



TAMIL NADU PUBLIC SERVICE COMMISSION

CONSOLIDATED / COMPREHENSIVE REPORT

to be furnished by the CHIEF INVIGILATOR

(For Descriptive Type of Examination)

1	Name of the Examination	
2	Date & Session	
3	Name of the Centre & Centre Code	
4	Venue Name & Venue Code	
5	Time of receiving the Examination material at the examination venue	
6	Whether the Question-Cum-Answer Booklet bundles received were intact without any damage in respect of the seals affixed on them?	
7	Time of Opening the Question-Cum-Answer Booklet Box	
8	Register number(s) of candidates who have used non-personalised Question cum-Answer booklet (with reasons)	
9	Register number(s) of candidates who have returned Blank Question-cum-Answer booklet without writing any answer	
10	Register number(s) of candidates who have used other than black ink pens (Fountain Pen or Ball point or Gel pen) in the Question-cum-Answer booklets for all purposes.	
11	Register number(s) of Differently Abled candidates who appeared in the exam with the assistance of scribe [Mention their Name and Designation]	
12	Register number(s) of candidates who have wrongly seated in the place of other candidate and/or written the exam/used the Question-cum-Answer booklet of other candidate	

13	Whether any of the candidates indulged in malpractice or any act in violation of the instructions issued by the Commission. If so, the Register number(s) of such candidates.		
14	Whether any candidate left the examination hall during the examination? If so, the details of such candidate(s) with reasons.		
15	Whether the Police constable attended the pandobust duty. If so how many?		
16	Whether any declaration from candidates obtained. If so, how many?		
17	Time of packing Question-cum-Answer-booklets and other examination materials		
18	Time of Handing over of used Question-Cum-Answer Booklet Bundles and other examination materials to the Mobile Team / Staff / Officer of the Commission.		
19	Name & Designation of the Inspection staff / Officer deputed by the Commission / District Collector		
	No. of candidates		No. of Question-cum-Answer-Booklets
Actual allotted		Actual allotted	
Additional	**	Additional / Spare (Non personalized)	
Total		Total received	
Present		Distributed to candidates	
Absent		Absent	
		Defective	
		Balance Unused	
** The details of candidates permitted to appear for the examination in addition to the candidates actually allotted to this venue by the Commission.			

CERTIFICATE:

(Put a Tick mark ✓ against each Certificate mentioned below)

1	Certified that none of my relative or person known to me has appeared for the abovesaid examination in this venue.	
2	Certified that only the candidates were allowed inside the examination hall.	
3	Certified that no candidate was permitted to enter the examination venue after 09.30 AM and no candidate was permitted to leave the examination venue before closure of examination.	
4	Certified that the candidates were allowed to take only the Memorandum of Admission (Hall Ticket) and black ink pens [Fountain/gel/ball point pen] and they were not allowed to keep any banned items with them during the examination.	
5	Certified that no other candidates except those given in the attendance sheets have appeared for the examination in this venue.	
6	Certified that I was personally present during opening of Question-Cum-Answer Booklet	
7	Certified that all the unused question-cum-answer booklets and the wrappers of Booklets have been returned in a sealed bundle to the TNPSC.	
8	Certified that all the used and unused question-cum-answer booklets have been packed in the specially designed cloth bag supplied by the TNPSC.	
9	Certified that no used or unused or Spare (non-personalized) Question-cum-Answer Booklets have been retained by me.	
10	Certified that I was personally present during counting and packing of used Question-cum-Answer Booklets and while affixing wax seals on the Packet and kept in trunk boxes.	
11	Certified that the instructions given by TNPSC were followed without any deviation.	
12	Certified that the examination was conducted smoothly without any untoward incident.	
13	Certified that Videographer has recorded the entire proceedings till sealing of Bundle-I A and Bundle-IB and the memory card were sealed and kept in cover 'C'	
14	Seating arrangements were made as per the room sketch.	

Signature :

Name :

Designation :

Mobile Number :

School / Office Seal :

UTILISATION CERTIFICATE

Certified that the advance amount of Rs. _____ (Rupees _____
_____ only) received from the Secretary, TNPSC, Chennai has
been utilised towards the conduct of the written examination, the details of which are
mentioned below:

1	Name of the Examination		
2	Date of Examination		
3	Name of the Centre		
4	Venue Name and Number		
The details of the expenditure incurred are as follows:			
<i>S. No.</i>	<i>Description</i>	<i>Amount (in Rs.)</i>	
1	Remuneration		
	a Chief Invigilators, Invigilators, Assisting Staff		
	b Sweeper, Sanitary Worker, Waterman		
	c Police personnel		
	d Scribe(s) (if any)		
	e Inspection staff deputed by DRO / District Collector		
2	Stationery		
3	Venue (Hall) Rent		
	TOTAL		
	Amount Received		
	Amount Spent		
	Balance Amount		

The unspent amount of Rs. _____ (Rupees _____
_____ only) is returned.

The said unspent amount has been handed over to (TNPSC Inspection/Mobile Team) staff,
Thiru. _____

(Name, Designation)

School / Office Seal	Signature with date	
	Name and Designation	