



TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO: 14/2013

DATED: 05.09.2013

Applications are invited only through online mode upto 04.10.2013 for direct recruitment to the vacancies for the year 2013-14 in the following posts included in **Combined Civil Services Examination-II (Interview Posts) (Group-II Services) [Service Code No.004]**

**Selection for the following posts is made in three successive stages (i) Preliminary Examination
(ii) Main Written Examination and (iii) Oral Test**

Sl. No.	Name of the Post and Post Code	Name of the Service	No. of vacancies	Scale of pay
1)	Deputy Commercial Tax Officer (Post Code No: 1013)	Tamil Nadu Commercial Taxes Subordinate Service	66	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
2)	Sub Registrar, Grade-II (Post Code No: 1071)	Tamil Nadu Registration Subordinate Service	2 (ST Carry Forward vacancies)	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
3)	Probation Officer in Prison Department (Post Code No:1023)	Tamil Nadu Jail Subordinate Service	14	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
4)	Assistant Inspector of Labour in the Labour Department (Post Code No: 1068)	Tamil Nadu Labour Subordinate Service	9	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
5)	Junior Employment Officer (Non-Differently Abled) in Employment and Training (Employment Wing) Department (Post Code No: 1017)	Tamil Nadu General Subordinate Service	2	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
6)	Junior Employment Officer (Differently Abled) in Employment and Training (Employment Wing) Department (Post Code No: 2203)		1	Rs.9300-34800+ Grade Pay Rs.4800/- (PB2)
7)	Assistant Section Officer in Finance Department in Secretariat (Post Code : 1074)	Tamil Nadu Secretariat Service	8	Rs.9300-34800+ Grade Pay Rs.4600/- (PB2)
8)	Assistant Section Officer in Law Department in Secretariat (Post Code No: 1073)		6	Rs.9300-34800+ Grade Pay Rs.4600/- (PB2)
9)	Assistant Section Officer in TNPSC (Post Code No: 2201)		2	Rs.9300-34800+ Grade Pay Rs.4600/- (PB2)
10)	Special Assistant in the Vigilance and Anti corruption Department (Post Code No: 2265)	Tamil Nadu Ministerial Service	2	Rs.9300-34800+ Grade Pay Rs.4400/- (PB2)
11)	Assistant Inspector in Local Fund Audit Department (Post Code No: 1069)	Tamil Nadu Local Fund Audit Subordinate Service	71	Rs.9300-34800+ Grade Pay Rs.4300/- (PB2)

12)	Audit Inspector in the Audit Wing of Hindu Religious and Charitable Endowments Administration Department (Post Code No: 1029)	Tamil Nadu Ministerial Service	39*	Rs.9300-34800+ Grade Pay Rs.4300/- (PB2)
13)	Supervisor of Industrial Co-operatives in the Industries and Commerce Department (Post Code No: 1022)	Tamil Nadu Industries Subordinate Service	7	Rs.9300-34800+ Grade Pay Rs.4300/- (PB2)
14)	Senior Inspector of Co-operative Societies in Milk Production and Dairy Development Department (Post Code No: 2268)	Tamil Nadu Co-operative Subordinate Service	137	Rs.9300-34800+ Grade Pay Rs.4300/- (PB2)
15)	Senior Inspector of Co-operative Societies in Department of Registrar of Co-operative Societies (Post Code No: 1014)		165*	Rs.9300-34800+ Grade Pay Rs.4200/- (PB2)
16)	Supervisor / Junior Superintendent in Tamil Nadu Agricultural Marketing / Agricultural Business Department (Post Code No: 1087)	Tamil Nadu Agricultural Marketing Subordinate Service	10	Rs.9300-34800+ Grade Pay Rs.4200/- (PB2)
17)	Handloom Inspector in Handlooms and Textiles Department (Post Code No: 1868)	Tamil Nadu Handlooms and Textiles Subordinate Service	147	Rs.9300-34800+ Grade Pay Rs.4200/- (PB2)
18)	Revenue Assistant in Revenue Department in the following Districts (District-wise Number of vacancies / Post Code No.) Ariyalur – 10 (Post Code No:2120) Chennai – 3 (Post Code No:1033) Coimbatore – 8 (Post Code No:1034) Cuddalore – 7 (Post Code No:1035) Dharmapuri – 11 (Post Code No:1036) Dindigul – 10 (Post Code No:1037) Erode – 6 (Post Code No:1038) Kanyakumari – 8 (Post Code No:1040) Karur – 9 (Post Code No:1041) Krishnagiri – 3 (Post Code No:2200)	Tamil Nadu Ministerial Service	370	Rs.5200-20200+ Grade Pay Rs.2800/- (PB1)

