Library & Information Science

DEGREE STANDARD

LIBRARY AND INFORMATION SCIENCE
1 Role of Libraries - types - academic, public special national, functions-laws of library science.
3 Library Extension service-Library co-opertion, professional Bodies-National -ILA-IASLIC-IATLIS Internation -UNESCO-FID-IFLA.
5 Information services-Initiation, user education, Documentation services, bibliographic,CAS/SDI/Abstracting Indexing services. Translation -Reprographic services.
6 Information system-National -NISSAT, DESIDOC GLOBAL AGRIS, MEDLARS, INSPEC.
7 Administration - POSDCORB-Principles-organisation structures -Library committees.
9 Periodical procurement -methods-problems-receipt and registration.
10 Personnel management-Budget-physical facilities-building-furnitures.

PAPER II

INFORMATION PROCESSING, RETRIEVAL AND COMPUTER APPLICATION.

1 Classification - Basic concepts - General Schemes of Classification - CC/DDC/UDC/LC/BSO.
2 Structure of knowledge - modes of formation of subjects cannons and principles-Idea verbal and notational planes.
3 Notation -types, quantities, functions-Fundamental categories -Devices-currents trends.
4 Cataloguing -history-functions, Forms-inner, physical cataloguing codes -CCC/AACR II-Chain procedure.
5 Subjects headings - outline oof SCLH, LCSH, Centralised and cooperative cataloguing.
6 Outline of different Indexing systems_pre-co-ordinate, post co-ordinate indexing. POPSI, PRESIS.
7 Computers-Historical development-types-micro- PCXT'S PCAT'S
8 Hardware CPU, Memory-I/O Devices.
9 Application software-MSDOS, CDS/IBIS/AND Base III-significant features (a knowledge about the above mentioned is enough).
10 Telecommunication - Telex,FAX, E-MAIL, DTP- Networks.