



TAMIL NADU PUBLIC SERVICE COMMISSION

Advertisement No. 611
Notification No. 08 /2022

DATED: 01.04.2022

Applications are invited from eligible candidates only through online mode upto **30.04.2022** for direct recruitment to the post of **District Child Protection Officer** in Social Defence Department included in the Tamil Nadu Approved Schools and Vigilance Service (Tamil Nadu Social Defence Service).

Examination for this post shall be conducted in Computer Based Test (CBT) Method.

WARNING

- *All recruitments by the Tamil Nadu Public Service Commission are purely merit based.*
- *The Tamil Nadu Public Service Commission hereby cautions the applicants against touts and agents who may cheat, by making false promises of securing jobs through unfair means.*
- *The Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any applicant on account of indulging in any sort of dealings with such unscrupulous elements.*
- *Applicants are solely responsible for their claims in the online application. They cannot blame service providers like internet cafes/browsing centres/Common Service centres for the mistakes made while applying online for recruitment. Applicants are advised to check the filled in **online application along with required documents (see Annexure III)** before finally submitting the same.*
- ***In respect of recruitment to this post, the applicants shall mandatorily upload the certificates / documents (in support of all the claims made / details furnished in the online application) at the time of submission of online application itself. It shall be ensured by the applicants that the online application shall not be submitted without uploading the required certificates.***

1. ONE TIME REGISTRATION:

It is mandatory for applicants to register their basic particulars through one - time online registration system on payment of Rs. 150/- (Rupees One hundred and fifty only) towards registration fee and then they should apply online for this recruitment. [The one-time registration will be valid for five years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.] **One Time Registration will not be considered as an application for any post.**

2. DETAILS OF VACANCIES:

Name of the post	Name of the service	No. of vacancies	Scale of pay
District Child Protection Officer (in Social Defence Department) (Post Code No. 3201)	Tamil Nadu Approved Schools and Vigilance Service (Tamil Nadu Social Defence Service) (Service Code No.103)	16	Rs.56,100 – 2,05,700 (Level 22) (Revised scale)

Unless and otherwise specified, the number of vacancies notified is approximate and is liable to modification as indicated in [para.11-A of 'Instructions to Applicants'](#).

3. DISTRIBUTION OF VACANCIES

2	1	1	2	1	1	1	2	1	2	1	1	16
GT(G)	GT (G) (PSTM)	GT (W)	BC (OBCM)(G)	BC (OBCM) (G) (PSTM)	BC (OBCM) (W)	BC(M)(G)	MBC/DC (G)	MBC/DC (W)	SC (G)	SC (W)	SC(A) (W)(PSTM)	TOTAL

Abbreviations:- GT- General Turn; BC (OBCM) - Backward Classes (Other than Backward Class Muslims); BC(M) - Backward Classes Muslim; MBC/DC - Most Backward Classes / De-notified Communities; SC - Scheduled Castes; SC(A) - Scheduled Castes - Arunthathiar; G – General; W – Women; PSTM- Persons Studied in Tamil Medium;

4. IMPORTANT DATES AND TIME:

Date of Notification	01.04.2022	
Last date for submission of online application	30.04.2022	
Date of examination (Computer Based Test)		
District Child Protection Officer	Paper-I : Subject paper (Subject Concerned) (Degree Standard)	19.06.2022 9.30 A.M. to 12.30 P.M.
	Paper – II PART A Tamil Eligibility Test (SSLC Std) and PART B General Studies (Degree Std)	19.06.2022 02.00 P.M. to 05.00 P.M.

Note: Refer [Annexure-VI](#) of this notification regarding tentative timeline for the recruitment process.

5. QUALIFICATIONS:

(A) AGE LIMIT (as on 01.07.2022):

Sl. No.	Category of Applicants	Maximum Age
1.	SCs, SC(A)s, STs, MBC/DCs, BC(OBCM)s, BCMs and Destitute Widows of all categories.	No Maximum Age limit
2.	'Others' [i.e. candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs]	32 years. [@] (Should not have completed)

Note: [@] In G.O (Ms).No.91, Human Resources Management (S) Department, dated 13.09.2021, Maximum Age Limit prescribed for appointment by direct recruitment is enhanced by 2 years.

Explanation: No maximum age limit shall mean that the applicants should not have completed 60 years of age either on the date of notification or at the time of selection /appointment to the post.

Note

"Others" [i.e., Applicants not belonging to SCs, SC(A)s, STs, MBC/DCs, BC(OBCM)s, BCMs] who have put in five years and more of service in the State/Central Government are not eligible even if they are within the age limit. (For further details refer to [para 3\(F\) of "Instructions to Applicants"](#), [Section 3\(r\) of Tamil Nadu Government Servants \(Conditions of Service\) Act, 2016](#))

AGE CONCESSION:**For Ex-servicemen (others) :**

a) The maximum age limit for Ex-servicemen is 50 years.

(Section 63 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 and as per G.O (Ms). No.91, Human Resources Management (S) department, dated 13.09.2021)

b) The above mentioned age concession **will not apply** to the Ex-servicemen applicants who have already been recruited to any class or service or category.

(Section 3(j) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016)

(B) EDUCATIONAL QUALIFICATION (as on 01 .04 .2022)

Applicants should possess the following or its equivalent qualification awarded by any University or Institution recognized by the University Grants Commission:

Name of the Post	Educational Qualification
DISTRICT CHILD PROTECTION OFFICER	<p>A degree in Sociology or Social Work or Psychology or Child Development or Criminology of any University or Institution recognized by the University Grants Commission or Institution recognized by the Government.</p> <p>Provided that other things being equal, preference shall be given to candidates possessing a Post Graduate degree in Sociology or Social Work or Psychology or Child Development or Criminology of any University or Institution recognized by the University Grants Commission or Institution recognized by the Government.</p> <p>A Diploma or a Certificate course in Computer operations in the recognized Institutions is desirable.</p>

Explanation:

"A Diploma or a Certificate course in Computer operations in the recognized Institutions is desirable" means if two or more candidates scored same mark, the person who have Diploma or a Certificate course in Computer Operations in the recognized Institutions will be considered for selection. [as clarified by Government in Social Welfare and Women Empowerment Department, vide Letter No.9485/SW8(2) /2020-12 dated 07.03.2022]

Note:

- (i) The educational qualification prescribed for the posts should have been obtained by passing the required qualification in the following order of studies: 10th + HSC or its equivalent + Bachelor's Degree as required under Section 25 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016. Results of the examination should have been declared on or before the date of notification. (Section 20(4)(iv) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016).

- (ii) **The qualifications considered equivalent are indicated in Annexure-I to this notification.**
- (iii) Applicants claiming equivalence of qualification to the prescribed qualification other than the one in Annexure I should upload and submit evidence for equivalence of qualification, in the form of government order issued on or before the date of this notification, **and submit it along with the online application**, failing which, their application **will be summarily rejected after due process**. The government orders regarding equivalence of qualification issued after the date of this notification will not be accepted.

(For further details regarding equivalence of qualification refer note under para.9 of the ["Instructions to Applicants"](#)).

(C) CERTIFICATE OF PHYSICAL FITNESS:

Applicants selected for appointment to the said post will be required to produce a certificate of physical fitness in the form prescribed below. The model format is enclosed with **Annexure IV** of the notification. **The said Certificate should be submitted by the selected candidate to the Appointing Authority at the time of joining to the said post.**

Standard of vision	Certificate of physical fitness
Standard I	Form prescribed for Executive post

Applicants with defective vision should produce Eye Fitness Certificate from a qualified Eye Specialist working in Government Hospital.

(D) KNOWLEDGE IN TAMIL

Applicants should possess adequate knowledge in Tamil. (For further details refer para 14(I) of 'Instructions to Applicants'.)

6. FEES:

a)	<p><u>Registration Fee</u> For One Time Registration (G.O.(Ms).No.32, Personnel and Administrative Reforms (M) Department, dated 01.03.2017).</p> <p><u>Note</u> Applicants who have already registered in One Time online Registration system and are within the validity period of 5 years are exempted.</p>	Rs.150/-
b)	<p><u>Examination Fee</u> <u>Note</u> The Examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below.</p>	Rs.200/-

Note:

- (i) Linking Aadhaar number with One Time Registration (OTR) is mandatory for applicants. [For further details refer para 2B of 'Instructions to Applicants'.]

(ii) One Time Registration is valid for five years from the date of registration. After completion of five years, the applicant must renew the One Time Registration by paying the fee prescribed. The One Time Registration is different from the application for the examination. An applicant should make an online application separately for each and every examination for which he intends to appear. [Para 2C of 'Instructions to Applicants'.]

EXAMINATION FEE CONCESSIONS:

	Category	Concession
(i)	Scheduled Castes/ Scheduled Caste (Arunthathiyars)	Full Exemption
(ii)	Scheduled Tribes	Full Exemption
(iii)	Most Backward Classes/ Denotified Communities	Three Free Chances
(iv)	Backward Classes (Other than Muslim) / Backward Classes (Muslim)	Three Free Chances
(v)	Ex-Servicemen	Two Free Chances
(vi)	Destitute Widow	Full Exemption

Note:

(i) The total number of free chances availed, will be calculated on the basis of claims made in previous applications.

