

Tamil Nadu Public Service Commission

Chennai - 600 003

Tender Notice

Sealed Tenders are invited up to 4.00 PM on 15.05.2015, from reputed companies / firms with relevant experience, for Online Application and Registration System (OARS) for a period of three years.

Tender Documents with the specification of terms and conditions, form for Technical Bid and Commercial Bids etc., can be downloaded from the websites www.tenders.tn.gov.in or <a hr

A sum of Rs. 5000/- (Rupees Five Thousand only) has to be paid along with Tender Application towards the Tender processing Fee in the form of Demand Draft, obtained from any Nationalized Bank, drawn in favour of the Secretary, TNPSC, Chennai – 3, payable at State Bank of India, Service Branch (8443), Chennai. The fee paid towards processing of application will not be refunded.

A pre-bid meeting will be held on 11.05.2015 at 3.00 PM in the Commission's Office, located at Frazer Bridge Road, Park Town Chennai – 600 003. The Technical bid of the tenders received up to 4.00 PM 15.05.2015 will be opened by the Secretary, TNPSC in the presence of Hon'ble Chairman, TNPSC (Tender Accepting Authority) on 15.05.2015 at 5.00 PM.

Date: 24.04.2015

Secretary

Chennai

TNPSC

TAMIL NADU PUBLIC SERVICE COMMISSION

Tender Document for
Online Application and Registration Process
(OARS)
Tender No. 01/2015

1. Introduction

Tamil Nadu Public Service Commission who is the procuring entity situated in Frazer Bridge Road, Park Town, Chennai 600 003, is mandated with the task of making Direct Recruitment to State, Subordinate and Ministerial Services and also conducts Department Tests for Government Servants. TNPSC has always aimed to consistently upgrade and improvise systems and procedures of selection in order that the best talent is attracted to Public Service, strictly in accordance with the policies of Government of Tamil Nadu and Rules & Regulations formulated by TNPSC.

By leveraging the available Information Technology solutions TNPSC has already introduced Online Application and Registration System, to facilitate the candidates to register online for various examinations held by the Commission, and has also created a permanent database of candidates' profile. The said work was entrusted to an outsourcing agency by an open tender and Agreement. As the Agreement with the outsourcing agency expires shortly it has been decided to go for fresh tender for the said item of work with incorporation of certain additional provisions. Hence, it has been decided to invite **Techno-commercial proposals** (Two Cover Bids) from eligible firms for providing **online application registration facility**. The successful Service Provider shall provide necessary Infrastructure, software and support for the Online Application and Registration System.

2. Objectives:

The overall objective of the **Online Application and Registration System** (OARS) is to develop and continue the automated Registration Process and provide user friendly access to the candidates for registration. The broad objectives of the Project are as follows:-

- a) <u>Increase Operational Efficiency:</u> By leveraging the available Information Technology solutions, TNPSC aims to continue the completely automate recruitment process in an integrated platform and reduce the repetitive paper work /records through computerization of the entire back-office functions.
- b) <u>User-Friendly and Secured Data Submission</u>: Online Application and Registration System provides not only user friendly but also secured data submission through electronic mode.

- c) <u>Permanent Database:</u> The Registered particulars of the candidates on One Time Registration (OTR) mode shall remain permanent in the form of Dashboard and any new notifications/results or any other relevant events will be notified to all those registered with TNPSC.
- d) **Dashboard:** Individual dashboard has to be provided to each candidate who registers online and their particulars have to be maintained permanently. The dashboard shall be user friendly so that the candidates can easily understand and update their data / particulars / images. Tentative list of details to be obtained and displayed in the Dashboard is given in **Annexure-III.**

e) Provide better Monitoring tools for Recruitment and Policy Making: OARS aims to provide better Monitoring Tools with Real Time Data on the recruitment process and also enable the Commission to conduct the

recruitment process and also enable the Commission to conduct the examinations at a reduced cycle and cost.

- f) <u>Improve Service Delivery to Public</u>: OARS is expected to bring significant improvement in service delivery to Public through all possible modes in conformity with the provisions of Right to Information Act.
- g) <u>Easy up gradation to new technology</u>: OARS not only will contain the best available IT solutions but will also enable TNPSC to easily migrate to advanced technological platform in future.

3. Definitions:

In this Contract, the following terms shall be interpreted as indicated below:-

a) "Contract" means the agreement entered into between the Tender Inviting Authority and the Service Provider, as recorded in the document signed by the parties, including all the attachments and appendices thereto, and all documents incorporated by reference therein;

- b) "Data Processing" includes Data Extraction from database, Data Verification and Data Validation and generation of Reports as specified in Annexure II
- c) "Bidder" means any firm(s) having proper legal Agreement between the parties with the lead firm taking the full responsibility of managing the project as required in the tender. The word "Bidder" when used in the pre award period shall be synonymous with "Service Provider" which shall be used after award of the contract.
- d) "The Contract Rate" means the rate offered by the Service provider and accepted by the Tendering Authority under the Contract for the full and proper performance of its contractual obligations;
- e) "OARS" as per this tender document means user friendly Online Application and Registration System with payment gateway with reputed Banks and other having wider reach across the State and other agencies identified by the Commission from time to time.
- f) "Services" means services ancillary to the Scope of Work herein-above, transportation, any other incidental services and other obligations of the Service provider covered under the Contract;
- g) "Service Provider" means the firm / company which provides the IT/ITES enabled services as per the conditions of this contract.
- h) "Day" means all days including holidays.
- i) "Tender Inviting Authority" means The Secretary, Tamil Nadu Public Service Commission or any Officer of the Tamil Nadu Public Service Commission who has been authorized to issue notice inviting Tenders under this contract.

- j) Tender Accepting Authority: means The Chairman, Tamil Nadu Public Service Commission.
- k) "Commission" means Tamil Nadu Public Service Commission
- 1) "TNPSC" means Tamil Nadu Public Service Commission

4. Scope of work

Broadly speaking the scope of work shall be Design, Development and hosting of web-based user friendly Online Application and Registration System with the enabling provision for Payment Gateway services along with generation of various reports that may be required by TNPSC from time to time.

The Service provider has to design and upload the web based application forms in the portal of the Service Provider. The activities relating to online application shall be in Four categories viz.