	Madurai – 16 (Post Code No:1042) Nagapattinam –19 (Post Code No:1043) Namakkal – 7 (Post Code No: 1044) Perambalur – 4 (Post Code No: 1046) Pudukkottai – 5 (Post Code No:1047) Ramanathapuram - 6 (Post Code No: 1048) Salem - 35 (Post Code No:1049) Sivaganga – 13 (Post Code No: 1050) Thanjavur – 18 (Post Code No:1051) The Nilgiris – 19 (Post Code No: 1045) Thoothukudi –15 (Post Code No:1056) Tiruchirappalli - 10 (Post Code No:1057) Tirunelveli – 36 (Post Code No:1058) Tiruppur – 16 (Post Code No:2202) Tiruvallur – 8 (Post Code No:1053) Tiruvannamalai – 13 (Post Code No:1054) Tiruvarur – 4 (Post Code No:1055) Vellore - 32 (Post Code No:1059) Villupuram – 15 (Post Code No:1060) Virudhunagar – 4 (Post Code No:1061)			
19)	Audit Assistant in the Accounts Branch of Highways Department (Post Code No: 1018)	Tamil Nadu General Subordinate service	6	Rs.5200-20200+Grade Pay Rs.2800/-(PB1)
		Total	1064	

Note:-

** The vacancies in respect of Hindu Religious and Charitable Endowments Department and Department of Registrar of Co-operative Societies have been announced in this notification pending approval of the staff committee. Hence, the selection against these vacancies will be made only on approval of the staff committee.*

2. IMPORTANT DATES:-

A	Date of Notification	05.09.2013	-
B	Last date for submission of applications	04.10.2013	-
C	Last date for payment of Fee through Bank or Post Office	08.10.2013	-
D	Date of Preliminary Examination	01.12.2013	10:00 A.M. to 1:00 P.M.

3. QUALIFICATIONS: -**(A) AGE (as on 01.07.2013)**

Sl. No.	Name of the Post	Minimum Age limit (For all)	Maximum Age Limit	
			"Others" [i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs]	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes, Most Backward Classes / Denotified Communities, Backward Classes (Muslims) and Destitute Widows of all castes
1	For all posts (Except Sub-Registrar Grade – II, Probation Officer, Junior Employment Officer (Differently Abled), and Deputy Commercial Tax Officer)	18 Years	30 Years	No Maximum age limit
2	Sub-Registrar Grade- II	20 Years		
3	Probation Officer	22 Years		
4	Junior Employment Officer (Differently Abled)	18 Years	40 Years	
5	Deputy Commercial Tax Officer	18 Years	30 Years (For the persons holding a degree in Law 32 Years)	Below 35 Years (For the persons holding a degree in Law 37 Years)

Note :-

- (i) Candidates not belonging to SCs, SC (Arunthathiyars), STs, MBCs/DCs, BCs(Other than BCMs), BCMs (i.e. others) who have put in five years of service in the State/Central Government are not eligible to apply, even though they are within the age limit.
- (ii) The Technical and Non-Technical staff of TANSI who are facing retrenchment and have not been absorbed in the Government Corporations/Undertakings may also apply (evidence to be produced), if they satisfy all the prescribed qualifications **except** age. The relevant age rule will be relaxed by the Government in their favour, if they come up for selection.
- (Para 2 of Sl. No. 4 of 'Instructions to the candidates' will not apply to the post of Deputy Commercial Tax Officer.)

