



Tamil Nadu Public Service Commission

Tender No. 720/2025, Dated. 22.09.2025

Limited Tender for Redevelopment and Annual Maintenance of Certificate Verification Software for a period of two years.

Tender Publishing Date and Time	on 22.09.2025@ 05.00pm
Tender Document Download-Start Date and Time	on 22.09.2025@ 05.05 pm
Bid Submission- Start Date and Time	on 23.09.2025@ 10.00am
Clarification on the Tender Documents	on 25.09.2025
Bid Submission- Closing Date and Time	on 07.10.2025@ 05.40 pm
Bid Opening Date and Time	on 08.10.2025@ 11.00 am

Notice Inviting Tender

Sealed Tenders in the prescribed format are invited from the reputed firms for Redevelopment and Annual Maintenance of Certificate Verification Software for a period of two years.

For queries relating to the Bid submission, bidders shall contact either by email: somcda.tnpsc@tn.gov.in or by Phone No: 044-25300305.

I. ABOUT TNPSC

(a) Background:

The Tamil Nadu Public Service Commission, as mandated by the Constitution of India, conducts examinations for appointment to the services of the State. It's mission is to ensure a free, fair and transparent recruitment process, by leveraging information technology solutions and constantly update its recruitment methodologies.

Objective:

This tender is floated for selecting a well experienced firm for the Redevelopment and Annual Maintenance of Certificate Verification Software for a period of two years.

II) Scope of Work

a) About the Software:

The Certificate Verification Software has been developed to automate the process of Certificate Verification. The certificates uploaded by the shortlisted candidates are initially being verified during On-screen Certificate Verification. In the final stage of the selection process, the certificates produced by the candidates in person are being verified during Physical Certificate Verification.

b) Redevelopment:

The following features/options shall be developed in the Software available for On-screen and Physical Certificate Verification:

1. Redesign / redevelop the Certificate Verification Software

The Certificate Verification software shall be redesigned / redeveloped so as to meet the mandatory requirements based on the Commission's evolving requirements, rules and regulations envisaged by the Government and the norms stipulated by the Commission. The front end of the existing software has been developed using C# and Asp.net while SQL Server serves as the back end.

Admin access shall be provided to enable or disable the options dynamically depending on the recruitment specific requirements.

2. Conditional checking of Communal Reservation Category (CRC):

Conditional check of Communal Reservation Category (CRC) shall be introduced with reference to the claim of the candidate relating to the Communal category, sub-caste, place of birth and native district of both the applicant and his / her father.

3. Verification of post-wise suitability

Features for verifying the suitability of the candidate to post(s) shall be developed based on the eligibility criteria stipulated for each post with regard to age, educational qualification, Differently Abled category etc. Whenever there is a difference in the claim made by the candidate in the

online application relating to Communal Reservation Category (CRC) or Special Reservation Category (viz., Destitute Widow (DW), Ex-servicemen, Differently Abled Persons (DAP)) or educational qualification, the post eligibility shall be updated accordingly.

4. Duration of experience

Features for calculating the total duration of experience in a single or multiple spells shall be developed based on the claim of the candidate and with reference to crucial date stipulated.

5. Generation of Memorandum to candidates

A module shall be developed to generate the Memorandum to the candidates based on the outcome of the Certificate Verification. A feature to mail the said Memorandum to the registered / valid mail id of the candidates shall also be incorporated in this module.

6. Virtual stamping and archival of documents

A module shall be developed to virtually stamp the documents furnished by the candidates and verified during the Physical Certificate Verification as **VERIFIED** and archive them based on an unique reference number (OTR ID) of each candidate for future retrieval, only if required. The virtually stamped documents of the candidates concerned shall not be verified for each and every recruitment. The module shall be developed in such a way that it fetches the relevant information of the virtually stamped documents and verifies the same.

7. Preparation of publication list:

Necessary provision shall be developed for preparation of the publication list based on the outcome of the Certificate Verification.

8. Context sensitive help:

Necessary provision shall be developed for displaying of hints / notes relevant to each and every aspect being checked during the Certificate Verification process.