I. One Time Registration in the form of Candidate's dashboard:

This is to facilitate the candidates to register their profile as given in Annexure-III and upload their photograph, signature and certificates in the portal permanently so that they can apply for any examination / recruitment if they are otherwise qualified. Candidate shall be provided with a unique user ID and password to access the database with permission to edit and update their profile, the user id and password should have customization provision to change as they wish and retrieval facility. This OTR is mandatory to all candidates who wish to apply for any recruitment.

Candidate dashboard shall contain complete details of the candidates (As given in the **Annexure III**) and his history of his/her applications. Fields / details required in dashboard will be decided by the Commission from time to time.

II. On-Line Application for specific recruitment:

Online applications for specific post have to be designed by the service provider based on the details required for each notification. When a candidate clicks to new notification for submitting his application, he has to furnish his OTR ID and Password. The particulars available in the OTR have to be populated in the post specific application and he has to furnish additional details required for the notification. If OTR ID is not available, he has to register first in the OTR. Using OTR ID alone the candidates shall be permitted to apply for the post specific application. Candidates can edit certain fields in the post specific application till the last date for submission of application. Any modification in the OTR and / or post specific application, candidates should be alerted through SMS and email. One Time Password shall be sent to the candidate's mobile number for authenticity.

III. Payment Gateway

The OARS would have facilities for all modes of Payment ie., Net Banking, Credit/Debit card payment and payment by automatically generated Bank challan at the branches of major Banks with wider presence across the State, Postal Department and others agencies to be decided by the Commission from Time to Time. Additional Integration required with other facilitators like Common Service Centers, set up by the Government of Tamil Nadu.

IV. Mail server has to be set up by the service provider exclusively for the Commission using its registered website address <u>www.tnpscexams.net</u>. All the email Communication to the candidates or to the Commission shall be done only through this email ID.

5. Deliverables by the Service Provider:

- i. The Service Provider has to design the dashboard, online application / webpage based on the requirements listed above and to the satisfaction of the Commission. The SRS document (Software Requirement Specification) has to be submitted to the Commission for approval as per the delivery schedule in of this document.
- ii. The online application has to be designed by the service provider within 5 days from the date of supply of Gist of the Notification. Application has to be hosted in the demo mode on or before 5th day. Modification, if any, to

- be done in the designed application shall be carried out by the service provider within two days.
- iii. The service provider should comply multiple Notifications at a time.
- iv. All the conditional checking has to be incorporated in the online application, as per the requirements specified in the notification for each and every recruitment, communicated through check document, without any lapse. It is the duty of the service provider to ensure that the application does not contain any coding error.
- v. The particulars of the candidates who have applied for the examination notified by the Commission shall be extracted from the One Time Registration database / dashboard and processed further.
- vi. Generation of periodical and mandatory reports required by the Commission from time to time.
- vii. Shall have provision for tip-tags or instruction display panel, while filling up the relevant inputs by the candidates.
- viii. Call Centers / Help desks to be set up to offer clarifications for the queries raised by the candidates while registering viz., fee dispute or any other problems.
- ix. The system shall have provision for automatic updating of particulars of the candidates applied / participated in the recruitment process as well as particulars of selected candidates in the database of one time Registration.
- X. The Service Provider has to generate downloadable Hall tickets for the final list of candidates given to them in their portal for each examination with alert notification through SMS / e-mail. List of rejected candidates are also to be hosted with the reason for rejection and consolidated rejection list is also to be hosted in the website.
- xi. The system shall have provision to report and communicate the Unique ID through SMS and e-mail to the candidates on request, in case of necessity.

- xii. The Service Provider shall provide the hardware infrastructure with 1+1 redundancy in Load Sharing Mode so as to cater to the load of 2 lakhs applications per day and 10000 simultaneous accesses with sufficient Data Storage on the crucial dates of closing of the specific notification.
- xiii. The required hardware infrastructure shall be housed within Service Providers data center with adequate arrangements of security like firewalls, Intrusion Prevention Systems etc and with required internet Bandwidth.
- xiv. Periodical Backup and mirror database shall be sent to the server maintained by the Commission. The Configuration of the Commission's server is given in **Annexure-I.**
- xv. The data uploaded by the candidates shall be encrypted and transferred in DBF / CSV / MS SQL / MS Access format or as per the requirement of the Commission from time to time.
- xvi. Service Provider shall provide the complete backup of all the data (Complete data with successful / failed payment history) related to a specific exam in two sets in CD/ DVD / External Hard Disk to the Commission, depending on the size of the data, within two days from the closure of online applications for each exam.
- xvii. The system shall have provision for reconciliation of the payment data provided by banks / Post Offices with the received applications and reports regarding discrepancy, if any, found during such reconciliation.
- xviii. The service provider has to collect the fee paid details from the Banks /
 Post Offices and update the fee reconciliation status on day to day basis.

 Necessary provision has to be given to the candidates to know the Status of fee payment.
- xix. Fee reconciliation process with the Banks and Post Offices has to be completed within 5 7 days from the last date for payment of fee and the success data to be forwarded to the Commission on 8 10 days without fail.

- xx. The SRS document shall contain the model screen layout for submission of applications online for a typical examination to be given by the Commission before finalization of tender.
- xxi. After approval of SRS document, the application shall be designed and installed on the infrastructure as above. Interface required with the payment gateway Service Provider and Specific Banks and other agencies will also be developed conforming to specifications of the bank or the agency as the case may be. The system will then be subjected to trial testing by designated officials of the Commission.
- xxii. After successful trial testing, the setup will also be required to undergo the requisite security audits specified by bank as well as load testing by a third party audit firm to be identified by the Commission. The cost towards such audits has to be borne by the bidder.
- xxiii. The Service Provider shall submit audit certificate in lieu of security audit performed by 3rd party at pre-installation stage as well as periodically as prescribed by the TNPSC pertaining to database application software, network connectivity and website such as website security, application security, network security, Database security and physical security.
- xxiv. Time schedule for Designing, Test and hosting of specific Notification:

Supply of information by the Commission for designing and finalisation of fields for a specific recruitment to be notified.	7days before the publication of Notification.			
Test URL for new notifications	5 days prior to publication of Notification			
Modification	Within 2 days			
Opening / hosting of Online application for recruitment	05.00 AM of the day of notification			
Closing of application	11.59 PM on the Closing date			

Note: Multiple Notifications (upto 5 applications) are to be designed and hosted at a time based on the requirement of the Commission.