(B)(a) EDUCATIONAL QUALIFICATION:

Candidates should possess the following or its equivalent Qualification on the date of this Notification. Viz. **05.09 .2013.**

Sl. No.	Name of the Post	Educational Qualification	Preference
1.	Deputy Commercial Tax Officer	A degree of B.A., or B.Sc., or B.Com., of any University or institution recognized by the UGC. or B.O.L., of Annamalai University or B.B.A., of Madurai Kamaraj University or B.Litt., of Madras University or B.B.M., or B.Litt., of Bharathiyar University.	Provided that other things being equal preference shall be given firstly to the candidates who hold a degree both in Commerce and Law together with a Diploma in Taxation Law. Secondly to those who hold degree in Commerce and Law. Thirdly to those who hold a degree either in commerce or Law together with a Diploma in Taxation Law. Fourthly to those who hold a degree in Commerce. Fifthly to those who hold a degree in Law and Lastly to those who hold a Diploma in Commerce. Provided further that other things being equal preference shall be given to Released Emergency Commissioned Officer, Released Short service Regular Commissioned Officer / Other Ex-Servicemen in Selection for appointment as DCTO.
2.	Sub-Registrar, Grade-II	A Bachelor's degree of any university or Institution recognised by the UGC for the purpose of its grant.	Provided that other things being equal preference shall be given to persons who possess a B.L. degree in addition to the qualification specified .
3.	Probation Officer in Prison Department	A degree of B.A., or B.Sc., or B. Com., or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or	Provided that other things being equal preference shall be given to persons i) Who possess M.A., degree in Criminology or Sociology or a degree in Sociology or Psychology OR ii) Who holds a diploma in Sociology or Psychology in addition to a degree in any subject other than Sociology or Psychology OR

		B. Litt., of Bharathiyar University	<p>iii) Who has rendered Social Welfare Work for a period of not less than one year</p> <p>OR</p> <p>iv) Who possess a Diploma in Social Work awarded by the Madras School of Social Work</p>
4.	Assistant Inspector of Labour	<p>A degree in Arts or Science or Commerce or Engineering or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Lit., of Madras University or B.B.M., or B. Litt., of Bharathiyar University</p>	<p>Other things being equal preference shall be given to candidates</p> <p>(i) Who possess the M.A., degree in Social Work. or</p> <p>(ii) Who possess the diploma awarded by the Madras School of Social Work. or</p> <p>(iii) Who possess the M.A., degree in Applied Psychology of the Sagar University. or</p> <p>(iv) Who has undergone the diploma course of 2 years duration of the Institute for Labour Welfare Workers, Bombay (or) The Xavier Labour Relation Institute, Bihar. or</p> <p>(v) Who has undergone the diploma course of PSG school of Social Work, Coimbatore on Labour Specialisation or the Post Graduate Diploma Course in Social Services conducted by the Institute of Social Science, Loyola college, Madras under the direction of the Indian Institute of Social Order, Pune. or</p> <p>(vi) Who possess the Master's degree in Social Work (MSW) of the University of Baroda. or</p> <p>(vii) Who possess a Post Graduate Diploma in Labour Administration awarded by the Tamil Nadu Institute of Labour Studies. or</p>

			<p>(viii)Who possess a Post Graduate Diploma in Personnel Management, Industrial Relations and Labour Welfare awarded by the Madras Productivity Council.</p> <p>or</p> <p>(ix)Who possess a P.G. Diploma in Personnel Management and Industrial Relations, conducted by the Madurai Institute of Social Work, Madurai.</p> <p>or</p> <p>(x)Who possess a M.A., Degree in work Education awarded by the University of Madras.</p> <p>or</p> <p>(xi)Who are Released Short Service, Regular Commissioned Officers or Emergency Commissioned Officers or Other Ex-Servicemen.</p>
5.	Junior Employment Officer (Non- DA) (Employment Wing)	<p>A degree in Arts or Science or Commerce or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or B.Litt., of Bharathiyar University</p>	
6.	Junior Employment Officer (DA) (Employment Wing)	<p>a) A degree in Arts or Science or Commerce or B.O.L., of Annamalai University or</p>	