(ii) The number of free chances availed by the applicant may be verified by the Commission at any stage of the selection process.

(iii) In case an applicant who makes a false claim for exemption from payment of application fee by suppressing information regarding his/ her previous application(s) his/her candidature shall be rejected after due process and he shall be debarred for a period of one year from appearing for examinations and selections conducted by the Commission.

(iv) Applicants are directed to carefully choose the options 'Yes' or 'No' regarding availing the fee concession.

(v) Applicants are advised in their own interest, to keep an account of the number of times fee concession has been availed, irrespective of the information displayed in the <Application History> of the applicant dashboard.

(vi) An application (irrespective of the post applied for) claiming fee concession will operate to exclude one chance from the number of free chances allowed.

(vii) Applicants who have availed the maximum number of free chances permitted / applicants who do not wish to avail of the fee concession / applicants who are not eligible for fee concession, shall choose the option 'No' against the query regarding fee

concession. Such applicants shall thereafter pay the requisite fee through the prescribed mode of payment.

(viii) Failure to pay the prescribed fee in time along with the online application, will result in the rejection of application after due process. [\(for further details regarding examination fee concessions refer to Para 6 of 'Instructions to Applicants'\)](#)

7. MODE OF PAYMENT OF EXAMINATION FEE:

- **CBT** Examination fee of Rs.200/- (Rupees Two hundred only), is payable by online mode through Net Banking / Credit card / Debit card on or before the last date of submission of online application by choosing the option in the online application.
- Applicants have also to pay the service charges as applicable.
- Applicants can avail exemption from paying examination fee as per eligibility criteria.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.**
- Those who have registered in the One-Time Registration system and paid the registration fee of Rs.150/- and received the registration ID need not pay the Registration fee i.e., Rs.150/- and it is enough to pay the examination fee alone.
- Applicants who have made One-Time Registration must pay the prescribed examination fee for this recruitment unless fee exemption is claimed (One-Time Registration is only to avail exemption for Registration fee for a period of 5 years from the date of registration and it will not be considered as prescribed examination fee for this recruitment).

[\(For further details regarding the Examination fee, refer para. 2\(V\) of "Instructions to Applicants"\)](#).

8. CONCESSIONS:

- (i) Concessions in the matter of age and/or examination fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s, BCMs, Destitute Widows, and Ex-servicemen are given in [paras. 3D, 5 and 6 of the 'Instructions to Applicants'](#).
- (ii) Persons claiming concessions referred to above and other claims made in the application have to **upload evidence along with online application** for such claims, otherwise their application will be rejected after due process.

Note:

In all cases, an **Ex-serviceman once recruited** to a post in any class or service or category, **cannot claim the concession** of being called an Ex-serviceman for his further recruitment. [\(Section 3\(j\) of the Tamil Nadu Government Servants \(Conditions of Service\) Act, 2016\)](#).

9. SCHEME OF EXAMINATION: OBJECTIVE TYPE (CBT METHOD) AND ORAL TEST:

Subject	Duration	Maximum Marks	Minimum qualifying marks for selection					
			SCs, SC(A)s, STs, MBCs/ DCs, BC(OBCM)s & BCMs	Others				
EXAMINATION in COMPUTER BASED TEST Method								
(i) Paper I Subject Paper (Degree standard) - 200 Questions (Any one of the following subject) Sociology (Code No.369) or Social Work(code no. 371) or Psychology(Code No. 373) or Child Development(Code no.375) or Criminology (Code No.377)	3 Hours	300	153	204				
(ii) Paper II (Total 200 questions) Part-A Tamil Eligibility Test * (SSLC Std) (100 questions/ 150 marks)					3 Hours	150		
Part-B (General Studies) (Code No.003) (100 questions/ 150 marks) General Studies (Degree Std) -75 questions and Aptitude & Mental Ability Test (SSLC Std.) -25 questions								
(iii) Interview and Records		60						
Total		510						

Note:

- Answer sheets of Paper-I and Part B of Paper II of the candidates will not be evaluated, if the candidate does not secure minimum qualifying marks in Part-A of Paper-II.
- Only marks secured in Paper-I and Part-B of Paper-II will be considered for ranking.
- The question paper in paper I will be set in English only. The questions in Part-B of Paper-II will be set both in Tamil and English. Candidates should choose and specify in the application, only the prescribed subject in which they have obtained the educational qualification for appearing to the examination.
- Refer to para.17 of "[Instructions to Applicants](#)" with regard to Instructions to be followed while appearing for competitive Examinations (CBT Method) conducted by the Commission.
- The syllabus for CBT examination is available in [Annexure-II](#) to this Notification.

f) Instructions to candidates appearing for Computer Based Test (CBT)

The candidate has to appear for the examination where he has been allotted to the examination. Change of centre or venue is not permitted. He has to carry the Hall Ticket (Admission Card) and same has to be produced at the examination venue. Each candidate will be assigned a Computer to take up the examination. Candidates will be provided with a user name and password to login the system. Necessary instructions will be displayed on screen. Kindly read all the instructions carefully.

- Candidates are not permitted to carry any electronic and / or communication device into the examination hall. They are advised not to bring the electronic gadgets with them.
- Computer Based online Test (CBT) is similar to paper pen shading test.
- In Computer Based online Test, questions with five options each will be displayed in the computer screen.
- Candidate can use only the mouse to select the correct answers and proceed with answering the questions.
- Candidates will be provided with a paper for doing rough work. After closure of the examination, rough sheet will be collected.
- Candidate has to click the best answer to the question. Candidates can proceed to the next question by clicking next button. Or previous question by clicking previous button
- Candidates can review any question and the answers, and the answers can be changed at any time before the closure of examination. They can skip the questions also, if they desire so.
- The Question and optional answers will be shuffled randomly and displayed to the candidate.
- Candidate can submit their answers at any time during the examination.
- Once the answers are submitted, the candidates have no option to proceed further.
- If the candidate fails to submit their answers, the system will automatically submit the answers to the server, at the closure of the examination.
- No computer knowledge is required to take up the Computer Based online Test. Knowledge in Mouse operation is suffice to take up the Computer Based online Test.
- The question and answers can be zoomed to the required level for the candidates with visual impairment. Candidates have to sign the attendance sheet and affix thumb impression for verification of his/her identity. All the activities of the candidates with the mouse will be recorded in the server and a log file will be created for future reference. The Examination Hall will be under camera surveillance. To acquaint with the operation of Mouse and the CBT, the candidates can take up the mock test available in the Commissions website (www.tnpsc.gov.in) and they can practice the usage of mouse in the mock test. Mock test is similar to the CBT to be held on the day of examination. In the Mock test, all the steps are given similar to the CBT. Candidate can practice the mock test as many times as he/she likes.
- Answer sheet answered other than the subject mentioned by the candidate in the online application /specified in the Hall Ticket will be invalidated.
- Additional instruction for Computer Based Test (CBT) is provided at Annexure V.

10. SELECTION PROCEDURE:

Selection will be made in two successive stages i.e., (i) Examination (Computer Based Test Method) and (ii) Oral Test in the shape of an interview. The final selection will be made on the basis of the total marks obtained by the applicants at the CBT examination and oral test taken together subject to the rule of reservation of appointments. Applicants' appearance in the CBT examination and oral test is compulsory. The applicant who has not appeared for any of the subjects in the CBT examination or Oral Test will not be considered for selection, even if he/she secures the minimum qualifying marks for selection. (For further details refer to para 18(B) of the 'Instructions to Applicants').

11. CENTRES FOR EXAMINATION:

The examination will be held at the following centres.

Sl.No.	Name of the Centre	Centre Code
1.	Chennai	0101
2.	Madurai	1001
3.	Coimbatore	0201
4.	Tiruchirapalli	2501
5.	Tirunelveli	2601

Note:

- (i) Applicants should choose any two of the above centres for CBT examination. Applicants will be allotted a venue in one of these two centres. (for further details refer para 2(R) of Instructions to Applicants)
- (ii) Request for change of examination centre will not be permitted (For further details refer Para 17(A)(ii) of "Instructions to Applicants")
- (iii) The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the applicants accordingly.
- (iv) Applicants should appear for the CBT examinations / certificate verification / oral test at their own expenses.

12. (A) EMPLOYMENT DETAILS

Candidates who are in the service of the Indian Union or a State in India or in the employment of Local Bodies or Universities or Quasi Government Organizations or Public Sector Units constituted under the authority of the Government of India or of a State in India, whether in regular service or in temporary service must inform the Commission of such fact, at the time of applying. Suppression of the fact of employment by candidates shall result in rejection of candidature after due process. Candidates should produce No Objection Certificate when called for [For further details refer para. 14 (P) of "Instructions to Applicants"]

(B) DECLARATION REGARDING CRIMINAL CASES (OR) DISCIPLINARY CASES:

- (i) Candidates who have declared pending criminal or disciplinary cases in their online application, must **upload** the copy of First Information Report (FIR) or memorandum of charges / show cause notice, as the case may be. Failure to **upload such papers along with online application**, shall result in rejection of candidature after due process.
- (ii) Candidates who have declared conviction in criminal cases or punishment in disciplinary cases, in their online application, must **upload** the relevant court orders and/or release orders or memorandum of proceedings, as the case may be, **along with online application**. Failure to **upload** such papers, shall result in rejection of candidature after due process.
- (iii) In case of any criminal case is filed / disciplinary action is taken against or conviction / punishment is imposed on a candidate after submission of the on-line application at any stage of the recruitment process before the completion of entire selection process such candidates should report this fact to the Commission **in the next immediate stage**. Failure to comply with these instructions shall result in rejection of candidature after due process and debarment for a period of one year.