- xxv. The system shall provide real time monitoring tools with **Dashboard** facility for higher level supervision at the Commission.
- xxvi. The TNPSC dashboard shall contain provision to filter the database as per our needs.

- a. District / Taluk wise candidates
- b. Sex based filter
- c. Differently abled candidates
- d. Destitute Widows
- e. Ex-Serviceman
- f. Examination Centerwise and Subjectwise
- g. Payment mode
- h. Examination Fee / Application Fee collected
- i. Other details desired by the Commission from time to Time
- xxvii. The system shall have provision for generating reports of any kind from the Database by the designated officials of the Commission.
- xxviii. Payment success has to be informed to the candidates through SMS. IF the candidates has not paid the fee within the stipulated time, a message to alert the candidate that he had not paid the fee, may be sent
- xxix. Before award of work, the Service provider has to enter into a Non Disclosure Agreement with the Commission. The data collected in respect of the online applications shall not be shared with any third party or used for any analysis/ research purpose by the Service Provider, unless the Commission warrants.
- xxx. Maintenance and modifications of the software from the date of deployment of the system will be a part of the contract.
- xxxi. At least one representative of the Service Provider, who shall be accessible on 24 x 7 basis, be designated to liaise with the Commission for trouble shooting, etc.
- xxxii. The system shall have suitable interface with the portal of the Payment Gateway Service Provider / Bank providing payment of fee through Net Banking / challan / Credit and Debit cards and should satisfy necessary security specifications of the Bank / Reserve Bank of India.

- xxxiii. The system shall provide for submission of the application in the following manner which is only indicative and may undergo changes/ improvements based on experience and user feedback -
 - a. Candidate has to furnish all required particulars in the dashboard and get user ID and Password.
 - b. When the candidate clicks a new notification's application, he should be prompted to enter his user ID and Password.
 - c. After verification and confirmation of user ID and Password, required fields have to be populated from the particulars available in his dashboard.
 - d. The photograph shall be of Passport size (4.5 x 3.5cms) between 200 to 230 pixels, with the facility to resize the photo to 20 to 50 kbs and to crop the signature from the scanned image (size 10 to 20 kbs)
 - e. **Fee Submission** After submitting the basic information, applicant shall be asked to submit the fee through online payment through
 - (i) Net-banking
 - (ii) Credit or Debit Cards
 - (iii) Bank / Post office Challan has to be generated in duplicate with the details such as Name of the candidate, Name of the Recruitment with Notification No., Date of Registration, Fee to be paid, Challan Number etc. as decided by the Commission / Bank / Post Office from time to time. The candidate shall take a printout of the Challan and remit the fee in the Bank / Post Office. Once the fee is paid and acknowledged by the Bank or other agencies mentioned by the Commission, the data furnished by the candidate shall be considered as a valid application. The Commission will arrange for Payment Gateway Services facility and integrate the same with OARS.
- xxxiv. Option of printout will be provided to the applicant after each stage as above for record purpose.
- xxxv. The system should be user friendly and bi-lingual in format considering the socio-economic and rural background of the candidates.
- xxxvi. The application used should be compatible with major popular web browsers.

xxxvii. The Service provider shall establish 24 x 7 Help desk with necessary manpower to assist the candidates in case of any doubt.

6. Eligibility Conditions

- i. The bidder should be an Indian Registered Firm with an average minimum annual turnover of Rs. 25 crores from IT and ITES business for any two of the last three accounting years between 2012-2015.
- ii. Only those firms that have valid VAT, Service Tax and PF registration Certificate and Valid TIN Number should apply.
- iii. The bidder should have a well-established data center where the hardware infrastructure for the proposed online application system will be housed.
- iv. The bidder should have experience of providing a similar registration/applications portal for Reputed Recruiting Organizations or Academic Institutes/ Government organization.
- v. The bidder should have experience in handling 10-20 Lakh applications for a single examination or similar purpose within a period of one month.
- vi. All the above eligibility conditions are mandatory and the firms not fulfilling any of the above conditions shall not be considered and shall be summarily rejected. However for the evaluation of the technical bids and awarding of marks, the Technical Evaluation Committee shall evaluate the bids based on the criteria specified in this tender document.

7. Other Conditions:

- i. **Period of Contract:** The contract shall be initially for a period of 3 years from the date of execution of the agreement with the Tender Inviting Authority. However, the contract may be renewed for a further period of 2 years on the basis of the performance of work of the Service Provider subject to mutual consent on terms and conditions as specified in the contract.
- ii. Though the period of contract is 3 years, the service provider has to extend their support atleast 3 months after expiration of contract for smooth transition of work to another company, in case of fresh tender called for

and new company is engaged. The rate agreed shall be paid to the agency during that period.

- iii. **Cost of Tender Document:** The tender document and supporting documents may be downloaded from www.tenders.tn.gov.in or www.tnpsc.gov.in. However, a nonrefundable Tender Fee of Rs.5,000/- (INR Five Thousand Only), in the form of Demand Draft / Pay order drawn in favour of The Secretary, Tamil Nadu Public Service Commission payable at par at Chennai should be enclosed along with the tender document failing which such the Tender application will be summarily rejected.
- iv. Non-transferable: The tender document is not transferable.
- v. **Rejection of Bid:** The Chairman, Tamil Nadu Public Service Commission reserves the right to accept / reject / release or relax any or all or part of the bids received on the due date without assigning any reason whatsoever.
- vi. Language of bid: The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and The Tendering Authority shall be in English language.
- vii. **Bid Currency:** Prices shall be quoted in Indian Rupees only. The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices.
- viii. **Earnest Money Deposit (EMD):** Bidders are required to enclose a Demand Draft / Pay Order Drawn from any of the Nationalized Banks in India in the name of The Secretary, Tamil Nadu Public Service Commission payable at Chennai for Rs.2,00,000/- (Rupees Two lakhs Only) towards Earnest Money Deposit. MSME units registered anywhere in Tamil Nadu alone are eligible for claiming exemption from the payment of EMD and such firms desiring to claim such exemption should enclose the permanent registration certificate issued by any of the District Industries Centre in Tamil Nadu. However such firms claiming exemption from the payment of EMD shall remit an interest free security deposit of Rs.2,00,000/- (Rupees

Two lakes only) within 7 days from the date of issue of award of the contract by the Tendering Authority.