		<p>B.B.A., of Madurai Kamarajar University or B.Lit., of Madras University or B.B.M., or B.Litt., of Bharathiyar University</p> <p>(b) Differently Abled persons whose physical disability shall not be less than 40%. Differently Abled person who applies for appointment to the post of Junior Employment Officer-DA should produce at the time of certificate verification, a Medical Certificate obtained from a Medical Officer of the rank not lower than that of the Civil Assistant Surgeon showing the nature and degree of his Physical impairment.</p>	
7.	Assistant Section Officer in Finance Department in Secretariat	<p><u>A Master's Degree in</u> Commerce or Economics or Statistics OR <u>A Bachelor's Degree in</u> Commerce or Economics or Statistics with a pass in the final examination of the ICWAI.</p>	
8.	Assistant Section Officer in Law Department in Secretariat	B.L., Degree	
9.	Assistant Section Officer in TNPSC	<p>(i) A Master's Degree. or (ii) A Bachelor's Degree and BGL Degree or (iii) A Bachelor's Degree with first class in any one of the parts. Provided that in the case of a candidate belonging to</p>	

		SC,SC(A),ST,MBC/DC, BC (Other than BCM) and BCM it shall be sufficient if he/she holds a Bachelor's degree.	
10.	Special Assistant in the Directorate of Vigilance and Anticorruption Department	<p><u>Educational Qualification</u> Any Degree and <u>Technical Qualification</u> Must have passed the Government Technical Examination in Typewriting both by Higher / Senior Grade in Tamil and English</p>	
11.	Assistant Inspector in Local Fund Audit Department	<p>A degree of B.A., or B.Sc., or B. Com., or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or B. Litt., of Bharathiyar University</p>	
12.	Audit Inspector in the Audit Wing of Hindu Religious and Charitable Endowments Administration Department	<p>A degree of B.A., or B.Sc., or B. Com., or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or B. Litt., of Bharathiyar University</p> <p><u>Note:</u> Persons professing Hindu Religion alone are eligible to apply for this post.</p>	

13.	Supervisor of Industrial Co-operatives in the Industries and Commerce Department	A degree of B.A., or B.Sc., or B. Com., or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or B. Litt., of Bharathiyar University OR P.G. Diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education.	
14.	(a) Senior Inspector of Co-operative Societies in Milk Production and Dairy Development Department and (b) Senior Inspector of Co-operative Societies in Department of Registrar of Co-operative Societies	Any Degree or A Diploma in Rural Services awarded by the National Council of Rural Higher Education. or A Diploma of Associate Member of the Institute of Chartered Accountants.	Other things being equal, preference shall be given to the candidates possessing such qualification and in such order as specified below: (i) M.A., Degree in Co-operation; or (ii) M.Com., Degree with Co-operation as one of the subject; or (iii) B.A., Degree in Co-operation; or (iv) Higher Diploma in Co-operative Management awarded by the Natesan Institute of Co-operative Management, Madras; or Institute of Co-operative Management, Madurai.
15.	Supervisor / Junior Superintendent in Tamil Nadu Agricultural Marketing / Agricultural Business Department	Any Degree	Provided that other things being equal preference shall be given to persons who have passed the Government Technical Examinations in Book-keeping by Higher / Senior Grade.
16.	Handloom Inspector in Handlooms and Textiles Department	i) Degree in B.A., or B.Sc., or B.Com., of any University recognised by the University	

		Grants Commission OR ii) A diploma in Handloom Technology or Textile Technology or Textile processing or Man made Fibre Technology awarded by the State Board of Technical Education and Training in Tamil Nadu	
17.	Revenue Assistant in the Revenue Department in the various Revenue Units.	A degree of B.A., or B.Sc., (Other than in a Professional Subject) or B.Com., of any University or B.O.L., of Annamalai University or B.B.A., of Madurai Kamarajar University or B.Litt., of Madras University or B.B.M., or B. Litt., of Bharathiyar University	
18.	Audit Assistant in Accounts Branch of Highways Department.	Any degree	Provided that other things being equal preference shall be given to persons who possess a degree in Commerce.

Note:

- (1) The qualification prescribed for these posts should have been obtained by passing the required qualification in the order of studies 10th + HSC + U.G. degree / 10th + Diploma (3 years) + U.G. degree / 11th (old SSLC) + 2 years Teacher Training + U.G degree / 10th + I.T.I (2 years) + U.G. degree / 10th + 3 year Diploma + 2 year Degree (Lateral Entry) (i.e., 10 +2 +3, 10+3+3,11+2+3, 10+2+3 and 10 +3+2)
- (2) Persons claiming equivalence of qualification should upload evidence for such claim when called for, failing which their application will be summarily rejected.
(For further details refer para-9 of the 'Instructions to the candidates').