[Para. 14 (S) & 2W of "Instructions to Applicants"]

Any violation of instruction therein will result in rejection of application and forfeiture of his/her candidature after due process.

13. GENERAL INFORMATION:

(A) The rule of reservation of appointments is applicable to this recruitment.

(B) Person Studied in Tamil Medium

- (i) As per Section 2(d) of the Tamil Nadu Appointment on preferential basis in the services under the State of Persons Studied in Tamil Medium Act, 2010, as amended by Act 35 of 2020, **Person studied in Tamil medium means a person who has studied through Tamil medium of instruction upto the educational qualification prescribed for direct recruitment in the rules or regulations or orders applicable to any appointment in the services under the State.**
- (ii) Candidates claiming to be Persons studied in Tamil Medium (PSTM) must **upload** evidence for the same in the form of SSLC, HSC, Transfer Certificate, Provisional Certificate, Convocation Certificate, Degree Certificate, PG Degree Certificate, Mark Sheets, Certificate from the Board or University or from the Institution, as the case may be, with a recording that he/she had studied **the entire duration of the respective course(s) through Tamil Medium of instruction at the time of submission of online application.**
- (iii) Candidates must **upload** documents as evidence of having studied in the Tamil medium, all educational qualification upto the educational qualification prescribed **at the time of submission of online application.**

Example:

If the prescribed educational qualification is Degree, then the candidate should have studied from the First standard to SSLC, Higher Secondary Course and Degree through Tamil Medium of instruction.

- (iv) If no such document as evidence for 'PSTM' is available, a certificate from the Principal / Head Master / District Educational Officer / Chief Educational Officer / District Adi Dravidar Welfare Officer / Controller of Examinations / Head / Director of the Educational Institution, Director / Joint Director of Technical Education / Registrar of Universities as the case may be, in the prescribed format **must be uploaded at the time of submission of online application**, for each and every educational qualification up to the educational qualification prescribed.
- (v) Failure to **upload such documents at the time of submission of online application** as evidence for 'Persons Studied in Tamil Medium' for all educational qualification up to the educational qualification prescribed, shall result in the rejection of candidature after due process.
- (vi) Documents **uploaded at the time of submission of online application** as proof of having studied in Tamil medium, for the partial duration of any course / private appearance at any examination, shall not be accepted and shall result in the rejection of candidature after due process.
(For further details refer to para. 14 (R) & 2W of the "Instructions to Applicants")
- (C) The selection for appointment to the said post is purely provisional subject to the final orders in the writ petitions, if any, pending on the files of the Hon'ble High Court of Madras and its Madurai Bench.
- (D) **As per Sections 26 and 27(c) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016**, reservation of appointment to "Destitute Widows" and "Ex-servicemen" will not apply to this recruitment.
- (E) **PERSONS WITH BENCHMARK DISABILITY :**
- Reservation for Persons with Benchmark Disability (DAP) is not applicable in this recruitment**
- (F) If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male applicants belonging to the respective communal categories. **(Section 26(5) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016).**
- (G) Wherever vacancies are reserved for Arunthathiyars on preferential basis, even after filling the vacancies reserved for SC (Arunthathiyars) on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified applicants, it shall be filled by

Scheduled Castes other than Arunthathiyars. (Section 27 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016).

- (H) **Evidence for all the claims made in the online application should be uploaded at the time of submission of online application. Any subsequent claim made after submission of online application will not be entertained. Failure to upload the documents at the time of submission of online application will entail rejection of application after due process.**
- (I) Suppression of following material information in the online application regarding (i) free chances availed (ii) Employment in the Service of the Indian Union or a State in India or in the employment of Local Bodies or University or Quasi Government Organization or Public Sector units constituted under the authority of the Government of India or of a State in India in regular service or temporary service (iii) Wilful suppression of criminal cases / disciplinary action pending / punishments if any, against the applicant (iv) violation of undertaking given by the applicant in the online application etc., may invite suitable penal action including debarment for a specific period as decided by the Commission for various recruitments/ selections conducted by the Commission, besides rejection of application after due process.
- (J) Correct and true information regarding arrest, convictions, criminal or any disciplinary proceedings initiated / pending or finalised, debarment / disqualification by any recruiting agency, if any, should also be furnished to the Commission **at the time of submission of online application.** The details thereof, i.e. originals of the judgement / order / G.O. dropping further action in the departmental proceedings or any document that may prove the suitability of such applicants for appointment in such cases must be produced at the stage / time of certificate verification/ **oral test as the case may be** without fail. All such events that occur after the submission of application and till the date of his / her selection and appointment shall be reported to the Commission forthwith. Failure to report on the part of the applicant will be considered as suppression of material information and will entail suitable penal action as decided by the Commission.
- (K) Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / eligibility / age / gender / communal category / educational qualification / medium of instruction / physical qualification / other basic qualifications and other basic eligibility criteria will be summarily rejected after due process.**
- (L) One Time Registration is not an application for any post / recruitment. Though the details/particulars have already been furnished by the applicants under One Time Registration system, **the claims made in the online application for this recruitment alone will be taken into consideration.** The Commission will not be responsible for any consequences arising out of furnishing of incorrect and

incomplete details in the application or omission to provide the required details in the application for this recruitment.

(M) Determination of Community for Transgender:

(i) The Transgender candidates, who do not possess any community certificate may choose to be considered under Most Backward Classes as per G.O.(Ms) No.28, Backward Classes, Most Backward Classes and Minorities Welfare Department, dated 06.04.2015 or under 'others'.

(ii) The Transgender candidates who belong to Scheduled Caste/ Scheduled Caste (Arunthathiyar)/ Scheduled Tribe communities and possess community certificate as such, shall be considered as per their respective community.

(iii) The Transgender candidates who belong to the communities other than Scheduled Castes/ Scheduled Castes (Arunthathiyar) / Scheduled Tribe and possess community certificate as such are permitted to choose to be considered as belonging to their own community or as Most Backward Classes whichever is advantageous to them, at the time of One Time Registration itself. Once the individual opts to be considered as a particular community, it shall be crystallized and this option shall not be changed in future. [Refer G.O.Ms.No.90, Social Welfare and Nutritious Meal Programme [SW8(2)] Department, dated 22.12.2017 and Para. 14 (F) (vi – xi) of "Instructions to Applicants"]

(N) Reservation in Employment for Transgender:-

(i) The Transgender candidates who identify themselves as 'Female' shall be considered against both 30% reservation for women as well as 70% reservation for the General category (both Men & Women).

(ii) The Transgender candidates, who identify themselves as 'Male' or 'Transgender', shall be considered against the 70 % reservation for General category (both Men & Women).

The above concessions shall be granted subject to production of certificate identifying them as Transgender or Transgender (Male) or Transgender (Female), as the case may be, issued by the Tamil Nadu Transgender Welfare Board (TNTGWB)."

14. OTHER IMPORTANT INSTRUCTIONS:

- a) **Applicants should ensure their eligibility for the examination.** Before applying for / appearing for the examination, the applicants should ensure their eligibility for such examination and that they fulfil all the conditions in regard to age, educational qualifications, number of chances for fee concession, etc., as prescribed by the Commission's notification. Their admission to all stages of the examination will be purely provisional, subject to their satisfying the eligibility conditions. Mere admission to the CBT examination / certificate verification / oral test / counselling or inclusion of name in the selection list will not confer on the candidates any right to appointment. The candidature is therefore, provisional at all stages and the Commission reserves the right to reject candidature at any stage after due process, even after selection has been made, if a wrong claim or violation of rules or instructions is confirmed.

[Refer Para. 11 (B) (C) and (D) of "Instructions to Applicants"]

- b) The memorandum of admission (hall ticket) for eligible applicants will be made available in the Commission's website **www.tnpscexams.in** / **www.tnpsc.gov.in** for downloading by applicants. The memorandum of admission will **not** be sent by post. The applicants must comply with each and every instruction given in the memorandum of admission.

[Refer Note (g) under Para 2(V) of "Instructions to applicants"]

- c) Applicants requiring clarification, can contact the office of the Tamil Nadu Public Service Commission in person or over the Toll-Free No.1800 419 0958 on all working days between 10.00 am and 5.45 pm. Queries relating to One Time Registration/ online application may be sent to helpdesk@tnpscexams.in. Other queries may be sent to grievance.tnpsc@tn.gov.in [Refer in Note (h),(i),(j) under Para 2(V) of "Instructions to applicants"]

- d) **COMMUNICATION TO APPLICANTS:** Individual communication regarding the date and time of certificate verification, oral test and counselling (as applicable) will not be sent to the applicants by post. The details will be made available on the Commission's website. Applicants will be informed of the above fact only through SMS and e-mail and they should watch the Commission's website in this regard. Commission is not responsible for non-delivery of SMS/e-mail due to any reasons.