9. Age calculation:

Provision shall be developed to update and display the age whenever any change is done in respect of Date of Birth field.

10. Eligibility based on Educational Qualification:

Provision shall be developed to validate the date of Publication of results for the educational qualification against the date of Notification and to display appropriate error message.

11. Data Merging:

A feature shall be developed to enable the merging of fields related to educational qualification.

12. Generation of check list:

Provision shall be developed to generate check list with all the required fields based on the outcome of Certificate Verification.

13. Any other redevelopment based on the requirements of the Commission.

(c) Day-to-day Maintenance:

1. The Agency to which the contract will be awarded shall be responsible for the day-to-day maintenance and updation of the Certificate Verification Software so as to enhance the verification process and ensure compliance of all norms and instructions stipulated in the notifications concerned thereby providing a comprehensive mechanism tracking errors or discrepancies during the Certificate Verification process.
2. The software / web application should be mobile responsive and accessible on all major browsers (e.g. Internet Explorer, Mozilla Firefox, Google Chrome, Safari, Opera etc.,) and should work on all OS (Operating System) which shall be portable on all Platforms viz., Desktop, Laptop, Windows, iPad, iPhone, MacBook, MacOS, Android etc.,
3. The existing option for getting the status regarding the clarity of uploaded documents shall be modified in such a way that after selecting relevant error tag, the consequential questions shall be disabled.
4. The existing option for verification of PSTM (Persons Studied in Tamil Medium) claim shall be modified wherein the error tag is generated for failure to upload substantiating documents for the entire period and the particular / requisite period of study is tagged appropriately.
5. The PSTM (Persons Studied in Tamil Medium) verification portion in the software shall be modified to display the claim made by the candidate for the entire period of study in Tamil medium and error is not tagged in respect of candidates who have studied Arts or Literature in Tamil.
6. Suitable modifications shall be made in the software so as to display the error tags / remarks of earlier phases of Certificate verification for reference only and ensure that previous error tags are not displayed during the subsequent phases of Certificate Verification.
7. The existing option for report generation including changes in claim shall be modified as per requirement.
8. Carry out the changes/updates required as and when decided and informed by the Commission.
9. Any other work not specified in the activities above, but later required for smooth functioning of the Software and maintenance shall also be done.

(d) Training to Staff and User Manual:

1. The Agency shall be required to provide extensive training to all the staff handling the software so as to ensure that the staff are in a position to handle and use all the modules and options provided in the software.
2. The Agency shall provide a comprehensive step by step user manual covering each and every option provided in the software.

(e) Server Maintenance, Data Security and Security Audit:

1. The Agency shall be required to make use of the servers placed at the TNPSC office premises for storing and maintaining the data and source code of the Software.
2. The Agency shall be required to undertake full responsibility of the safe custody and security of data provided by TNPSC and shall ensure absolute confidentiality of the data. It shall be ensured that there is no transmission of content in any form to any individual or Institution outside the purview of the development or maintenance of the software.
3. The Agency shall also ensure that the data provided by TNPSC is securely stored and protected from unauthorized access ensuring compliance with data privacy standards.
4. The Agency shall be required to carry out security audit of the software as and when required. The security audit shall be done whenever new modules are added to the software or when vulnerabilities are identified. The audit shall be performed by vendors empanelled by TNeGA. The Agency shall address and resolve all issues, vulnerabilities, or alerts identified by the TNPSC or any other Government Agency, promptly.

(f) Manpower deployment:

1. One manpower resource shall be made available in the Commission's office to attend to the work specified herein. Additional manpower resource(s) may also be provided whenever required (i.e.) in case of a situation where the existing resource is unable to attend to the work or requires any additional support.
2. The availability of manpower resource in the Commission's Office shall be ensured on all working days during the official working hours.
3. The manpower resources shall attend and complete the work specified herein at any time either during official working hours or beyond that without any excuse.