- ix. Offers received without Earnest Money Deposit or without enclosing the proof for claiming exemption shall be rejected. Payment of EMD by cash will not be accepted.
- x. In the case of Service Providers the EMD will be retained as interest free performance security deposit and will be refunded only after the satisfactory completion of the contract.
- xi. Unsuccessful bidders' Earnest Money Deposit shall be discharged / returned within 60 days after the finalization of the Tender Offer validity prescribed in this tender.
- xii. The Earnest Money Deposit shall be forfeited and Bid shall be rejected:
 - a) If a Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid form or
 - b) In case of a Service Provider, if the Bidder fails:
 - To sign the contract form in accordance with the terms and conditions within seven days from the date of awarding the contract
 - o To perform the contract as per the tender terms & conditions

8. System Requirements

The Online Application Registration System shall have the following minimum features:-

- a) It should be implemented using a hardware infrastructure with redundancy and with disaster recovery provisions.
- b) It shall be available for applicants starting from the 05.00 AM of the day of examination notification till 11.59 PM on the closing day or any other time defined by the Commission without any service break.
- c) The Hardware and software shall be designed to handle a maximum load of atleast 2 lakhs applications in a day with simultaneous user access of 10000 users.

d) It shall be able to cater to applications of multiple (up to 5) examinations simultaneously.

9. Presentation of the solution

- a) As a part of the technical bid, all the eligible bidders shall be asked to give a presentation on the proposed technology and solutions to the Technical Evaluation Committee appointed for this purpose by the Tendering Authority on the date, venue and time to be communicated to them at a later date.
- b) This is an opportunity given to all the eligible bidders to show as to how their proposal shall be best suited to meet the requirements of the Tendering Authority in respect of effective and efficient execution of the scope of the work as defined in this tender document.
- c) Failure to make such a presentation on the date and time so communicated shall lead to the rejection of their bids without assigning any further reason.

10. Security Features

- a) The bidder should provide a write up on the security approach adopted in their proposed solutions like incorporation of stringent security procedures and measures including encryption and various levels of passwords during the execution of the project to eliminate the possibility of errors, frauds and misuse.
- b) The bidder should provide the details of encryption technique used to protect unauthorised access to the system and methods used for authentication and validation of the data.
- c) The bidder shall also clearly state the Do's and Dont's along with the list of potential threats and the bidders proposed ways and means of preventing them.
- d) The system will be subjected to Hardness test and other security tests by a third party to be appointed by the TNPSC at the cost of the Service provider.

11. Service Level Agreement(SLA)

(To be filled by the bidder)

1.	Infrastructure	
	i. IT infrastructure to be dedicated for this project ii. Connectivity and Bandwidth	
2.	i. Data Storage	
2,	ii. Disaster recovery and	
	iii. Data Integrity	
3.	Down time for	
	i. Server	
	ii. Website and Application	
4.	Capacity to handle large volume and simultaneous access.	
5.	Quality certification	
6.	Help Desk	

The bidders should specify clearly in their Proposed Technical Solution, the extent to which these SLA parameters can be assured by them in objective terms. If the Proposed Technical solution does not contain the objective SLA, the technical bid will not be considered for further evaluation.

12. I. Access Rights Management:

- a. System shall provide with login screen to specific users of the system.
 Only authenticated users should be provided access to the application.
- As an enhanced security measure, Online Application and Registration System should provide role based access
- c. User types will be-
 - (i) Administrator to handle the application having all the Read/ Write access
 - (ii) User to generate reports from the data

II. Administration

a) Role Master: This feature is used to add the roles to the internal users for the purpose of system authorization. It is also used to search / modify / delete existing roles.

- b) Permission Master: This feature is used to add the permission types for the roles in Role Master for system authorization purpose. It is also used to search/modify/delete existing permission types.
- c) Role Permission Mapping: This feature is used to add the mapping of what permission is associated with which role. It is also used to search/modify/delete existing permission role map.

13. Standards of Performance

The Service Provider shall complete the **Online Application and Registration System** project in accordance with the specification given by TNPSC from time to time and in conformity with the international standards on Information Security and Audit and as per various relevant laws such as Information Technology Act 2000 and other related Laws, Rules and Regulations.

14. Responsibilities

A. Responsibilities of the Service Provider:

- Service Provider should use only the legal, authorized software for all purpose. Out dates software shall be avoided
- ii. Resource and Project Management as per Scope of the work
- iii. Completion of the work as mentioned in the Scope of the work
- iv. Shall arrange in all the required Hardware and Software including all kinds of consumables and manpower required for executing the contract awarded at their cost.
- v. Shall be responsible for any other thing that is required for executing the contract awarded to the Service Provider except that that shall be provided by TNPSC as stated in this tender document
- vi. Shall provide necessary training to the staff of TNPSC
- vii. Should store mirror images of the database in the server available in the Commission's Office.

B. Responsibilities of TNPSC:

- a. Provide all necessary information for application designing and hosting for One time Registration / Dashboard.
- b. Provide information regarding publication of Notification with all features and conditions put-forth for designing the input screen accordingly for specific examinations.
- c. Provide data for hosting of Online hall tickets
- d. Settlement of bills on quarterly basis.
- e. Provide Master data for the following items
 - i. List of Districts
 - ii. List of Taluks
 - iii. List of State / Union Territories
 - iv. List of Religions
 - v. List of Communities
 - vi. List of Competent Authorities issuing Community Certificate
 - vii. List of Degree
 - viii. List of Subjects
 - ix. List of Recruitments
 - x. Forms (DW / DAP / Ex-Service man / NOC etc.,)
 - xi. Instructions to Candidates and
 - xii. Any other basic and relevant examination related information.

15. Software Requirement Specification (SRS)

- a. The Service Provider has to design a Software Application based on the requirements mentioned in the document above to the satisfaction of the TNPSC. The SRS document (Software Requirement Specification) should be submitted to the commission for approval as per the delivery schedule.
- b. The SRS document shall clearly define the inputs to the program, configurable parameters, result formats, reports etc. It shall have the flow charts describing the logic of data processing.
- c. Once the SRS is approved, Service Provider has to develop the software as per the delivery schedule.