(b) Knowledge of Tamil:-

Candidates should possess adequate knowledge of Tamil on the date of this Notification.
(for details refer para 10 of the 'Instructions to the candidates')

4. GENERAL INFORMATION:-

- A. The rule of reservation of appointments is applicable to each post /District Unit in respect of post of Revenue Assistant in Revenue Department separately. **The Unit wise distribution of vacancies will be announced later as per the rules in force.**
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis with persons studied the **prescribed qualification** in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment. (Candidates claiming this reservation should have studied the prescribed qualification for the post in Tamil Medium and should have the certificate for the same. Having written the examinations in Tamil language alone will not qualify for claiming this reservation).
- C. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time before finalisation of selection for Oral Test .
- D. The selection for appointment to the above said posts is purely provisional subject to final orders on pending Writ Petitions, if any, filed in Madras High Court and High Court of Madurai Bench.
- E. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- F. 10% of vacancies out of 30% of vacancies set apart for Women candidates in direct recruitment are reserved for Destitute Widows in respect of the posts for which the scale of pay does not exceed Rs. 5200-20200 + Grade Pay 2800/- (PB 1)
- G. 5% of vacancies shall be set apart for Ex-Servicemen in the posts which are classified under Group-'C'(i.e.,) with the Grade Pay minimum of which Rs.1,400/- and above but below Rs.4,400/-. If no qualified and suitable Ex-Servicemen belonging to a particular category is available for selection for appointment against reserved turn, such turn shall be filled up by a candidate other than Ex-Servicemen but belonging to the particular communal category.
- H. 3% reservation for Differently Abled person is applicable for this recruitment except for the posts of Junior Employment Officer (Non-DA) and Assistant Inspector of Labour. If no suitable DA candidate belonging to the respective category to which it is earmarked is available for selection, it will be carried forward to next recruitment.

I. CERTIFICATE OF PHYSICAL FITNESS -

Candidates selected for appointment to the following posts will be required to produce a certificate of physical fitness in the form prescribed against each of the posts.

Sl. No.	Name of the Post	Form of Certificate of Physical fitness	Standard of Vision Prescribed
1.	Probation Officer (Prison)	Form prescribed for	Standard - I

2.	Deputy Commercial Tax Officer, Senior Inspector of Co-operative Societies (in the Department of Registrar of Co-operative Societies and Milk Production and Dairy Development Department)	Executive Posts	Standard –III
3.	Junior Employment Officer (Non-DA), Junior Employment Officer (DA) and Supervisor of Industrial Co-operative Societies		Standard –III or better.
4.	Assistant Inspector of Labour		Standard –II or better. (Colour Blindness, Night Blindness will be a disqualification for the post.)
5.	Sub-Registrar, Grade-II	Form prescribed for posts other than Executive and Ministerial posts	Standard –III
6.	Handloom Inspector		Standard –III (Colour Blindness, Night Blindness will be a disqualification for the post.)
7.	For all other posts	Form prescribed for posts in Tamil Nadu Ministerial Service, Tamil Nadu Judicial Ministerial Service and Tamil Nadu Secretariat Service	Standard –III or better.

Candidates with defective vision should produce eye fitness certificate from qualified eye Specialist.

- J. The Differently Abled persons should produce a certificate of physical fitness from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected, before appointment.
- K. Even after filling up of the posts reserved for SC (Arunthathiyars) on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se-merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- L. Any claim relating to the selection (Not related to the Candidature or/and claim made in the application) should be received within 30 days from the date of announcement of results. Claims received thereafter will receive no attention.
- M. Applications containing wrong claims relating to category of reservation / age / educational qualification will be liable for rejection.**

**5. SCHEME OF THE PRELIMINARY EXAMINATION, MAIN WRITTEN EXAMINATION
AND ORAL TEST :-**

(A) PRELIMINARY EXAMINATION (OBJECTIVE TYPE)

Subject	Duration	Maximum Marks
<u>Preliminary Examination (Objective Type)</u> General Studies (Degree Standard) (75 items) Aptitude and Mental Ability Test (S.S.L.C. Std.) (25 items) + General Tamil / General English (S.S.L.C. Std.) (100 items) (Total - 200 items)	3 Hours	150 + 150 } 300
Total		300

Note:-

- i. Two types of question papers will be set. One type of question paper will contain questions on General Studies (75 items), Aptitude and Mental Ability Test (25 items) and General English (100 items). The other will contain questions on General Studies (75 items), Aptitude and Mental Ability Test (25 items) and General Tamil (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first (75+25)100 items on General Studies.
- ii. The questions on General Studies will be set both in English and Tamil and the questions on General Tamil/ General English will be set in the respective languages.