- e) ***During the process of recruitment, from Notification till completion of selection process, no information under Right to Information Act, CM cell petitions and GRC would be furnished.***

f) **MOBILE PHONES AND OTHER ARTICLES BANNED :**

- i) Except the permitted writing material (Black ball point pen), applicants are not allowed to bring cellular phones, electronic or any other type of calculators, watches and rings with inbuilt memory notes, recording devices either as a separate piece or part of something used by the applicant such as watch or ring etc or any other electronic devices and non - electronic devices such as P&G design data book, mathematical and drawing instruments, log tables, stencils of maps, slide rules books, notes, loose sheets, rough sheets, hand bags etc., into the examination hall / room.
- ii) If they are found to be in possession of any such things or instruments, they will not be allowed to **proceed with** the examination further, besides invalidation of answers and / or debarment. If it is considered necessary, they will be subjected to thorough physical search including frisking on the spot.
- iii) Applicants are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangements for safekeeping of the same cannot be assured. (For further details refer Para 17-E to "Instructions to Applicants").

- g) Applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission will be purely provisional, subject to their satisfying the prescribed eligibility conditions. **If, on verification at any time before or after the CBT examination /certificate verification / oral test , it is found that they do not fulfil any of the eligibility conditions, their candidature for the recruitment will be summarily rejected after due process.**
- h) If any of their claims is found to be incorrect, it will lead to rejection of their candidature after due process and suitable penal action including debarment.
- i) **UNFAIR MEANS STRICTLY PROHIBITED:** No applicant shall copy from the answers of any other applicant or permit his / her answers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description.
- j) **CONDUCT IN THE EXAMINATION HALL:** No applicant should misbehave in any manner or create a disorderly scene in the examination hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be viewed seriously and penalised.
- k) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per [Para 17-E to "Instructions to Applicants"](#) or as deemed fit by the Commission.
- (l) Tentative answer keys will be hosted in the Commission's website within 6 working days from the date of conduct of objective type examination. Candidates can challenge the tentative answer keys of the objective type examination through the 'Answer Key Challenge' window available in the Commission's website [Results → Answer Keys].

Representations, if any, challenging the tentative answer keys shall be submitted only through online mode **within seven days from the date of publication of tentative answer keys**. Representations received by post or e-mail will receive no attention.

Detailed instructions, procedures to challenge the tentative answer keys have been made available in the Commission's website. Representations made online / offline after the closure of the window will also receive no attention.

The challenges submitted on time, through the online mode, shall be referred to a committee comprising of experts in each subject. The decision on the final answer key shall be made, based on the recommendations of the expert committee and answer evaluation shall commence thereafter.

The Commission shall not publish the final answer key until the completion of the entire selection process.

Requests from candidates for furnishing of their marks or answer copy before the completion of the entire selection process, will not be entertained by the Commission.

After conclusion of the entire selection process, complete particulars of all candidates who had applied for recruitment to the post shall be made available on the Commission's website.

[Refer Para 17(D) (iv) to (xii) of "Instructions to Applicants"]

15. HOW TO APPLY:

- 1) Applicants should apply only through online mode in the Commission's websites www.tnpsc.gov.in or www.tnpscexams.in
- 2) "One Time Registration" by linking Aadhaar is mandatory before applying for any post. Applicant should register only once in the One Time Registration by paying Rs.150/- as registration fee. Successfully registered One Time Registration is valid for five years from the date of registration. All the applications should be submitted using the One Time Registration ID and password registered by the applicant.
- 3) To apply under One Time Registration system, applicants should have a scanned image of their photograph, certificates specified, if any, and signature in CD/DVD/Pen Drive to upload the same, as per the specifications given in the guidelines for scanning and uploading of photograph and signature.

[Refer Para 2 of "Instructions to Applicants"]

- 4) No applicant is permitted to create more than one registration ID under One Time Registration system.
- 5) Applicants should enter the Unique ID and password to view the already available information and update them. They shall not share the ID/ PASSWORD with any other person or agency.
- 6) One Time Registration is not an application for any post. It is just a collection of information from the applicants and provides a separate dashboard to each applicant to facilitate maintenance of their own profile. Applicants who wish to apply for this recruitment shall click "[Apply](#)" against the recruitment notified in the Commission's website using the same USER ID and PASSWORD given for ONE TIME REGISTRATION.
- 7) Applicants should select the name of the post for which the applicant wishes to apply.
- 8) Online applications uploaded without the photograph, signature and the documents specified in Annexure III will be rejected after due process.
- 9) All the particulars mentioned in the online application will be considered as final and no modifications will be allowed after the last date for submission of the online application. Once an application is submitted, further request for change of details will be entertained upto the last date of online application. Similarly, the applicants shall be permitted to edit the details in the online application till the last date stipulated for submission of online application. Hence, the applicants are instructed to fill the online application with utmost care and caution. For further details refer para 2W of "Instructions to Applicants"

10) PRINT OPTION:

- a) After submitting the application, applicants can save / print their application in PDF format.
- b) On entering user ID and password, applicants can download their application and print, if required.
- c) Applicants need not send the printout of the online application or any other supporting documents to the Commission.**

For further details refer para 2 of "Instructions to Applicants"

16. UPLOAD OF DOCUMENTS:

In respect of recruitment to this post, the applicants shall mandatorily upload the certificates / documents (in support of all the claims made / details furnished in the online application) at the time of submission of online application itself. It shall be ensured that the online application shall not be submitted by the applicants without mandatorily uploading the required certificates.

The applicants shall have the option of verifying the uploaded certificates through their OTR. If any of the credentials have wrongly been uploaded or not uploaded or if any modifications are to be done in the uploading of documents, the applicants shall be permitted to upload / re-upload the documents till two days prior to the date of hosting of hall tickets for this post (i.e. twelve days prior to the date of examination (CBT Method))

Refer Annexure III for the list of documents to be uploaded by the Applicants. For further details refer para 2W of "Instructions to Applicants"

17. LAST DATE FOR SUBMISSION OF APPLICATION:

Online application can be submitted / edited upto 30.04.2022 till 11.59 p.m., after which the link will be disabled. The uploaded documents can be uploaded / re-uploaded upto 07.06.2022 till 11.59 P.M, after which the link will be disabled.

(For detailed information, applicants may refer to the "Instructions to Applicants" at the Commission's website www.tnpsc.gov.in).

DISCLAIMER

“The Government orders relating to Equivalence of qualification are available in **Annexure I** of the Notification. However, if the applicant possesses an equivalence of qualification other than one mentioned in the Commission’s website and if Government orders to this effect have been issued on or before the date of this notification, applicants should furnish the details of the same while applying and should **upload** a copy of the Government orders, **along with the online application**, failing which their application will be rejected after due process. **The Government orders regarding equivalence of qualification issued after the date of this notification will not be considered for this recruitment”.**

Secretary

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ANNEXURE - I

Sl. No.	Equivalent Qualifications	Government Orders
1.	B.A. Sociology with Computer Application awarded by Fatima College (Autonomous) affiliated to Madurai Kamaraj University is equivalent to B.A. Sociology.	G.O.(Ms)No.232, Higher Education (K2) Department, dated 18.11.2016
2.	B.Sc. Psychology degree offered by Manonmaniam Sundaranar University is equivalent to B.A.Psychology degree	G.O.(Ms)No.266, Higher Education (K2) Department, dated 29.11.2019
3.	B.Sc. Psychology awarded by Alagappa University and M.Sc Psychology awarded by Tamil Nadu Open University is equivalent to B.A Psychology	
4.	B.A Criminology and Police Administration offered by University of Madras is equivalent to Bachelor's degree in Criminology.	G.O.(Ms) No.33, Higher Education (K1) Department dated 15.02.2021
5.	B.A Criminology and Police Administration offered by Manonmaniam Sundaranar University is equivalent to Bachelor's degree in Criminology	

ANNEXURE – II
SYLLABUS FOR EXAMINATION (CBT Method)

Paper-I

SOCIOLOGY
UG DEGREE STANDARD

Subject Code: 369

UNIT-I: INTRODUCTION TO SOCIOLOGY

Definition and Meaning of Sociology, Basic concepts: Society, Community, Culture, Association, Socialization.

Social Institutions: Family, Marriage, Education, Religion, Caste, Class, Politics.

UNIT-II: SOCIOLOGICAL THINKERS

August Comte: Law of Three stages; Social Statics and dynamics. Herbert Spencer: Theory of Evolution, Organic Analogy, Social Darwinism. Emile Durkheim: Social facts, Suicide, Division of labour.

Max Weber: Social action, ideal types, bureaucracy and [*The Protestant Ethic and the Spirit of Capitalism*](#). Karl Marx: *Historical materialism, Social Change, Class struggle, alienation*.

UNIT-III: RURAL AND URBAN SOCIOLOGY

Rural: Rural - urban contrast. Characteristics of Rural society. Agrarian class structure. Panchayatraj system. Rural development programmes.