- d. Service Provider has to provide training to required number of officials of TNPSC in operations and maintenance of the OARS at anytime during the contract.
- e. Maintenance and modifications of the software for a period of three years from the date of award of the contract.
- f. The Service Provider shall study the existing manual examination process of TNPSC. Based on the study, the Service Provider shall prepare Functional Specification Document ("FSD") for the proposed system and submit the same to TNPSC. On acceptance of the FSD by TNPSC, the Service Provider shall design and develop appropriate Software that is in line with the requirements of TNPSC.

16. Open Source Platform:

Though it shall be the prerogative of the Service Provider to choose any of the front-end and back-end platforms as per the expertise and resources available with the Service Provider, TNPSC would prefer open source platforms.

17. Testing

- The Service Provider shall thoroughly test the software at his site before
 its deployment on Production site for proper functioning (data entry,
 processing, and printing). TNPSC shall provide necessary test data and
 sample reports for the same.
- ii. Technical Evaluation committee shall scrutinize the software to certify the security, technicality and suitability of the developed software to meet the requirements of TNPSC. TNPSC shall give the Final approval/ User Acceptance of the software and system only after getting satisfactory clearance certificate from the Technical Evaluation Committee.

18. Database Management

- i. The Service Provider shall be responsible for end-to-end management of database on an ongoing basis to ensure smooth functioning of the same.
- ii. The Service Provider shall undertake management of changes to webpage design, Database Schema, Disk space, Storage, user roles.
- iii. Undertake performance monitoring and tuning of the databases on a regular basis including, preventive maintenance of the database as required.
- iv. The Service Provider shall provide management of database upgrade or patch upgrade as and when required with minimum Downtime.
- v. The Service Provider shall take regular backups for all databases in accordance with the backup and archive policies and conduct recovery whenever required with appropriate permissions.
- vi. The Service Provider shall provide and use of DBA tools including Data Warehousing and Data Mining Tools related to performing database creation, maintenance, and database monitoring tasks.
- vii. After rectifying the mistakes, if any, and after all the processing is over, all the data be handed over to the Commission in the required database structure like latest version of MS Excel, MS Access, .dbf & MS SQL etc.
- viii. All the data relating to the One time Registration shall be preserved permanently. Data to a specific recruitment shall be given to the TNPSC within two days after the last date for receipt of registration.
- ix. The Service Provider should ensure that the Data Processing is absolutely error free.

- x. If any problem in understanding the requirement of processing arises, the matter be discussed with the concerned Officers before proceeding further.
- xi. Administrator Login facility to search and view any of the applications in the pdf format with provision to take print outs for verification by the Commission. This feature to be made available throughout the contract period to view any of the applications relating to any recruitment designed during the contract period.
- xii. Administrator Login facility to search and view any of the certificates uploaded by the candidates either along with the application or uploaded subsequently by creating provision to upload certificate facility for any of the recruitment, whenever required by the Commission.

19. Disaster Recovery

The regular backup of all the data shall be maintained as well as the Data Bases exported in different Database format shall be stored in a secured place in a different seismic zone as per the directive of TNPSC and back up shall also be given to TNPSC.

In case of any Disaster, such as Fire, Flood, Terrorist threat, Mis-handling or other disruptive event, the Service Provider shall restore / recover the data for the System to function from backup and continue to operate in a reasonable period of time of 24 hrs. Proper documentation of the database backup is required to easily locate the physical data / data in the server/network.

20. Technical and Commercial Bids

i) Contents of Envelopes:

Bids shall have to be submitted in two separate Envelopes comprising of Technical Bid in Envelope I & Commercial Bid in Envelope II. All two inside envelopes should be separately securely sealed and / or stamped. The sealed envelopes must be super-scribed with the following information:

- a) Type of Offer (Technical or Commercial)
- b) Tender Reference Number
- c) Name of Bidder

ii) Technical Bid (Envelope- I)

- a. Technical Bid Envelope shall contain the following documents:
 - This tender document should be duly signed by the authorized signatory
 of the firm in all the pages
 - Demand Draft / Pay Order for Tender fee of Rs.5000/-
 - Demand Draft / Pay Order for EMD or copy of the permanent registration certificate issued by the Department of Industries & Commerce, Government of Tamil Nadu
 - · Tender offer form duly filled in.
 - · Bidders Authorization Certificate.
 - VAT Registration Certificate from concerned Government Department
 - Copies of Certificate of incorporation of the firm (e.g. Registration as Partnership Firm, Proprietary concern, Company etc.)
 - · Copy of Service Tax Registration Certificate.
 - · Copy of the TIN certificate
 - Copy of PF registration Certificate
 - Proof of having executed any of the activities defined in this tender document in atleast three Government/PSUs/Academic institutions during the last three years
 - Certificate from its Certified Chartered Accountant stating that the Bidder had a minimum Annual Turnover of Rs. 25 Crores from IT and ITES business during any two years between 2012-2013 to 2014 – 2015. Proof in support of Quality Certification received if any
 - · Infrastructural details
 - · Client feedback about the track record of the bidder
 - Technical Proposal with detailed objective SLA as assured by the bidder
- b. The Technical BID (T.B.) shall be complete in all respects and contain all information asked for, except prices. It shall not contain any price information. The T.B. shall indicate whether all services asked are quoted for and that all

requirements therefore are also quoted for. The **Technical Bid** must be submitted in an organized and neat manner. No documents, brochures, etc. shall be submitted in loose form. All the pages shall be serially numbered.

c. Tenders shall be forwarded on the letter Head of the firm, which should contain Phone Number/Fax Number. /URL, email, and other details of the firm.

iii) Commercial Bid [only one copy]

- a) Second envelope shall be marked as envelope No.II "Commercial Bid" which contains only price schedule in the prescribed Pro forma
- b) The Commercial bid shall be on fixed price basis, exclusive of all types of applicable taxes. If the prices quoted are accompanied by vague and conditional expressions such as "Subject to any condition or assumptions", the same will be treated as invalid bid and shall be summarily rejected without assigning any further reason.