(B) MAIN WRITTEN EXAMINATION AND ORAL TEST :-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection
<u>Main Written Examination Part-A</u> General Studies (Objective type) (Degree Standard) (125 items) + <u>Part-B</u> Essay (Descriptive Type) (Degree Standard)	2 Hours	250 + 50 } 300	102
<u>Interview and Records</u>	1 Hour	40	
Total	3 Hours	340	

Note-

- (i) The question paper will contain Part-A and Part-B as mentioned above and will be set both in Tamil and in English.
- (ii) The questions on Essay in Part-B will be as follows.
 - a) Current issues at National level (One question has to be answered out of Two questions)
 - b) Current issues at State level (One question has to be answered out of Two questions)

- (iii) In respect of questions on Essay in Descriptive type, candidates are allowed to answer the questions either wholly in Tamil or wholly in English.

The Scheme of Examination and Syllabi for the Preliminary Examination and the Main Written Examination are available in the Commission's Website at 'www.tnpsc.gov.in'

6. CENTRES FOR EXAMINATION:-

- ❖ The Preliminary Examination will be held at the Centres mentioned in Annexure – I of this notification.
- ❖ The Main Written Examination will be held at following centres.

Sl. No.	Name of the centre	Centre Code
1.	Chennai	0100
2.	Chidambaram	0302
3.	Coimbatore	0200
4.	Madurai	1000
5.	Salem	1701
6.	Thanjavur	1901
7.	Tiruchirappalli	2501
8.	Tirunelveli	2601

Note:

- (i) Candidates should choose and write the Examination at any one of the Centres.
- (ii) Candidates will be required to appear for the Written Examination / Oral Test / Certificate verification at their own expenses.
- (iii) Request for change of centre will not be compiled with.
- (iv) The Commission reserves the right to increase / decrease the number of Examination Centres and to re-allot the candidates.

7. FEE:-

a	For Preliminary Examination	Rs.125/-(Examination Fee Rs. 75/- + Cost of Application Rs.50/- (Rupees One hundred and twenty five only)
b	For Main Written Examination	Rs.100/-(Rupees One hundred only)

- Candidates claiming exemption from examination fee should pay only Rs.50/- towards Application fee.
- Candidates should also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency
- Those who have registered in the **One - Time Registration** system, and paid the registration fee of Rs.50/- and received the registration ID **need not pay** the application fee for a period of 5 years from the date of registration even if he applies for any other posts subsequently notified by the Commission. But those candidates shall pay examination fee, if applicable, on any other occasion.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to the candidates').

8. EXERCISING OF OPTION:-

Option regarding post preference from the candidates who are qualified in the main Written Examination will be obtained at the time of oral Test.

9. PROCEDURE OF SELECTION :-

The selection will be made in three successive stages viz., (i) Preliminary Examination for selection of candidates for admission to the Main Written Examination (ii) Main Written Examination and (iii) an Oral Test in the shape of an Interview.

The Preliminary Examination is meant to serve as a screening test only. The marks obtained in the Preliminary Examination by the candidates who are declared qualified for admission to the Main Written Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Written Examination will be 10 times the number of candidates to be recruited having regard to the rule of reservation of appointments. However, in each reservation group, all the candidates who secure the same marks as that of cut off marks of their reservation groups shall also be admitted to the Main Written Examination, though the number of candidates to be admitted to the Main Written Examination may exceed 1:10 ratio.

(For further details refer paragraph 21 of the 'Instructions to the candidates')

10. NO OBJECTION CERTIFICATE :-

For details please refer to paragraph 15(g) of the 'Instructions to the Candidates'.