Urban: Meaning, Characteristics of urbanisation and its impact, Urban sociological theories- Tonnies, Georg Simmel, Max Weber, Robert Park, Louis Wirth and Ernest Burgess, Homer Hoyt, Harris and Ullman.

UNIT-IV: SOCIAL PROCESSES, SOCIAL CHANGE, AND SOCIAL CONTROL

Associative and dissociative processes. Features, causes and sources of social change. Meaning, purposes, types, and agencies of social control.

UNIT-V: INDIAN SOCIAL REFORMERS AND CHILD PROTECTION

Contributions of Mahatma Gandhi, EVR Periyar, Anne Besant, Raja Ram Mohan Rai, Jyotiba Phule, Savitri Phule, Muthulakshmi, Ambedkar, Mother Teresa.

UNIT-VI: SOCIOLOGY OF MARGINALISED

Marginalization and its socio economic indices. The culture of marginalised communities - SC, ST, Nomadic Castes and Tribes and De-notified Tribes, transgender, religious minorities, differently abled, aged, HIV/AIDS. Constitutional Provisions, Implementation, and Impact on Marginalized.

UNIT-VII: CHILDREN WITH DIFFICULT CIRCUMSTANCES

Sex preference, female infanticide, Girl child, neglected, orphan, abandoned, street children, child abuse, child labour, children with disabilities (CwD), Child marriage.

UNIT-VIII: CONSTITUTIONAL PRIVILEGES TOWARDS CHILDREN

Children Related Policies and Acts: Constitutional Provisions for Children in India; National Policy for Children (1974 and 2013); Current policies and trends - Child Welfare; Children Acts - JJ Act, Protection of Children, from Sexual Offences Act (POCSO), 2012, Child Labour (Abolition and Prohibition) Act 1986 , The Prohibition of Child Marriage Act 2006 - Bonded Labour (Abolition) Act 1976.

UNIT-IX: AFFIRMATIVE ACTIONS FOR CHILD WELFARE

Institutional services:- Short-stay homes. Foster home. Facilities/services for children of unmarried mothers, Juvenile homes. **Non- Institutional services:-** Anganawadi, Day-Care Centres, Crèches, Child Guidance Centres, Services through nursery/primary school, **Services for children in need of special care -** Schools for Mentally Retarded, Blind, Deaf and Dumb and Physically Handicapped Children.

UNIT-X: CHILDREN AND STAKEHOLDERS

Children Stakeholders: Ministry of Women and Child Development: Roles and Functions - Central and State Level Commission for Protection of Child Rights in India; Roles and Functions National Institute of Public Cooperation and Child Development; Roles and Functions of Civil Society and civil society organisations.

UG DEGREE STANDARD**SUBJECT CODE: 371****UNIT-I: INTRODUCTION TO SOCIAL WORK**

Meaning, Definition, Objectives, functions of Social Work, Concepts- Social Welfare, Social Development, Social Work, Social Service, Social security, Social Reforms, Social Legislation, Social Policy, Social Justice; India as a Welfare State, Historical development of Social Work in the West and in India, Social Work as a Profession-Values, Principles and Code of Ethics, Social Worker as enabler, broker, mediator, advocate and facilitator; Sociology and psychology for social work.

UNIT-II: SOCIO-RELIGIOUS THOUGHT OF INDIA AND SOCIAL REFORMS

Religious Values, Ethics and Contribution-Hinduism (four values-Dharma, Artha, Kama, Moksha) Buddhism, Jainism, Sikhism, Islam and Christianity; Social Reforms and Reform Movements: Arya Samaj, Brahmo Samaj, Gandhian Movement, Dravidian Movements, Dalit and tribal movements-Contributions of Dr. Ambedkar.

UNIT-III: CONSTITUTIONAL PROVISIONS, SOCIAL LEGISLATIONS AND UN CHARTERS

Fundamental Rights in the Indian Constitution, Directive Principles of State Policy, Universal Declaration of Human Rights, UN Convention on the Rights of the Child, Convention on the Elimination of all forms of discrimination against women, Convention on the Rights of Persons with Disabilities, Policies and programmes, for Social Legislations for Vulnerable Groups.

UNIT-IV: SOCIAL CASE WORK

Definition, Objectives, Values and Principles, Case Work Components - Person, Place, Problem, Process; Case Work stages-Study, diagnosis, treatment, termination, evaluation; Recording in Case Work, Skills of a case worker. Application of Case Work in various settings.

UNIT-V: SOCIAL GROUP WORK:

Definition of Groups, types and characteristics, Stages of Group development, Group Dynamics Definition of Social Group Work: Objectives, Values and Principles, Group Work Process: Beginning, middle and ending stage, Programme Planning in Group Work, Recording in Group Work, Skills of a group worker; Application of Group Work in various settings.

UNIT-VI: COMMUNITY ORGANISATION AND SOCIAL ACTION

Definition of Community and community Development, types and characteristics of Communities, principles of CO, difference between CO and CD, Community power

structure, CO process, Recording in Community Organisation, Skills of a community worker; Application of Community Organization in various settings; Social Action; Concept, definition, approaches –Paulo Freire, Saul Alinsky and Gandhi, Medha Patkar, Sudarlal Bahuguna, Application of Community Organization Method.

UNIT-VII: SOCIAL WORK RESEARCH AND SOCIAL WORK ADMINISTRATION

Definition, Objectives, Types– Quantitative, Qualitative and Mixed Methods; Research Designs, Sampling methods: Probability and Non-Probability, Tools and Techniques of Data Collection – Observation, Questionnaire, Interview Schedule, Focus Group Discussion, Sources of Data, Coding and tabulation, analysis and interpretation; Basic Statistics–Mean, Median and Mode; Standard Deviation, Report Writing.

Social Work Administration: Definition, Principles and Process, Structure and Functions of Central and State Welfare Departments and Boards; NGOs: Definitions, Characteristics, Problems and challenges of NGOs, Laws Related to NGOs –Societies Registration Act, Trust Act and Companies Act.

UNIT-VIII: RURAL/ URBAN AND TRIBAL COMMUNITY DEVELOPMENT

Community and Development: Definition, philosophy, objectives and scope; Rural,urban and tribal problems, Organization and administration of rural, tribal andurban development from block to National level; Panchayat systems and local self-government in India; 73rd Amendment, Development policies and programmes; Urban Habitat Development Corporation

UNIT-IX: HEALTH AND SOCIAL WORK

Definition and Concept, Status of health in India, Health indicators, diseases, types and prevention, Mental health: definition, concept, mental retardation and mental illness, common mental disorders; Alternate systems of health care, Health care services and programmes, National Health Mission; Disability - types, causes and rehabilitation.

UNIT-X: FAMILY AND SOCIAL WORK

Family as a social institution, concept, characteristics, types, emerging family patterns, definition of marriage, forms, functions and problems. Constitutional Safe guards assuring rights of children in India, UNCRC, Problems of Children and Youth: Street Children, Child Labour, Child Abuse, Child Trafficking, Child Protection Services: Commission for Protection of Child Rights Act. Sex and Gender Discrimination against the Girl Child; Gender Development Indicators - GDI, GEM, Protective Measures, Constitutional and Legal Provisions. Elder Care: meaning and definition; special needs, disorders, diseases and disabilities, Role of NGOs;

UNIT-I : INTRODUCTION

Psychology – Definition, History, Goals, Branches, Scope, Research Methods in Psychology – Observation, Correlation, Experiment, Case study. Ethics in Research.

Biological Basis of Behaviour – Neurons, Nervous system, Brain, Heredity and Behaviour.

UNIT-II: ATTENTION, PERCEPTION AND CONSCIOUSNESS

Attention – Definition and kinds of attention.

Perception – Definition, Perceptual organization, Perceptual constancy, illusion, factors affecting perception.

Consciousness – Definition, Biological rhythm, Waking states, Sleep, Consciousness altering drugs.

UNIT-III: LEARNING AND MEMORY

Learning – Definition, Classical conditioning, Operant conditioning, Observational learning, Latent learning, Insight learning.

Memory – Definition, Process, Models, Types of memory.

Forgetting – Meaning, Causes, Memory distortion, Improving memory.

UNIT-IV: COGNITION

Thinking – Thinking process, Concept formation, Problem solving, Decision making, Language.

Intelligence – Definition, Nature, Theories, Assessment. Emotional Intelligence. Creativity.

UNIT-V: MOTIVATION AND EMOTIONS

Motivation – Definition, Need, Drive, Instinct, Theories, Types.

Motives – Physiological – Hunger and Sex – Psychological – Achievement, Affiliation, Aggression – Social – Power.

Frustration and Conflict.

Emotion – Meaning, Nature, Biological basis of emotions, Theories.

UNIT-VI: HEALTH, STRESS AND COPING

Health psychology - Definition, Bio Psycho Social model.

Behavioural and psychological correlates of illness.

Stress and coping - Definition, Nature, causes, Effects.

Promoting wellness - Primary prevention and secondary prevention, managing stress.