(III) Terms and Conditions

a) Annual Maintenance Contract Period:

1. The redevelopment of application shall be completed within a period of **3 months** from the date of issuance of work order.
2. The Annual Maintenance Contract (AMC) period shall be for a period of **two years**. However, based on the performance of the vendor and the requirement, the contract may be renewed for a further period of one year subject to satisfactory service and orders of the Commission.
3. The total contract period shall be for a period of **2 years**.
4. The service provider should be responsible for developing and integrating new requirements into the existing software, with updates covered under an Annual Maintenance Contract for the duration of two years. The staff will also be trained on how to use the updated system effectively.
5. The prices/rates quoted shall be firm and not subjected to any changes for the Redevelopment and Annual Maintenance of Certificate Verification Software throughout the period of validity of the contract and subsequent extension of the period of contract.

b) Development and post development:

1. The service provider should necessarily engage an experienced professional for Certificate Verification Software.
2. The completion of Redevelopment of Certificate Verification Software and Annual maintenance should be provided simultaneously without any break up of the contract **period of 2 years** and subsequent extended period if any.
3. An experienced professional should be deputed throughout the contract **period of 2 years** and during the period of extension if any.

c) Language Proficiency and Location:

1. The service provider must be conversant in both English and Tamil language to facilitate communication and understanding.
2. The service provider should have an operational experience in Chennai to ensure familiarity to local contexts and requirements.

3. The service provider should have an operational branch in Chennai and if it is not in existence at the time of bidding it shall be established within 15 days, after signing/entering into agreement with TNPSC.

d) Confidentiality:

1. The service provider shall be required to undertake full responsibility of the safe custody and security of data provided by TNPSC and shall ensure absolute confidentiality of the data. It shall be ensured that there is no transmission of content in any form to any individual or institution outside the purview of Redevelopment of Certificate Verification Software.
2. The service provider shall adhere to data protection and privacy policies followed by TNPSC and the Digital Data Protection Act, 2023 and subsequent rules thereof.
3. The service provider and their personnel shall not, either during implementation or after completion of the project, disclose any proprietary or confidential information relating to the services, agreement or the TNPSC's business or operations without the prior consent of the TNPSC. The legal liability for breach of confidentiality by the service provider and its employees solely lies with the service provider.

e) General conditions:

1. Only those Agencies which in the individual capacity, satisfy the eligibility criteria need to quote for this tender and the bids submitted by the bidders who do not fulfill the eligibility criteria will be summarily rejected.
2. TNPSC will award the contract to the bidder whose Tender has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the bidder is determined to be competent to execute the job satisfactorily. TNPSC shall however not bind itself to accept the lowest or any bidder, wholly or in part.
3. Entire activities shall be done by the successful bidder themselves and it should not be outsourced.

4. Taxes as applicable shall be deducted at source.
5. The bidder should enclose copies of documents substantiating their claim in this tender document, failing which the tender will be rejected without any further intimation.
6. Page reference for the enclosed documents shall be made in the respective places of the eligibility conditions and other conditions, wherever necessary.
7. No amount shall be claimed other than that mentioned in the Price Bid for the work.
8. The Agency shall not sublet whole or part of the work to any other Agencies.
9. The TNPSC shall have the right to issue addendum to tendered documents to clarify, amend, modify supplement or delete any of the conditions, clauses or items stated therein. Each addendum shall form a part of the original invitation to tender.
10. Resolution of the Company (if the Tenderer is a Company) authorizing the person signing the Tender, to sign the Tender on behalf of the Company is to be provided.
11. Taxes and Duties
The bidder shall be entirely responsible for all taxes, duties, license fees, etc, incurred until delivery of the Contracted Goods & services to the Institution. No tax or duty will be payable by the Institution. If there is any enhancement in the taxes, duties, license fees etc, during the service period, the enhanced expenditure will be paid by the Institution.
12. The Bidder(s) are required not to impose their own terms and conditions to the bid and if submitted, it will not be considered as forming part of their bids. The decision of the TNPSC shall be final, conclusive and binding on the Bidder(s).