iv) Submission of bids

- a) The Technical Bid and the Commercial Bid shall be placed in a separate envelope super scribed: "Technical bid" or "Commercial Bid", as the case may be, followed by the words "Invitation of Bids for Online Application and Registration System" Name of the bidder and contact address should also be written on the envelope.
- b) The Bidders shall seal the envelope No.I as Technical envelope and Envelope No.II as Commercial envelope in separate inner envelopes, duly marking the envelopes as "Envelope No.1, Technical Envelope" and "Envelope No.2 Commercial Envelope". The two envelopes shall be placed in an outer envelope. The inner and outer Envelopes shall also be addressed to The Secretary, Tamil Nadu Public Service Commission, Frazer Bridge Road, Park Town, Chennai 600003. The name and address of the Bidder shall be written on outer envelope also to facilitate return unopened in case it is declared "late".

v) Deadline for Submission of Bids

- a) Bids must be received by the Tendering Authority at the address, not later than the time and date specified in the Invitation for Bids. In the event of the specified date for the submission of Bids being declared as a holiday for the Tendering Authority, the bids shall be received up to the appointed time on the next working day.
- b) The Tendering Authority may, at its discretion, extend this deadline for submission of bids, in which case all rights and obligations of the Tendering Authority and Bidders subject to the deadline shall thereafter be extended.

vi) Late Bids

Any bid received by the Tendering Authority after the deadline for submission of bids prescribed, due to any reason whatsoever it may be shall be rejected and/or returned unopened to the Bidder

vii) Withdrawal of Bids

Bids cannot be withdrawn after the opening of the bids and in case the bidder withdraws after the opening of the bid, the EMD paid by them shall stand forfeited

viii) Period of Validity of Bids

- a) Bids shall be valid for acceptance for a period of 120 days from the date of opening of Commercial Bid. A Bid valid for a shorter period shall be rejected by The Tendering Authority as non-responsive.
- b) In exceptional circumstances, the Tendering Authority may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing and shall be binding.

21. Evaluation Committees

The Tender Scrutiny Committee and Technical Evaluation Committee constituted by the Chairman, Tamil Nadu Public Service Commission, shall

evaluate the Tenders. The decision of these Committees in the evaluation of the Technical and Commercial bids shall be placed before the Tender Accepting Authority for taking a final decision on the Tender.

22. Opening of Technical Bids:

Technical Bids shall be opened either in the presence of bidders or it's duly authorised representatives. The Bidder's representatives who are present shall sign a register evidencing their attendance. Only one representative per applicant shall be permitted to be present at the time of opening the tender. The Bidder or Bidder's representatives should bring authorization letter from the Firm.

23. EVALUATION METHODOLOGY

i) Evaluation of Technical Bid

- a) The Technical evaluation shall be done by a Tender Scrutiny Committee with the Report of Technical Evaluation Committee.
- b) The inputs for the technical evaluation shall be the information furnished by the Bidders in the Technical Bid and presentation of the Bidder.
- c) The Technical Evaluation Committee shall rank the bidders on a rating scale of 0 to 100 marks
- d) The marks awarded by the Technical Evaluation Committee shall be final and binding on all the bidders.
- e) The minimum qualifying marks shall be 60 marks and hence the bids of those bidders who have got less than 60 marks shall stand rejected and their commercial bid will not be opened.
- f) The financial bid of only those bidders who have got the qualifying mark of 60 and above will be considered for further evaluation and hereinafter called technically qualified bidders and shall be opened on a date to be communicated after the evaluation of all the technical bids.
- g) The evaluation of the technical bids by Technical Evaluation committee shall be based on the parameters given in this tender document

ii) Evaluation of Technology and systems proposed

The Technical Evaluation Committee shall look into the following major criteria for Technical bid evaluation apart from analyzing the presentation

- a) Company's profile and its prominent presence in Chennai
- b) Proposed Technical Solution
- c) Experience in the relevant field
- d) Exposure to working with Government Departments / PSUs /Academic Institutions
- e) Capacity to handle large volume
- f) Quality Certification in the relevant field
- g) Client Feedback about the track record
- h) Service Level Agreement
- i) Additional Features as offered by the bidder

The above list is only an indicative list but not an exhaustive one and therefore the Tender Scrutiny Committee shall have the right to look into any other criteria in the proposed solution offered by the bidder. If necessary, the Technical Evaluation Committee may conduct System Audit at the office of the bidder to satisfy itself as to whether the claims made by such bidders are genuine or not with special reference to available infrastructure and report to the Tender Scrutiny Committee.

The marks scored by those bidders who have got not less than 60 marks shall be considered for further evaluation at 60% weight-age.

iii) Opening of Commercial Bids

Commercial Bids of only technically qualified Bidders as mentioned above will be opened on a date that shall be announced after the evaluation of all the technical bids as above. The date will not be later than 60 days from the date of opening of technical bid.

The Tender Accepting Authority reserves the right to open Commercial Bid even if one Bidder qualifies the Technical Bid or only one Bid is received in response to the Tender Notice.

All the unopened commercial bids will be destroyed after three months from the date of opening of commercial bids.

iv) Evaluation of Commercial Bids

- a) The commercial bids so opened as per this tender document, will be evaluated by a Tender Scrutiny Committee.
- b) The commercial bids will be evaluated purely based on the rates offered by the bidders in respect of each of the scope of work as defined in this tender document.
- c) The technically qualified bidders shall be ranked on a rating scale of 0 to 100 marks in respect of their commercial bids.
- d) There will not be any minimum qualifying marks and therefore all the commercial bids will be awarded marks, with the highest mark of 100% for the lowest bidders and others getting marks on pro rata basis.
- e) The marks scored by the bidders in the commercial bid shall be considered for further evaluation at 40% weight-age.

v) Combined Evaluation of Technical/Commercial Bids and award criteria:

The marks scored by the bidders in technical and commercial bid will be combined and the bidders will be ranked on a composite rating scale of 0 to 100 marks with a weightage of 60% for technical bid and 40% for commercial bid and the bidders will be ranked in the descending order of the total marks scored by the bidders in respect of all the activities taken together or ranked activity wise in the descending order of the total marks scored by the bidders.

vi) Acceptance of Bids

The bids of only those bidders who get the highest composite score as calculated above in respect of all the items of work defined in the scope of the work in this tender document shall be considered for the award of the contract subject to the condition that the Tender Accepting Authority.

a) reserves its right to enter into negotiation with such bidders with a view to get the best possible, efficient and cost effective solution and

- b) Reserves its right to award the tender either to one or more bidders at the negotiated final rate.
- c) reserves the rights or reject any Tender without assigning any reason whatsoever

vii) Notification of Award

Prior to expiration of the period of bid validity, the Tender Accepting Authority shall notify the Service Provider in writing that its bid has been accepted.

viii) Binding Clause

All decisions taken by the Tender Accepting Authority regarding the processing of this tender and award of contract shall be final and binding on all parties concerned. The Tender Accepting Authority, reserves the right:-

To vary, modify, revise, amend or change any of the terms and conditions in this Bid/ document;

To reject any or all the tender/s without assigning any reason whatsoever thereof or to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

ix) Conditional Tenders

Hypothetical, ambiguous or Conditional tenders shall be summarily rejected.

x) Interpretation of the Clauses

In case of any ambiguity in the interpretation of any of the clauses in Tender Document or the Contract Document, the Tender Accepting Authority's interpretation of the clauses shall be final and binding on all parties.