UNIT-VII: PERSONALITY

Personality - Definition, Psycho analytical approach, Humanistic approach, Trait Theory, Learning approach to personality, Measuring Personality - Questionnaire and Inventories, Projective techniques, Other measures - Behavioural observation, Interviews and Biological Measures.

UNIT-VIII: MENTAL DISORDERS

Models of Abnormality - Assessment and Diagnosis - DSM and ICD - Disorders of Infancy, Childhood and Adolescence, Anxiety Disorders, Mood Disorders, Dissociative and somatoform disorders, Sexual and Gender Identity Disorder, Personality Disorders, Schizophrenia, Substance related disorders, Psychotherapies - Psychological approaches, Group therapy, Marital therapy, Family therapy, Psycho Social Rehabilitation, Biological therapy, Indigenous therapy (Yoga and meditation).

UNIT-IX: DEVELOPMENTAL PSYCHOLOGY

Childhood - Physical, Cognitive, Moral, Social and Emotional domain.

Adolescence - Physical, Cognitive, Moral, Social and Emotional domain.

From Gender identity to Sexual Category constancy.

Adulthood - Cognitive, Social and Emotional domain, views on adulthood (Stage theories vs. Contextual approach)

Aging - Theories, Death and Bereavement.

UNIT-X: SOCIAL PSYCHOLOGY

Social thought - Attribution, Social cognition, Attitudes.

Social Behaviour - Prejudice, Social influence, Attraction and Love, Leadership, Persuasion, Prosocial behaviour, Aggression, Anti-social behaviour. Group - Types and formation of groups, group process- Social Facilitation, Social Loafing, Conformity, Inter-group relations.

CHILD DEVELOPMENT
UG DEGREE STANDARD

Paper-I

SUBJECT CODE: 375

UNIT 1 : GROWTH AND DEVELOPMENT

- 1.1 Definition and Distinction of growth and development
- 1.2 Principles of growth and development
- 1.3 Factors affecting growth and development
- 1.4 Domains of development and its interrelatedness

UNIT 2 : THEORIES OF HUMAN BEHAVIOUR AND DEVELOPMENT

- 2.1 Learning and behavioural theories – Pavlov’s Classical conditioning, Skinner’s operant conditioning, Watson behaviourism, Bandura’s social learning theory
- 2.2 Language theories – Behaviourist perspective, Nativist perspective and Interactionist perspective
- 2.3 Cognitive theories – Piaget’s Cognitive theory
- 2.4 Psycho-analytic theories – Freud’s psycho-analytic theory, Erikson’s psycho-social theory
- 2.5 Moral development theories – Piaget’s moral theory, Kohlberg’s moral theory

UNIT 3: STAGES/PERIODS OF CHILD DEVELOPMENT

- 3.1 Five stages of child development and its characteristics – Prenatal, Infancy and Toddlerhood, Early childhood, Late childhood and Adolescence
- 3.2 Havighurst’s Developmental Tasks – Infancy to Adolescence
- 3.3 Concept and importance of developmental milestones

UNIT 4 : PRENATAL DEVELOPMENT

- 4.1 Conception - Structure of Ovum and Sperm, process of fertilization
- 4.2 Prenatal development – the period of ovum, embryo and foetus
- 4.3 Factors influencing/debilitating prenatal development
- 4.4 Signs and symptoms of pregnancy

UNIT5: INFANCY AND TODDLERHOOD (BIRTH TO TWO YEARS)

- 5.1 Neonates - appearance, adaptations/adjustments; New born reflexes, APGAR Scale
- 5.2 Physical and motor development, Cognitive development, Language development
- 5.3 Emotional and social development
- 5.4 Temperament and attachment

UNIT 6 : EARLY CHILDHOOD (2-6 YEARS) AND LATE CHILDHOOD (6-12 YEARS)

- 6.1 Physical and motor development, Cognitive development, Language development
- 6.2 Emotional development and social development
- 6.3 Habit formation - principles, importance and methods
- 6.4 Common behaviour problems during childhood period

UNIT 7 : EARLY CHILDHOOD CARE AND EDUCATION (ECCE)

- 7.1 ECCE- Definition, Concept, Significance, Objectives and Scope of ECCE
- 7.2 Types of ECCE settings
- 7.3 Play and its characteristics. Role of play in overall development of children and teacher's role.
- 7.4 Importance of Parental involvement in Early learning

UNIT 8 : ADOLESCENCE

- 8.1 Physical development -Primary and secondary sexual characteristics, Psychological impact of physical changes
- 8.2 Cognitive development
- 8.3 Psychological development - Self concept, Self esteem, Interest and Attitude
- 8.4 Social development - Peer relationship and friendship, Parent adolescent relationships and conflict, Sibling relationship
- 8.5 Physiological and psychological problems and challenges

UNIT 9: CHILDREN WITH DIVERSE NEEDS

- 9.1 Definition, classification (RPWD Act), causes and characteristics of children with special needs
- 9.2 Definition, classification and characteristics of Gifted children
- 9.3 Children in difficult circumstances –Child prostitutes, trafficked children, street children, refugee children and child victims of war/natural calamities, Juvenile delinquents, abused children
- 9.4 Gender and societal disparities – Infanticide, foeticide, girl child, children of prostitutes and AIDS affected parents

UNIT 10 : GUIDANCE AND COUNSELLING

- 10.1 Meaning, definition and scope of guidance and counseling
- 10.2 Physical and mental health counselling
- 10.3 Educational, vocational and career guidance

UNIT - I - CRIMINOLOGY - CONCEPTS:

Criminology - Definition, nature and scope. Crime, criminals, victims-Meaning Concept Statutory, Procedure, Evidence, Local and Special Law Structure of Criminal Justice and its forms - role & responsibilities Froms of Crime - Elements of crime - Criminal Typology - Formal and Informal Control of Crime- Psychological impact of abuse and its prevention - Child abuse: Physical, Psychological, Sexual, Psychosocial impact of abuse and its prevention, awareness creation - Child Trafficking Hard and Soft Labour - Street Children.

UNIT II- SCHOOLS OF CRIMINOLOGY:

Pre-classical, classical - Neo classical School - Positive School - Cartographic Schools - Biological and Constitutional schools.

UNIT III - INTRODUCTION TO JUVENILE JUSTICE SYSTEM:

Juvenile Delinquency Definition and concept Truancy, vagarancy, Youth crimes, principle of *Parens patriae*, Doli Incapex, Principle of negative semantics, children and vulnerability, children and Non applicability of capital punishment.

UNIT IV - CORRECTIONAL PRINCIPLES:

Penology Definition, nature scope - Theories of punishment - Prison Reforms Commissions - Indian Jails Committee, Justice Mullah Committee, V.R.Krishna Iyer Committee.

Institutional and Non Institutional Correction - Probation, Admonition Juvenile probation.

UNIT V - NATIONAL AND INTERNATIONAL INSTRUMENTS:

Riyadh Guidelines - Prevention of Delinquency, Tokyo Rules - Standard Minimum Rules for Non-Custodial / Measures, UN Convention on the Child Rights, Nelson Mandela Rules for the Treatment of Prisoners.

Beijing rules - UN standard Minimum Rules for Juvenile Justice. UN Declaration of Basic Principles of Justice for victim of Crime & Abuse of power 1985. National policy of children - (Recent), National policy of elderly people - (Recent), National policy of Women - (Recent).

UNIT VI - VICTIMOLOGY:

Development of Victimology basic concepts, Impact of Victimization - Physical, Financial and psychological, Post Traumatic Stress Disorder (PTSD), Acute Stress Disorder (ASD).

Primary, Secondary and Tertiary Victimization - victim Compensation and Restitution.

UNIT VII - CRIMINAL JUSTICE SYSTEM:

Introduction of the Criminal Justice System in India - Components of the Criminal Justice system - Judiciary (Courts), Law enforcement(Police) and corrections(Prison) - Special courts - POCSO Act - Substantive Laws - Salient Features - Indian Penal Code, Code of Criminal Procedure and Indian Evidence Act - Salient features of Special and local Laws.

UNIT VIII- JUVENILE JUSTICE SYSTEM:

Salient features of the Juvenile Justice Act - Introduction of Juvenile Justice System - Children in conflict with law - Special Juvenile Police Unit; CWPO; Probation - Juvenile Justice Board - Composition - Juvenile Institutions, Observation Home - Special Home, Place of Safety, after care - Children in need of care and protection - composition of Children Welfare Committee(CWC), Shelter home.

UNIT IX - CRIMINAL JUSTICE INSTITUTION:

Structure of Criminal Justice System - Police - Organizational Structure of Police - State, District, City - Functions of Police.

Structure of Judiciary Hierarchy of Courts in India - Supreme Court, High Court, District Courts, Lower Courts - Inquiry, Prosecution, Defence Counsel - Bail - Summons - Types of trial - Power of Courts - Different types of correctional Institutions in India - Homes - Borstal Schools, other State holders of Criminal Judicial System - NHRC, SHRC, NCW, SCW, Commission for Children - Commission for SC/ST [Institutions relating to Children].