11. CONCESSIONS:-

Concession in the matter of age, and/or fee allowed to SCs, SC (Arunthathiyar), STs, MBCs/DCs, BCs(other than BCMs), BCMs, DWs, Ex-Servicemen, Differently Abled persons, other categories of persons etc. are given in para 12 to 14 of the "Instructions to the candidates".

12. HOW TO APPLY:

- Candidates should apply only through online in the Commission's Website www.tnpsc.gov.in or in www.tnpscexams.net.
- Before applying, the candidates should have scanned image of their photograph and signature in CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or Mobile Number is mandatory for registration and email ID should be kept active till the declaration of results. You are cautioned to keep your e-mail ID and pass word confidentially. TNPSC will send Hall Tickets (Memorandum of Admission) for Preliminary Examination, Main Written Examination, Interview Call Letters, Other Memos etc. to the registered / given e-mail ID only.
- All the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address, e-mail ID, Centre of Examination etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online**. Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.

- The candidates who wish to receive SMS should register their mobile number in the application.

12(A) Applying Online:-

- 1) Candidates are first required to log on to the TNPSC's website www.tnpsc.gov.in or www.tnpscexams.net.
- 2) Click "Apply Online" to open up the On-Line Application Form.
- 3) Select the name of the post or service for which you wish to apply.
- 4) If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
- 5) If you do not have valid ID, please enter all the required particulars without skipping any field.
- 6) Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. **An online application uploaded without the photograph and signature will be rejected.**

12(B) Mode of Fee Payment:-

Select the mode of payment (Online Payment/Offline Payment).

12(C) Online Payment (Net Banking, Credit card/Debit card) :-

- 1) In case candidates who wish to pay fees through the online payment gateway, i.e. Net Banking, Credit Card and Debit card Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
- 2) After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press back or Refresh button in order to avoid double charge.**
- 3) If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their Application Number and Password for future reference in respect of the post applied for.

12(D) Offline Payment (Post Office or Indian Bank) :-

- 1) For offline mode of payment candidates have to select either Post Office or Indian Bank Branch.
- 2) Click "SUBMIT" to submit the Application form.
- 3) Candidates will be provided with Application Number and password. Please note down the Application Number and password.
- 4) On Submission, system will generate the payment Chalan which the candidates need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment.

- 5) Collect the candidate's copy of the fee payment Chalan from the Branch. Please check that the Chalan is properly signed and the details of Transaction Number, Branch Name, DP Code Number and Deposit Date have been noted in the Chalan by the Branch authorities.
- 6) Online Application Registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**

12(E) Print Option:-

- 1) After submitting the application, candidates can print /save their application in PDF format.
- 2) On entering Application Number and password, Candidates can download their application and print, if required.
- 3) Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the candidates come up for next stage of selection.

Note:

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.
- III. Under no circumstances, a candidate should share/mention e-mail ID or Mobile Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.
- IV. There is a provision to modify the submitted Online Application. Candidates are requested to make use of this facility to correct their details in the Online Application if any till last date of submission. This modification facility will be available up to the last date for applying online for the particular post. After this date, no modification will be permitted. Candidates should take utmost care and caution while filling in the Online Application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/ intimation charges through the online mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances AFTER THE LAST DATE FOR Editing/ Updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.

VIII. Any clarification may be obtained from the Help Desk (No.1800 425 1002)

13. OTHER IMPORTANT INSTRUCTIONS:-

- a. **Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.
- b. **How to apply:** Candidates are required to apply Online by using the website **www.tnpsc.gov.in** or **www.tnpscexams.net** Detailed instructions for filling up online application are given in Para 12 of this Notification.
- c. The Hall Tickets for eligible candidates will be made available in the Commission's Website **www.tnpsc.gov.in** or **www.tnpscexams.net** for downloading by candidates. No Hall Tickets will be sent by post.
- d. **Grievance Redressal Cell for guidance of candidates:** In case of any guidance / information / clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No. 044 - 25300300 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m.
- e. **Mobile Phones and other Articles Banned:-**
 - (i) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring.
 - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected for a physical search including frisking on the spot.
 - (iii) Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc. except the permitted writing material i.e. pen. No colour pen or pencil must be used.
 - (iv) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f. Candidates are not required to submit along with their application any certificates in support of their claims regarding Age, Educational Qualifications, Experience, Community Certificates and certificates regarding their Physical Disability, etc., They should be submitted when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Main written Examination and Oral Test, it is found that they do not fulfil any of the eligibility

conditions, their candidature for the examination will be cancelled by the Commission.

