face -
The Flying Wonder -Is Life But a Dream - Be the Best - O captain My Captain
- Snake - Punishment in Kindergarten -Where the Mind is Without fear - The
Man He Killed - Nine Gold Medals

2. Which Nationality the story belongs to?

The selfish Giant - The Lottery Ticket - The Last Leaf - How the Camel got
its Hump - Two Friends – Refugee - The Open Window

3. Identify the Author with the short story

The selfish Giant - The Lottery Ticket - The Last Leaf - How the Camel got its
Hump - Two Friends – Refugee - The Open Window - A Man who Had no
Eyes - The Tears of the Desert – Sam The Piano - The face of Judas Iscariot
- Swept Away - A close encounter - Caught Sneezing - The Wooden Bowl -
Swami and the sum

4. Whose Auto biography / Biography is this?

5. Which Nationality the Poet belongs to ?

Robert Frost - Archibald Lampman - D.H. Lawrence - Rudyard Kipling
Kamala Das - Elizabeth Barrett Browning - Famida Y. Basheer - Thomas Hardy - Khalil Gibran - Edgar A. Guest - Ralph Waldo Emerson - Jack Prelutsky - F. Joanna - Stephen Vincent Benet - William Shakespeare - William Wordsworth - H.W. Long Fellow - Annie Louisa walker - Walt Whitman - V.K. Gokak

6. Characters, Quotes, Important Lines from the following works of Indian Authors:

Sahitya Akademi Award winner: Thakazhi Sivasankaran Pillai – ‘Farmer’
Kamala Das – 1. Punishment in Kindergarten 2. My Grandmother’s House
R.K. Narayan - Swami and the sum - Rabindranath Tagore - Where the mind is without fear - Dhan Gopal Mukherji - Kari, The Elephant - Deepa Agarwal - After the Storm - Dr. APJ Abdul Kalam - Vision for the Nation Indra Anantha Krishna- The Neem Tree - Lakshmi Mukuntan- The Ant Eater and the Dassie - Dr. Neeraja Raghavan - The Sun Beam

7. Drama Famous lines, characters, quotes from

Julius Caesar - The Merchant of Venice

8. Match the Places, Poet, Dramatist, Painter with suitable option

9. Match the following Folk Arts with the Indian State / Country

10. Match the Author with the Relevant Title/Character

11. Match the Characters with Relevant Story Title

The Selfish Giant - How the camel got its hump - The Lottery ticket -
The Last Leaf - Two friends – Refugee - Open window – Reflowering -
The Necklace Holiday

12. About the Poets

Rabindranath Tagore - Henry Wordsworth Longfellow - Anne Louisa Walker - V K Gokak - Walt Whitman - Douglas Malloch

13. About the Dramatists

William Shakespeare - Thomas Hardy

14. Mention the Poem in which these lines occur

Granny, Granny, please comb My Hair - With a friend - To cook and Eat
- To India – My Native Land - A tiger in the Zoo - No men are foreign –
Laugh and be Merry – The Apology - The Flying Wonder

15. Various works of the following Authors

Rabindranath Tagore – Shakespeare - William Wordsworth - H.W. Longfellow
– Anne Louisa Walker - Oscar Wilde - Pearl S. Buck

16. What is the theme observed in the Literary works?

Snake - The Mark of Vishnu - Greedy Govind - Our Local Team –
Where the mind is without fear - Keep your spirits high - Be the best –
Bat – The Piano – The Model Millionaire - The Cry of the Children –
Migrant bird – Shilpi

17. Famous Quotes – Who said this?

18. To Which period the Poets belong

William Shakespeare - Walt Whitman - William Wordsworth -
H.W. Longfellow Annie Louisa Walker - D.H. Lawrence

19. Matching the Poets and Poems

Discovery – Biking – Inclusion - Granny, Granny, please comb My Hair –
With a Friend - To cook and Eat – Bat - To India – My Native
Land - A tiger in the Zoo - No men are foreign - Laugh and be Merry –
Earth – The Apology - The Flying Wonder - Off to outer space
tomorrow morning - Be the best - Is life, but a dream - Women's
rights - The Nation united - English words – Snake – The man he killed

20. Nature centered Literary works and Global issue Environment and Conservation

Flying with moon on their wings - Migrant bird - Will Thirst Become -
Unquenchable? - Going for Water - Swept away - Gaia tells her