UNIT X - CONTEMPORARY ISSUES IN CRIMINOLOGY:

Economic and Financial Crimes - White collar crime - Nature, Meaning and Forms - Corporate crime - Corruption, Tax evasion, counterfeiting. Credit card fraud, Money laundering Bank frauds, Non-Banking Institutions, Insurance frauds, Prevention and Detection of White Collar Crimes, Organised Crimes - Nature, meaning and forms - Criminal syndicates, Racketeering Organised Crimes - Regional and International linkages - Trans-national Organised Crimes - Drug, Smuggling, Human Trafficking, Problems of identification, Investigation and Prosecution - Prevention & control Strategies - Environmental Crimes - Cyber Crimes and Child Soldiers. Cyber Crime: Definition History & Evolution, Forms of cyber crime - Malicious code, Hacking, Identity theft, Online scam, Cyber Crime against women and children, Intellectual property issues & Cyberspace.

Paper-II
SYLLABUS FOR EXAMINATION (CBT Method)

PART - A

TAMIL ELIGIBILITY TEST (SSLC STANDARD)

கட்டாய தமிழ்மொழி தகுதித் தேர்விற்கான பாடத்திட்டம்

(கொள்குறி வினாவிற்கான தலைப்புகள்)

பத்தாம் வகுப்பு தரம்

1. பிரித்தெழுதுதல் / சேர்த்தெழுதுதல்.
2. எதிர்ச்சொல்லை எடுத்தெழுதுதல்.
3. பொருந்தாச்சொல்லைக் கண்டறிதல்.
4. பிழை திருத்தம் (i) சந்திப்பிழையை நீக்குதல் (ii) மரபுப் பிழைகள், வழுவுச் சொற்களை நீக்குதல் / பிறமொழிச் சொற்களை நீக்குதல்.
5. ஆங்கிலச் சொல்லுக்கு நேரான தமிழ்ச் சொல்லை அறிதல்.
6. ஒலி மற்றும் பொருள் வேறுபாடறிந்து சரியான பொருளையறிதல்.
7. ஒரு பொருள் தரும் பல சொற்கள்.
8. வேர்ச்சொல்லைத் தேர்வு செய்தல்.
9. வேர்ச்சொல்லைக் கொடுத்து / வினைமுற்று, வினையெச்சம், வினையாலணையும் பெயர், தொழிற்பெயரை, உருவாக்கல்.
10. அகர வரிசைப்படி சொற்களை சீர் செய்தல்.
11. சொற்களை ஒழுங்குப்படுத்தி சொற்றொடராக்குதல்.
12. இருவினைகளின் பொருள் வேறுபாடு அறிதல்.
(எ.கா.) குவிந்து-குவித்து
13. விடைக்கேற்ற வினாவைத் தேர்ந்தெடுத்தல்.
14. எவ்வகை வாக்கியம் என க்கண்டெழுதுதல் - தன்வினை, பிறவினை, செய்வினை, செய்ப்பாட்டு வினை வாக்கியங்களைக் கண்டெழுதுதல்.
15. உவமையால் விளக்கப்பெறும் பொருத்தமான பொருளைத் தேர்ந்தெழுதுதல்
16. அலுவல்சார்ந்த சொற்கள் (கலைச்சொல்)
17. விடைவகைகள்.
18. பிறமொழிச் சொற்களுக்கு இணையான தமிழ்ச் சொற்களைக் கண்டறிதல் (எ.கா.) கோல்டுபிஸ்கட் - தங்கக்கட்டி.
19. ஊர்ப் பெயர்களின் மருஉவை எழுதுக (எ.கா.) தஞ்சாவூர் - தஞ்சை
20. நிறுத்தற்குறிகளை அறிதல்.

21. பேச்சு வழக்கு, எழுத்து வழக்கு (வாரான் - வருகிறான்).
22. சொற்களை இணைத்து புதிய சொல் உருவாக்கல்.
23. பொருத்தமான காலம் அமைத்தல்
(இறந்தகாலம், நிகழ்காலம், எதிர்காலம்).
24. சரியான வினாச் சொல்லைத் தேர்ந்தெடு.
25. சரியான இணைப்புச் சொல்
(எனவே, ஏனெனில், ஆகையால், அதனால், அதுபோல).
26. அடைப்புக்குள் உள்ள சொல்லைத் தகுந்த இடத்தில் சேர்க்க.
27. இருபொருள் தருக.
28. குறில் - நெடில் மாற்றம், பொருள் வேறுபாடு.
29. கூற்று, காரணம் - சரியா? தவறா?
30. கலைச்சொற்களை அறிதல் :-
எ.கா. - Artificial Intelligence - செயற்கை நுண்ணறிவு
Super Computer - மீத்திறன் கணினி
31. பொருத்தமான பொருளைத் தெரிவு செய்தல்
32. சொற்களின் கூட்டுப் பெயர்கள் (எ.கா.) புல் - புற்கள்
33. சரியான தொடரைத் தேர்ந்தெடுத்தல்
34. பிழை திருத்துதல் (ஒரு-ஓர்)
35. சொல் - பொருள் - பொருத்துக
36. ஒருமை-பன்மை பிழை
37. பத்தியிலிருந்து வினாவிற்கான சரியான விடையைத் தேர்ந்தெடு.

Paper-II**PART - B****GENERAL STUDIES (DEGREE STANDARD)****CODE NO.003****UNIT-I: GENERAL SCIENCE**

- (i) Scientific Knowledge and Scientific Temper - Power of Reasoning - Rote Learning vs Conceptual Learning - Science as a tool to understand the past, present and future.
- (ii) Nature of Universe - General Scientific Laws – Mechanics - Properties of Matter, Force, Motion and Energy - Everyday application of the Basic Principles of Mechanics, Electricity and Magnetism, Light, Sound, Heat, Nuclear Physics, Laser, Electronics and Communications.
- (iii) Elements and Compounds, Acids, Bases, Salts, Petroleum Products, Fertilisers, Pesticides.
- (iv) Main concepts of Life Science, Classification of Living Organisms, Evolution, Genetics, Physiology, Nutrition, Health and Hygiene, Human Diseases.
- (v) Environment and Ecology.

UNIT-II: CURRENT EVENTS

- (i) History - Latest diary of events - National symbols - Profile of States - Eminent personalities and places in news – Sports-Books and authors.
- (ii) Polity – Political parties and political system in India-Public awareness and General administration- Welfare oriented Government schemes and their utility, Problems in Public Delivery Systems.
- (iii) Geography-Geographical landmarks.
- (iv) Economics-Current socio-economic issues.
- (v) Science-Latest inventions in Science and Technology.
- (vi) Prominent Personalities in various spheres – Arts, Science, Literature and Philosophy.

UNIT-III: GEOGRAPHY OF INDIA

- (i) Location – Physical features - Monsoon, Rainfall, Weather and Climate - Water Resources - Rivers in India - Soil, Minerals and Natural Resources - Forest and Wildlife - Agricultural pattern.
- (ii) Transport -Communication.
- (iii) Social Geography – Population density and distribution- Racial, Linguistic Groups and Major Tribes.
- (iv) Natural calamity – Disaster Management – Environmental pollution: Reasons and preventive measures – Climate change – Green energy.

UNIT-IV: HISTORY AND CULTURE OF INDIA

- (i) Indus Valley Civilization - Guptas, Delhi Sultans, Mughals and Marathas - Age of Vijayanagaram and Bahmani Kingdoms - South Indian History.
- (ii) Change and Continuity in the Socio - Cultural History of India.
- (iii) Characteristics of Indian Culture, Unity in Diversity –Race, Language, Custom.
- (iv) India as a Secular State, Social Harmony.

UNIT-V: INDIAN POLITY

- (i) Constitution of India - Preamble to the Constitution- Salient features of the Constitution- Union, State and Union Territory.
- (ii) Citizenship, Fundamental Rights, Fundamental Duties, Directive Principles of State Policy.
- (iii) Union Executive, Union Legislature – State Executive, State Legislature – Local Governments, Panchayat Raj.
- (iv) Spirit of Federalism: Centre-State Relationships.
- (v) Election - Judiciary in India – Rule of Law.
- (vi) Corruption in Public Life – Anti-corruption measures – Lokpal and Lok Ayukta - Right to Information- Empowerment of Women-Consumer Protection Forums, Human Rights Charter.

UNIT-VI: INDIAN ECONOMY

- (i) Nature of Indian Economy – Five year plan models - an assessment – Planning Commission and Niti Ayog.
- (ii) Sources of revenue – Reserve Bank of India – Fiscal Policy and Monetary Policy - Finance Commission – Resource sharing between Union and State Governments - Goods and Services Tax.
- (iii) Structure of Indian Economy and Employment Generation, Land Reforms and Agriculture - Application of Science and Technology in Agriculture - Industrial growth - Rural Welfare Oriented Programmes – Social Problems – Population, Education, Health, Employment, Poverty.

UNIT-VII: INDIAN NATIONAL MOVEMENT

- (i) National Renaissance –Early uprising against British rule - Indian National Congress - Emergence of leaders –B.R.Ambedkar, Bhagat Singh, Bharathiar, V.O. Chidambaranar Jawaharlal Nehru, Kamarajar, Mahatma Gandhi, Maulana Abul Kalam Azad, Thanthai Periyar, Rajaji, Subash Chandra Bose, Rabindranath Tagore and others.
- (ii) Different modes of Agitation: Growth of Satyagraha and Militant Movements.
- (iii) Communalism and Partition.