- g.** If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission.
- h. Unfair means strictly prohibited:** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- i. Conduct in Examination Hall:** No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed & penalised.

The Online Application can be filled upto 04.10.2013 till 11.59 p.m., after which the link will be disabled

(For any additional information the candidates may refer Commission's 'Instructions to the candidates' at the Commission's website www.tnpsc.gov.in)

Secretary

ANNEXURE-I		
DISTRICT	CENTRE	CODE NO.
Ariyalur	Ariyalur	3001
Chennai	Annanagar	0101
	Egmore	0105
	Perambur	0109
	Vadapalani	0112
	Tiruvottriyur	0123
	Mylapore	0142
	Saidapet	0143
	Tiruvanmiyur	0145
	Velachery	0146
Coimbatore	Coimbatore North	0201
	Coimbatore South	0202
	Pollachi	0204
Cuddalore	Cuddalore	0301
	Chidamparam	0302
	Neyveli	0305
	Viruddhachalam	0308
Dharmapuri	Dharmapuri	0401
	Harur	0402
Dindigul	Dindigul	0501
	Palani	0507
Erode	Erode	0601
	Bhavani	0602
	Gobichettipalayam	0603
Kanchipuram	Kancheepuram	0701
	Chengalpattu	0703
	Tambaram	0708
Kanyakumari	Nagarcoil	0801
	Kanyakumari	0802
	Kulithurai	0803
	Thakalai	0804
Karur	Karur	0901

Krishnagiri	Krishnagiri	3101
	Denkanikottai	3102
	Hosur	3103
Madurai	Madurai North	1001
	Madurai South	1002
	Melur	1003
	Thirumangalam	1005
	Usilampatti	1006
Nagapattinam	Nagapattinam	1101
	Mayiladurthurai	1104
	Sirkali	1105
Namakkal	Namakkal	1201
	Rasipuram	1203
	Thiruchengodu	1204
The Niligirs	Udhagamandalam	1301
	Coonoor	1302
	Gudalur	1303
Perambalur	Perambalur	1401
Pudukkottai	Pudukkottai	1501
	Aranthangi	1503
Ramanathapuram	Ramanathapuram	1601
	Paramakudi	1605
	Rameswaram	1606
Salem	Salem	1701
	Attur	1702
	Mettur	1705
	Omalur	1706
	Sangagiri	1707
Sivaganga	Sivaganga	1801
	Devakottai	1802
	Karaikkudi	1804
Thanjavur	Thanjavur	1901
	Kumbakonam	1902
	Pattukkottai	1905
Theni	Theni	2001
	Periyakulam	2004
	Uthamapalayam	2005

Thiruvallur	Thiruvallur	2101
	Avadi	2103
	Pattabiram	2107
	Ponneri	2108
	Poonamallee	2109
	Tiruttani	2110
Thiruvannamalai	Thiruvannamalai	2201
	Arani	2202
	Cheyyar	2204
	Polur	2205
Thiruvarur	Thiruvarur	2301
	Mannargudi	2303
	Thiruthuraipoondi	2306
Thoothukkudi	Thoothukkudi	2401
	Kovilpatti	2403
	Srivaikundam	2406
	Tiruchendur	2407
Tiruchirappalli	Tiruchirappalli	2501
	Manapparai	2504
	Musiri	2505
	Thuraiyur	2509
Tirunelveli	Tirunelveli	2601
	Ambasamudram	2603
	Palayamkottai	2605
	Sankarankoil	2607
	Tenkasi	2610
	Valliyur	2611
Tiruppur	Tiruppur	3201
	Dharapuram	3203
	Udumalaipettai	3207
Vellore	Vellore	2701
	Arakonam	2703
	Arcot	2704
	Gudiyatham	2705
	Tiruppattur	2707
	Vaniyambadi	2708
	Walajah	2709

Vilupuram	Vilupuram	2801
	Kallakurichi	2803
	Tindivanam	2805
Virudhunagar	Virudhunagar	2901
	Aruppukkottai	2902
	Rajapalayam	2904
	Sivakasi	2906
	Srivilliputhur	2907