IV. ELIGIBILITY CONDITIONS:

1. The bidder should be a company registered under the Indian Companies Act, 1956/2013.

2. The bidder shall have an average minimum annual turnover of Rs.5 Lakhs for the last three accounting years between 2022-2023, 2023-2024 and 2024-2025.
3. The bidder must have completed at least 5 years of operation in the field of software development.
4. The bidder should have experience of software development in Central or State Government departments or reputed private companies.
5. Joint Ventures and Consortium are not allowed to participate in the Tender.
6. The bidder should have valid PAN/TAN number and GST number.
7. The bidder should have Registered Office/ Operating Branch at Chennai, Tamil Nadu
8. The company should not have been blacklisted by any State Government / Central Government /PSU for any reason.
9. All the above eligibility conditions are mandatory and the agencies not fulfilling even any one of the above conditions shall not be considered and the bids received from such bidder shall be summarily rejected.

V. CLARIFICATIONS AND AMENDMENTS TO TENDER DOCUMENT

1. During the process of evaluation of Bids, TNPSC may, at its discretion, ask bidders for clarifications on their bid. The bidders are required to respond within the prescribed time frame for any such clarification. In case of non-compliance, their bids will be disqualified and rejected without any further notice.
2. TNPSC may for any reason, modify the Tender Document from time to time. The amendment(s) to the Tender Document, if any, would be clearly spelt out and hosted on the Commission's website as provided in the document and the bidders may be asked to amend their bids due to such amendments.

VI. SUBMISSION OF BIDS:

The Tenders should be submitted in two sealed covers:

Cover-I: It should be superscribed as “**Technical Bid**” and should contain the signed Tender Document and Annexure-I (duly filled in and signed) along with the copies of documentary evidence substantiating the claims in respect of each and every item mentioned in the Annexure-I. **(No price details shall be given in this envelope. Violation to this would result in invalidation of tender. The EMD shall be enclosed with the envelope marked as "Technical Bid". A check list for Technical Bid is given in the Annexure I)**

Cover-II: It should be superscribed as “**Financial Bid**” and contain only Price Bid (Exclusive of Tax) as in Annexure –III.

Note: - The above said two covers containing Technical Bid and Financial Bid should be placed in the main sealed envelope superscribed as “**Sealed Tenders for the Redevelopment and Annual Maintenance of Certificate Verification Software for a period of two years**”. This should be addressed to “**The Secretary, TNPSC, Chennai - 600 003**”. The Tender Documents complete in all aspects may be dropped in the Tender Box kept in the Reception O/o TNPSC, Chennai-600 003 by 05.40 pm on 07.10.2025.

VII. OPENING OF BIDS:

The bids received shall be opened on 08.10.2025 at 11.00 am.

VIII. EVALUATION OF BIDS:

A) Technical evaluation

- a) The technical eligibility of the bidder will be evaluated against the eligibility criteria, other terms and conditions mentioned herein, before opening of Financial Bid.
- b) During the process of evaluation of Bids, TNPSC may, at its discretion, ask the bidder for clarifications on their bid through e-mail / fax / telephone / meeting or any other mode of communication. The bidders are required to respond within

the prescribed time frame for any such clarification. In case of non-compliance, their bids will be disqualified and rejected without any further notice.

B) Financial evaluation

- a) The Financial Bids of those bidders who have been found to be technically eligible will alone be opened. The Financial Bids of ineligible bidders will not be opened.
- b) The bidder with the lowest rate would be awarded with the contract, subject to the fulfillment of tender conditions given in this Tender Document.

IX.VALIDITY OF BIDS:

The bids submitted for this tender shall be valid for 6 months from the date of submission of tender.

X. LATE BIDS

Bids received after the due date and the specified time (including the extended period, if any) for any reason whatsoever, shall not be entertained and shall be returned unopened. TNPSC shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.

XI.EARNEST MONEY DEPOSIT (EMD):

- 1) The bidder should enclose the bid security i.e. Earnest Money Deposit (EMD) of Rs.25,000/- (Rupees Twenty Five Thousand only) in the form of Demand Draft drawn in favour of "**The Secretary, Tamil Nadu Public Service Commission, Chennai-600003**".
- 2) Earnest Money Deposit (EMD) of the successful bidder will be adjusted in the Security Deposit.
- 3) The Earnest Money will be forfeited on account of one or more of the following reasons:-
 - i. Bidder withdraws its Bid during the validity period specified in Tender Document.
 - ii. In case of a successful bidder, fails to sign the Agreement in time.