24. Commercial Terms

i) Payment Schedule

a) No advance payment will be made.

- b) Payment shall be made for the successfully registered online application.

 No payment shall be made to the One Time Registration / Dashboard.
- c) No payment shall be made in respect of any other work / generation of reports which may be specified by TNPSC from time to time.
- d) In the case of scope of the work as defined in this tender document, payment shall be made within three months from the date of issue of the Payment Clearance Certificate by the Tendering Authority in respect of the completion of the said work in good and satisfactory condition and after verification of the services/reports/tasks conforming to the quality, specifications and other terms and conditions specified in this tender document.
- e) The office of TNPSC will deduct Service/Income Tax and other statutory taxes at Source as applicable from time to time.
- f) The payment shall be made by "Electronic Fund Transfer (EFT) or e-payment or by cheque. The Service Providers are therefore requested to indicate EFT No. and other relevant details in your offer / bill (s). The Bidder must submit their Banker's name, address, Type of Account & Account. No. and IFSC no. etc. Service Providers are required to submit an authorization form duly signed for e-payment to them.
- g) For claiming payment the Service Provider has to submit Invoice duly prereceipted.

ii) Contract Rate

- a) Rates charged by the Service Provider for the services performed under the contract shall not be higher than the negotiated final rate agreed to in writing by the bidder
- b) Rates should be all inclusive of everything except only the taxes payable to the State/Central Government and the bidders should specifically state the presently applicable percentage of VAT, or CST and Service tax.

c) The rate quoted must be FIRM throughout the contract period. Only one rate to be quoted for each item/sub item strictly as per prescribed specification. Variation in rates shall not be considered under no circumstance whatsoever.

iii) Penalty

- a) Any delay in the time schedule prescribed in the Agreement and this Tender shall attract a penalty upto 1% of the contract value for the deviations in the SLA. However, if the delay is caused due to unavoidable circumstances, then Tendering Authority reserves the right to waive off the penalties so levied.
- b) For any other irregularities, mistakes, coding errors etc. penalty at the discretion of Tender Accepting Authority will be imposed depending on the nature and consequency of the Service Deficiency.
- c) That for unsatisfactory performance owing to absence of Service Provider's staff, deficiencies in services or for some other reason the Tender Accepting Authority, shall be, within its rights to make necessary deductions from the running bills of the Service Provider for such deficiency in services. Alternatively, the Tender Accepting authority may, after giving an opportunity of being heard to the Service Provider, get such deficiencies fulfilled at the cost and responsibility of the Service Provider.
- d) Where any claim for the payment of a sum of money arises, out of or under this contract against the Service Provider, the Tender Accepting Authority shall be entitled to recover such a sum by appropriating in part or whole, from the performance security deposit of the Service Provider. In the event of the performance security being insufficient, the balance of the total sub recoverable, as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Service Provider under this and any other persons contracting through the Secretary, TNPSC.

25. Legal Issues

i) Suspension of Work

- a) The Service Provider shall, if ordered in writing by the Tender Inviting Authority on consultation with the Tender Accepting Authority, for nonperformance, temporarily suspend the works or any part thereof for such a period and such a time as ordered.
- b) The Service Provider shall not be entitled to claim compensation for any loss or damage sustained by him by reason of temporary suspension of the Works as aforesaid. An extension of time for completion, corresponding with the delay caused by any such suspension of the works as aforesaid shall be granted to the Service Provider, if request for same is made and that the suspension was not consequent to any default or failure on the part of the Bidder.
- c) In case the suspension of works, is not due to any default or failure on the part of the Service Provider, and lasts for a period of more than 2 months, the Service Provider shall have the option to request the Tender Accepting Authority to terminate the Contract with mutual consent.

ii) Termination for Insolvency

The Tender Accepting Authority may at any time terminate the Contract by giving written notice to the Service Provider, if the Service Provider becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Service Provider, provided that such termination shall not prejudice or affect any right of action or remedy, which has accrued or shall accrue thereafter to the Tendering Authority.

iii) Termination

- a) The Tender Accepting Authority may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Service Provider, terminate the Contract in whole or part,
- b) If the Service Provider fails to deliver any or all of the Goods or Services within the period(s) specified in the Contract,
- If the Service Provider fails to perform as per the Quality standards and as per the Scope of the Work,

- d) The Tender Accepting Authority may, without prejudice to any other remedy for breach of contract, by written notice sent to the Service Provider, without assigning any reason, may terminate the Contract in whole or part, if the tendering authority satisfies that the services of the Service Provider are no more required or Service Provider is not executing its services properly.
- e) If the Service Provider after the issue of the award of the contract fails to abide by the terms and conditions of the tender document or fails to execute the work as per the prescribed schedule given or at any time repudiates the contract, the Tender Accepting Authority will have the right to forfeit the EMD, invoke performance security deposited by the firm and get the work done from other Service Provider at the risk and consequences of the first Service Provider. The cost difference between the alternative arrangements and Service Provider's bid value will be recovered from the firm along with other incidental charges including transportation, taxes, etc. in case tendering authority is forced to work done through alternative sources and if the cost is lower, no benefit on this account would be passed on the Service Provider.
- f) In case of failure by the bidder to carry out the job in accordance with provisions of the contract and as per the Scope of the Work, the Tender Accepting Authority will have right to cancel the contract and award it to any other Service Provider and any loss sustained thereby will be recoverable from the first Service Provider.
- g) Tender Accepting Authority reserves the right to blacklist a bidder for a suitable period in case they fails to honour his bid without sufficient grounds.
- h) At the end of contract period or on termination of contract for any reason, the Service Provider should handover / transfer the database in full in the required format to the Commission.

