



TAMIL NADU PUBLIC SERVICE COMMISSION

CONSOLIDATED / COMPREHENSIVE REPORT to be furnished by the CHIEF INVIGILATOR

1	Name of the Examination	
2	Date & Session	
3	Name of the Centre & Centre Code	
4	Venue Name & Venue Code	
5	Time of receiving the Examination material at the examination venue	
6	Whether the Question paper bundles received were intact without any damage in respect of the seals affixed on them?	
7	Time of Opening the Question Paper Box	
8	Register number(s) of candidates who have used non-personalised OMR (with reasons)	
9	Register number(s) of candidates who have returned Blank OMR Answer Sheet without shading any answer	
10	Register number(s) of candidates who have used Pencil for shading the answers in OMR Answer sheet	
11	Register number(s) of candidates who have used Pen Other than black ball Point pen for shading the answers in OMR Answer sheet	
12	Register number(s) of Differently Abled candidates who appeared in the exam with the assistance of scribe	
13	Register number(s) of candidates who have wrongly seated in the place of other candidate and/or written the exam/used the OMR answer sheet of other candidate	
14	Whether any of the candidates indulged in malpractice or any act in violation of the instructions issued by the Commission. If so, the Register number(s) of such candidates.	

15	Whether any candidate left the examination hall during the examination? If so, the details of such candidate(s) with reasons.		
16	Whether any declaration from candidates & Scribes obtained. If so, how many?		
17	Time of packing OMR Answer Sheets and other examination materials		
18	Name & Designation of the Inspection staff / Officer deputed by the Commission / District Collector		
19	Whether the entire counting and packing activities of all the Bundles A (Covers A1 & A2) & B (Covers B1, B2, B3, B4 & B5) have been completely videographed without any break?		
20	Whether the Videographer has videographed all the exam rooms during the time of examination covering the entrance and the black board in the class room, where the REGISTER NUMBERS and the seating arrangement are displayed.		
	No. of candidates	No. of Question Papers	No. of OMR Answer Sheets
Actual allotted		Actual allotted	
Additional	**	Additional / Spare	(Non personalized)
Total		Total received	
Present		Distributed to candidates	
Absent		Absent	
		Defective	
		Balance Unused	
** The details of candidates permitted to appear for the examination in addition to the candidates actually allotted to this venue by the Commission.			

CERTIFICATE:

(Put a Tick mark ✓ against each Certificate mentioned below)

1	Certified that none of my relative or person known to me has appeared for the above said examination in this venue.	
2	Certified that only the candidates were allowed inside the examination hall.	
3	Certified that no candidate was permitted to enter the examination venue after 09.15 AM/01.45 PM and no candidate was permitted to leave the examination venue before closure of examination (i.e., 15 minutes after the examination was over).	
4	Certified that the candidates were allowed to take only the Memorandum of Admission (Hall Ticket) and black pen and they were not allowed to keep any banned items with them during the examination.	
5	Certified that no other candidates except those given in the attendance sheets have appeared for the examination in this venue.	
6	Certified that I was personally present during opening of Question paper	
7	Certified that all the unused question papers and wrappers of Question Paper Booklets have been returned in a sealed bundle to the TNPSC.	
8	Certified that all the used and unused OMR sheets have been packed in the self-adhesive tamper proof covers supplied by the TNPSC.	
9	Certified that no used or unused or Spare OMR Answer Sheet has been retained by me.	
10	Certified that I was personally present during counting and packing of used OMR Answer Sheets and while affixing Barcode Sticker on the Packet.	
11	Certified that the instructions given by TNPSC were followed without any deviation.	
12	Certified that the examination was conducted smoothly without any untoward incident.	
13	Certified that Part 1 and 2 of the used OMR Answer Sheets have been detached and all the used and unused OMR sheets have been packed in the self-adhesive tamper proof covers supplied by the TNPSC before me.	
14	Certified that Videographer has recorded the entire proceedings till sealing of Bundle-I.	
15	Certified that candidates have been permitted to write examination in the subject mentioned in the hall ticket.	
16	Seating arrangements were made as per the room sketch.	

Signature :

Name :

Designation :

Mobile Number :

School / Office Seal :

UTILISATION CERTIFICATE

Certified that the advance amount of Rs. _____ (Rupees _____

_____ only) received from the Secretary, TNPSC, Chennai has been utilised towards the conduct of the written examination, the details of which are mentioned below:

1	Name of the Examination	
2	Date of Examination	
3	Name of the Centre	
4	Venue Name and Number	

The details of the expenditure incurred are as follows:

S. No.	Description	Amount (in Rs.)
1	Remuneration	
	a Chief Invigilators, Invigilators, Assisting Staff	
	b Sweeper, Sanitary Worker, Waterman	
	c Police personnel	
	d Scribe(s) (if any)	
	e Inspection staff deputed by DRO / District Collector	
2	Stationery	
3	Venue (Hall) Rent	
	TOTAL	
	Amount Received	
	Amount Spent	
	Balance Amount	

The unspent amount of Rs. _____ (Rupees _____ only) is returned.

The said unspent amount has been handed over to (TNPSC Inspection/Mobile Team) staff, Thiru. _____

(Name, Designation)

School / Office Seal	Signature with date	
	Name and Designation	