- 4) Earnest Money Deposit (EMD) of all unsuccessful bidders would be released by TNPSC within one month of the bidder being notified as being unsuccessful.
- 5) The EMD amount is interest free and will be refunded to the unsuccessful bidders without any accrued interest on it.
- 6) Successful bidder shall accept the work order within 2 days of receipt of work order. Otherwise, the EMD will be forfeited.

XII. ACCEPTANCE OF BIDS

The bids of only the bidder who has quoted the lowest rate shall be considered for the award of the contract, subject to the conditions that the Tendering Authority reserves the right;

1. To enter into negotiation with such bidders with a view to get the best possible, efficient and cost effective solution.
2. To award this contract either to one or more bidders at the negotiated final rate.
3. To draw and maintain a panel of bidders at the negotiated final rate so as to award this contract to any bidder as the Commission may deem fit and necessary.
4. To reject any tender without assigning any reason whatsoever.

XIII. NOTIFICATION OF AWARD OF CONTRACT

TNPSC will notify the successful bidder in writing that its bid has been accepted. The notification of award will constitute the formation of the contract.

XIV. SECURITY DEPOSIT

- a. A Security Deposit amount not exceeding 5% of the value shall be paid by the successful bidder within a period of 2 weeks after the notification of award of contract.
- b. The Security Deposit amount will be refunded to the successful bidder on completion of 1 month after the Contract period is over subject to satisfaction of TNPSC. Such completion would be arrived at when the entire Scope of Work is executed by the bidder as per the Contract Agreement and as per Order(s)

issued by TNPSC from time to time. The Security Deposit amount will not earn any interest.

c. The Security Deposit of the tenderer may be forfeited by TNPSC without prejudice to any other rights or remedies under the following circumstances: -

1. If, after acceptance of the tender, the tenderer fails to take up the job
2. If, the successful tenderer fails to sign the contract in accordance with terms and conditions of the contract.

XV. RIGHT TO TERMINATE THE PROCESS

TNPSC reserves the right to annul the Tender process, or to accept or reject any or all the Bids in whole or part at any time without assigning any reason and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

XVI. PAYMENT

1. Payment shall be made based on the negotiated final rate agreed to in writing by the bidder.
2. The first installment of 50% of the negotiated final rate for Redevelopment of Certificate Verification Software shall be made after completion of the work in the scope of redevelopment by the bidder. The second and third installments of 25% shall be made each on successful operation and after necessary training is imparted to the Staff of TNPSC respectively.
3. The payment for AMC will be made on a Quarterly basis equal to 25% of AMC charges (including taxes) at the end of each Quarterly period of the service contract for Annual Maintenance and on satisfactory performance of the work entrusted for the period from the date of execution of the AMC.
4. The office of TNPSC will deduct Service/Income Tax and other statutory taxes at Source as applicable from time to time.
5. No payment shall be made in respect of any other minor alterations / changes (if needed) in the scope of development of the application which may be specified by TNPSC.

6. The payment shall be made by "Electronic Fund Transfer (EFT) / e-payment / ECS/ Cheque. The Service Providers are therefore requested to indicate their Bank Account Number and other relevant details in the offer / bill (s). The bidder must submit their Banker's name, address, Type of Account & Account Number and IFSC etc. Service Providers are required to submit an authorization form duly signed for e-payment to them.
7. Rates charged by the Service Provider for the services performed under the contract shall not be higher than the negotiated final rate agreed to in writing by the bidder.

XVII. PENALTY

S.No.	Work Description	Resolution Time	Penalty
1	Updation/ modification – Urgent	2 Hours	Rs.500/- per day
2	Updation / modification – General	8 Hours	Rs.500/- per day
3	Software not functioning properly (Any reason)	1 Hour	Rs.500/- per hour
4	Absence of manpower	Each Day	Rs. 500/- per day
5	Yearly Security Audit	Within every year	Rs.1000/- per month

The above mentioned penalty amount shall be imposed if the corresponding work is not completed within the time limit specified and shall be deducted from Quarterly AMC bills.