UNIT-VIII: History, Culture, Heritage and Socio-Political Movements in Tamil Nadu

- (i) History of Tamil Society, related Archaeological discoveries, Tamil Literature from Sangam Age till contemporary times.
- (ii) Thirukkural :
 - (a) Significance as a Secular Literature
 - (b) Relevance to Everyday Life
 - (c) Impact of Thirukkural on Humanity
 - (d) Thirukkural and Universal Values - Equality, Humanism, etc
 - (e) Relevance to Socio-Politico-Economic affairs
 - (f) Philosophical content in Thirukkural
- (iii) Role of Tamil Nadu in freedom struggle - Early agitations against British Rule - Role of women in freedom struggle.
- (iv) Evolution of 19th and 20th Century Socio - Political Movements in Tamil Nadu - Justice Party, Growth of Rationalism - Self Respect Movement, Dravidian Movement and Principles underlying both these Movements, Contributions of Thanthai Periyar and Perarignar Anna.

UNIT-IX: Development Administration in Tamil Nadu

- (i) Human Development Indicators in Tamil Nadu and a comparative assessment across the Country – Impact of Social Reform Movements in the Socio - Economic Development of Tamil Nadu.
- (ii) Political parties and Welfare schemes for various sections of people – Rationale behind Reservation Policy and access to Social Resources - Economic trends in Tamil Nadu – Role and impact of social welfare schemes in the Socio-Economic Development of Tamil Nadu.
- (iii) Social Justice and Social Harmony as the Cornerstones of Socio-Economic Development.
- (iv) Education and Health Systems in Tamil Nadu.
- (v) Geography of Tamil Nadu and its impact on Economic growth.
- (vi) Achievements of Tamil Nadu in various fields.
- (vii) e-Governance in Tamil Nadu.

UNIT-X: APTITUDE AND MENTAL ABILITY

- (i) Simplification – Percentage - Highest Common Factor (HCF) - Lowest Common Multiple (LCM).
- (ii) Ratio and Proportion.
- (iii) Simple interest - Compound interest - Area - Volume - Time and Work.
- (iv) Logical Reasoning -Puzzles-Dice - Visual Reasoning - Alpha numeric Reasoning – Number Series.

ANNEXURE – III**LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED
ALONG WITH THE ONLINE APPLICATION****(Size of each document should be less than 200 KB
in PDF format (Single page or Multiple page))**

1.	SSLC Mark Sheet
2.	HSC Mark Sheet
3.	<p>a. U.G. Degree in Sociology or Social Work or Psychology or Child Development or Criminology</p> <p>b. P.G. Degree in Sociology or Social Work or Psychology or Child Development or Criminology (for preferential qualification)</p> <p>c. Diploma or a Certificate Course in Computer operations in the recognised Institutions.</p> <p>Provisional Certificate / Degree Certificate / Consolidated Mark Sheet</p> <p>Note: If the issue date of provisional certificate / U.G. Degree / P.G. Degree Certificate / Diploma falls after the date of notification (i.e 01.04.2022) candidates should upload evidence for having acquired the prescribed qualification on or before the date of Notification, failing which their applications will be rejected after due process.</p>
4.	Equivalence G.O. (if applicable)
5.	PSTM Certificate (if applicable)
6.	Community Certificate
7.	Ex-Servicemen Certificate (if applicable)
8.	Destitute Widow Certificate (if applicable)
9.	Transgender ID Card (if applicable)
10.	Gazetted copy for name change (if applicable)
11.	No Objection Certificate (if applicable should be uploaded/produced when called for)
12.	Documents / Court Orders proving Acquittal / Conviction or FIR in case of pending cases for Criminal cases registered (if applicable)
13.	A passport size photo (Please see Para 2M and 2N of Instructions to applicants)
14.	Other documents (if any)

For further details refer para 2W of "Instructions to Applicants"

ANNEXURE – IV

CERTIFICATE OF PHYSICAL FITNESS BY A SINGLE MEDICAL OFFICER
THE CIVIL MEDICAL BOARD

Signature of Candidate _____

I/We hereby certify that I/We have examined (full name) Thiru/Thirumathi
/Selvan/Selvi _____

a Candidate _____ for employment under the Government as _____ in the
_____ Office in the _____

_____ department and whose signature is given above and cannot discover
that he/she has any disease, communicable or otherwise constitutional affliction or
bodily infirmity/except that his/her weight is in excess of/below the standard
prescribed or except.

I/We do not consider this a disqualification for the employment he/she seeks.

His/Her age is according to his/her own statement _____ Years and by
appearance about _____ Years

I/We also certify that he/she has marks of smallpox/vaccination.

Chest measurement in On full inspiration
On full expiration
Difference expansion

Weight in Kg.

Cardio - Vascular System

Respiratory system

His/Her vision is normal

Hypermetropic/ _____ Myopic/ _____ Astigmatic/ _____

(Here enter the degree of defect and the strength of correction glasses)

Hearing is normal/defective (much or slight)

Urine - Does chemical examination show-

(I) Albumen

(II) Sugar

State Specific gravity

Personal marks (at least two should be mentioned)

For Identification

1.

2.

Signature:

Rank:

Designation:

President

Members (i)

(ii)

Station:

Station:

Date:

Date:

The candidate must make the statement required below prior to his/her medical examination and must sign the declaration appended thereto. His attention is specially directed to the warning contained in the note below:-

1. State your name in full
2. State your age and date of Birth
3. (a) Have you ever had small-pox intermittent or any other fever, enlargement or suppuration of glands, spitting of blood, asthma, inflammation of lungs, heart disease fainting attacks, rheumatism, appendicitis?

OR

- (b) Any other disease or accident requiring confinement to bed and medical or surgical treatment?
4. When were you last vaccinated
5. Have you or any of your near relation been afflicted with consumption, serofula gout, asthma, fits, epilepsy or insanity?
6. Have you suffered from any form of nervousness due to over work or any other cause?
7. Furnish the following details concerning your family

Father's age, if living and state of health

Father's age, if living and state of health (1)	Father's age at death and cause of death (2)	Number of brothers living, their ages and state of health. (3)	Number of brothers dead, their ages at and cause of death (4)

Mother's age, if living and state of health (1)	Mother's age at death and cause of death (2)	Number of sisters living, their ages and state of health. (3)	Number of sisters dead, their ages at and cause of death (4)

I declared all the above answers to be, to the best of my belief, true and correct,

Candidate's Signature

Note:- The candidate will be held responsible for the accuracy of the above statement. by wilfully suppressing any information he will incur the risk of losing the appointment and if appointed, of forfeiting all claim to superannuation allowance or gratuity






Medl. I-68.

ANNEXURE – V**COMPUTER BASED TEST (CBT)**
IMPORTANT INSTRUCTIONS
OBJECTIVE TYPE

- a) One question will be displayed on the screen at a time.
- b) Time available for you to complete the examination will be displayed through a countdown timer in the top right-hand corner of the screen. It will display the remaining time as **Time Left**. At the beginning of exam, timer will show 180 minutes (240 minutes for Differently Abled candidates with scribe) which will reduce gradually with passage of time. When the timer reaches zero, the examination will end by itself and your examination will be submitted by the system automatically.

c) Question Number Box:



1. Question Number Box displayed on the right side of the screen will show the status of each question using one of the following symbols:

-  You have not visited the question yet.
-  You have not answered the question.
-  You have answered the question.
-  You have NOT answered the question, but have marked the question for review.
-  You have answered the question and marked for review. This will be considered for evaluation.

The 'Marked for Review' status for a question simply indicates that you would like to look at that question again.

2. You can click on the ">" arrow which appears to the left of question number box to minimize the question number box. This will enable you to view the question on a bigger area of the screen. To view the question number box again, you can click on "<" arrow which appears on the right side of the screen.



You can click on  to navigate to the bottom and  to navigate to the top of the question area, without scrolling.



3. The summary of number of questions answered, not answered, not visited, marked for review and answered and marked for review will be displayed above the question number box.

d) Answering a Question

- i) The questions will appear on the screen in ascending order, which can be answered one by one.
- ii) To select your answer of a question, click on the button of one of the options.
- iii) **Click on Save and Next button after answering every question to save your answer.** Otherwise your answer will not be saved.
- iv) To deselect your chosen answer, click on the button of the chosen option again or click on the **Clear Response** button.

e) Instruction for enlarging images

To view the image provided in the question in a bigger size, click on the image and rotate the scrolling wheel on the mouse.

Any attempt of malpractice found, will render you liable to such action or penalty as Commission may decide.

ANNEXURE - VI**TENTATIVE TIMELINE FOR THE RECRUITMENT PROCESS**

Sl. No.	Process	Timeline
1.	Last date upto which the Online Application can be edited/ submitted/ payment of fees can be made	30.04.2022
2.	Last date upto which the applicants are permitted to upload/ re-upload the documents	07.06.2022
3.	Publication of Examination (CBT Method) Results	August 2022
4.	Certificate Verification / Oral Test	September 2022
5.	Counselling	September 2022

Secretary