Note: The maximum cumulative penalty deducted shall be up to 10% of the contract value.

2. If the delay or non-performance adversely affects TNPSC in any manner, the Security Deposit will be forfeited and other legal action would be initiated as per terms and conditions of the Contract. TNPSC may rescind this part of the Contract and shall be free to get it done from any other Agency at the risk and cost of the selected bidder.

3. If the bidder withdraws or alters the bid before the expiry of bid validity period, TNPSC may take the decision to forfeit the EMD and debar it from participating in future tenders.

4. If any of the stages specified, either not completed or not completed satisfactorily as per the approved time schedule, forming part of the contract due to the reasons solely and entirely attributable to the selected bidder and not in any way attributable to the delay on the part of TNPSC, a penalty @ 1.0% of the bid value of the delayed stage of item, per day (subject to maximum of 10%) may be imposed and accordingly the time for the next stage be reduced by the TNPSC, to account for the delay.

5. If at any future point of time if it is found that the bidder has submitted information which is factually incorrect or if the bidder does not fulfill any of the contractual obligations, the TNPSC may take a decision to cancel the contract with immediate effect, and/or debar the bidder from bidding prospectively in this and all other tender procedures for a period to be decided by the TNPSC and take any other action as deemed necessary. The penalty with respect to its time period shall be quantified by the TNPSC at its own discretion/ satisfaction.

XVIII. TERMINATION OF CONTRACT

It may also be noted that in case of the Contractor backing out in midstream without any explicit consent of TNPSC, they will be liable to recovery at higher rates, vis-à-vis, those contracted with it, which may have to be incurred by TNPSC on redevelopment of Certificate Verification Software work and AMC from the remaining period of Contract through alternate means.

The above act of backing out would automatically debar the firm from any future dealing with TNPSC.

XIX. FORCE MAJEURE

Neither TNPSC nor the Service Provider shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes, contingencies beyond their reasonable control such as:

- a. Natural phenomena including but not limited to earthquakes, floods and epidemics

- b. Acts of any Government authority domestic or foreign including but not limited to war declared or undeclared.
- c. Accidents or disruptions including, but not limited to fire and explosions.

XX. FRAUDULENT/CORRUPT/COLLUSIVE/COHESIVE PRACTICES

The selected bidder and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the process of work assigned to them. Notwithstanding anything to the contrary contained in this Request For Proposal, TNPSC shall reject a proposal without being liable in any manner whatsoever to the selected bidder, if it determines that the selected bidder has, directly or indirectly or through an Agent, engaged in any form of fraudulent/corrupt/cohesive/collusive practices, in the process. In such an event, TNPSC shall, without prejudice to any other rights or remedies forfeit and appropriate the Performance Security.

XXI. ARBITRATION & JURISDICTION

In case of any dispute, the matter will be referred to a sole Arbitrator to be appointed by the Secretary, TNPSC, under the "Arbitration and Conciliation Act 1996". The arbitration shall be held in Chennai, Tamil Nadu, India and the language of arbitration shall be English. The Courts at Chennai alone shall have jurisdiction in the matter.

P.T.O... for Annexure

Annexure-I

<u>Technical Bid/Eligibility Criteria (Check list)</u>			
SI.No	Eligibility Condition	Yes/No (If No, Specify Reason)	Remarks/ Page Reference
1.	Is the Firm/ Company registered in India (Proof to be enclosed: (e.g. Certificate of Incorporation of the Company / Firm)		
2.	Annual Turnover of the Company for the past 3 years (2022-2023, 2023-2024 and 2024-2025) (Proof to be enclosed: (e.g. Certificate from it's Chartered Accountant)		
3.	Whether the bidder has completed atleast five years of operation in this field of software development (Proof to be enclosed) (e.g. Copy of Work Order, Bills)		
4.	Do you have experience of software development in Central or State Government departments or reputed private Companies?		
5.	No. of similar Projects done (Details of projects have to be furnished)		
6.	Do you have valid PAN /TAN Number? (Proof to be enclosed: (e.g. Copy of PAN /TAN Number)		
7.	Do you have valid GST Registration No.? (Proof to be enclosed: (e.g. Copy of GST Certificate)		

SI.No .	Eligibility Condition	Yes/No (If No, Specify Reason)	Remarks/ Page Reference
8.	Do you have Registered Office / Operating branch at Chennai? (Proof to be enclosed: (e.g. EB Bill, Lease Document, Telephone Bill)		
9.	Have you ever been black-listed by any Government Organization /Department / PSU/ any other Agency (Proof to be enclosed: (Annexure-II)		
10.	Have you enclosed DD for EMD (DD No. & Date for the amount of Rs.25,000/-)		
11.	Have you submitted Financial Bid in a separate cover (Cover-II)		
12.	Whether all the pages of the Tender Documents are signed by the authorized signatory?		

Note:

Copies of documentary evidence are to be enclosed substantiating the claims in respect of each and every item mentioned in this Annexure-I

Signature of the Bidder with Seal:

Annexure-II
Certificate of Undertaking

1. I/ We have read the Tender Document completely and understood the requirements and conditions laid down in it. I/ We certify that my/our firm is eligible to participate in this Tender as per the eligibility criteria specified in this Tender Document. I/ We will abide by the Tender terms and conditions given in the Documents.
2. I/ We have not been blacklisted by any State/ Central/ Other Government Institutions/PSU as on the date of bid opening.

Annexure-III
Financial Bid

[On the Letter head of Bidder and should be separately sealed as per instructions]

Tender No. :
Date:

To
The Secretary,
Tamil Nadu Public Service
Commission, TNPSC Road,
Chennai- 600 003.

Sir,

I/We hereby submit our price bid for the work of **Redevelopment and Annual Maintenance of Certificate Verification Software for a period of two years** as indicated in the Tender Document.

SI .N o.	Item of Work	Rate in INR (Exclusive of the taxes applicable)	Rate in Words
1.	Cost for Redevelopment of Certificate Verification Software as mentioned in scope of work		
2.	Cost for Annual Maintenance Contract as mentioned in the scope of work (per year)		

Note :-

The rate in this Financial Bid shall be quoted in respect of all the activities taken as a whole.

The bidder who has quoted the lowest amount in the all categories may be treated as L1 Bidder.

The rate shall be exclusive of the Taxes applicable. The Taxes Applicable are as follows:-

S.No	Name of the TAX	%applicable
1.	CGST	
2.	SGST	
3.	 Specify	

Annexure-IV

BID COVERING LETTER

To:

The Secretary,
Tamil Nadu Public Service
Commission,
Chennai – 600 003.

Dear Sir,

Sub: **Redevelopment and Annual Maintenance of Certificate
Verification Software for a period of two years**

1. Terms & Conditions

1.1. I/ We, the undersigned Bidder(s), having read and examined in detail the specifications and all bidding documents in respect of this Tender do hereby propose to provide services as specified in the bidding document.

1.2. I/ We, the undersigned Bidder(s) having submitted the qualifying data as required in your Tender, do hereby bind ourselves to the conditions of your Tender. In case any further information/ documentary proof in this regard before evaluation of our bid is required, I/We agree to furnish the same on demand to your satisfaction.

2. Rates & Validity

All the rates mentioned in our proposal are in accordance with the terms as specified in bidding documents.

3. Bid Pricing

I/ We further declare that the rates stated in our proposal are in accordance with your terms and conditions in the bidding document.

4. Earnest Money

I/We have enclosed the earnest money as required incase of default it is liable to be forfeited in accordance with the provisions enumerated therein.

5.Declaration

I/ We hereby declare that my/ our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of my/ our knowledge and belief and nothing has been concealed therefrom.

Thanking you,

Yours faithfully,

(Signature)

Date:

Place:

Name:

Designation:

Seal