iv) Force Majeure

a) The Service Provider shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- b) For purposes of this clause, "Force Majeure" means an event beyond the control of the Service Provider and not involving the Service Provider's fault or negligence and not foreseeable.
- c) Such events may include, but are not limited to, acts of the Tender Inviting Authority in its sovereign or contractual capacity, war or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- d) If a force Majeure situation arises, the Service Provider shall promptly notify the Tender Inviting Authority in writing of such conditions and the cause thereof. Unless otherwise directed by the Tender Inviting Authority in writing, the Service Provider shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure.

v) Resolution of Disputes

- a) The Tender Inviting Authority and the Service Provider shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them in connection with the contract.
- b) If, after thirty (30) days from the commencement of such informal negotiations, the Tender Inviting Authority and the Service Provider have been unable to resolve amicably a contract dispute, all such disputes, differences, claims and demands arising under the contract shall be referred to arbitration of a sole Arbitrator to be appointed by the mutual consent. All arbitrations shall be held in Chennai.

vi) Indemnity Clause

The Bidder shall indemnify Tender Inviting Authority from and against any costs, loss, damages, expenses and claims including those from third parties or liabilities of any kind howsoever suffered arising or incurred interalia during and after the contract period out of:-

- a) Any negligence or wrongful act or omission by the Bidder or any subcontract or third party in connection with or
- b) incidental to this contract or

c) Any breach of any of the terms of this contract by all Service Providers or any sub-contract or third party.

26. Data Exporting and Importing:

- i. Importing data from MS excel / .csv / .DBF format (example Venue Lists)
- ii. Exporting the data to integrate with the offline data.
- iii. Importing the Off-line data to generate necessary reports including hosting of hall tickets in the web-site.

The List of reports specified in this tender document is not an exhaustive list and therefore the Service Provider has to ensure the generation of any other report that may be required by the Tender Inviting Authority during the period of contract.

27. Delivery Schedule

The Service Provider shall strictly adhere to the following delivery schedule:

Sl.No	Activity	Time Schedule			
1	SRS Finalization	15 Days from the date of Work Order			
2	Customization of Application Software to carry out the Activity as given in the Scope of Work				

SCHEDULE-I TECHNICAL BID

A. Profile of the Company

1.	Name of the Organisation	:	
2.	Structure of the Organisation	:	
3.	Address of the Organisation		
4.	Contact Person	1:	
	Phone number		
5.	Fax Number	:	
6.	E-mail address	 	

7. We have enclosed the following documents:

(Bidder has to mention against each item whether it is enclosed or not. If enclosed please mention the page number for ready reference)

Sl. No	Name of the Document	Enclosed / Not	Page No
		Enclosed	
1.	Tender document duly signed by the authorized signatory of the firm in all the pages		
2.	Demand Draft / Pay order for Tender fee.		
3.	Demand Draft for EMD or copy of the permanent registration certificate issued by the Department of Industries & Commerce, Government of Tamil Nadu		
4.	Tender offer form duly filled in and signed.		
5.	Bidders Authorization Certificate.		
6.	VAT Registration Certificate from concerned Government Department		
7.	Copies of Certificate of incorporation of the firm (e.g. Registration as Partnership Firm, Proprietary concern, Company etc.)		
8.	Copy of Service Tax Registration Certificate.		
9.	Copy of the TIN certificate		
10.	Copy of PF registration Certificate		
11.	Proof of having executed any of the activities defined in this tender document in atleast three Government / PSUs /Academic Institutions during the last three years		
12.	Certificate from its Certified Chartered Accountant stating that the Bidder had a minimum annual turnover of Rupees 25 Crores from IT and ITES business during any two years during the period of 2012-2013 to 2014 – 2015.		

13.	Proof in support of Quality Certification received if any	
14.	Infrastructural details	
15.	Client feedback about the track record of the bidder	
16.	Technical Proposal with detailed objective SLA as assured by the bidder	
17.	Other documents (Specify) i. ii. iii. iv.	

Certificate

I / We have read the tender documents completely and understood the requirements and conditions laid down in it. We certify that our firm is eligible to participate in this tender as per the eligibility criteria specified in this tender document. I/We will abide by the tender Terms and conditions given in the documents.

Signature of the Bidder with seal and date

SCHEDULE - II

COMMERCIAL-BID

S1 No	Item	Rate
A)	Design, Development and hosting web-based online Application and Registration System as per the scope of work and other conditions in this tender document including periodical updates to candidates through email and SMS (Rate per single successfully completed Registration*) (Shall have provision for incorporation of Payment Gateway Services, On-line and Off-line payment through designated Bank branches, Post Offices and other agencies in the system as decided by the Commission from time to time)	
B)	Uploading of images of Documents submitted by the shortlisted candidates (Rate per page image)	

Note:

The above rates are all inclusive of everything except the taxes payable to the State/Central Government and the present applicable taxes are as follows:

Sales tax (VAT)	:%
CST if any	:%
Service Tax	:%
Other Taxes (Specify)	:%

^{*} Successful completed registration includes receiving data, photograph, signature and copy of certificates from the client side, assigning unique ID and reconciliation of fee for registration.

^{*} No separate payment for One Time Registration / Dashboard. The Tenderer has to quote the rate per candidate for the Recruitment Specific Application alone.

^{*} It is the part of the contract that the tenderer has to move the existing one time registration data to dashboard (about 36 Lakhs registrations).

Tentative Draft Agreement to be signed by the System Integrator

(To be executed on a Rs. 20/- Stamp paper by the Successful Bidder)

This Contract entered into this _____ day of ____ 2015 at Chennai between Tamil Nadu Public Service Commission having its Office at Frazer Bridge Road, VOC Nagar, Park Town, Chennai 600 003, on behalf of the Governor of Tamil Nadu, hereinafter referred to as TNPSC (Which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the First part

and

M/s. ______ hereinafter referred to as the Service Provider (Which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the Second part.

Whereas TNPSC invited a tender for Online Application and Registration System with the integration of payment gateway arranged by the TNPSC from time to time, the Service Provider herein has been selected in the Tender for execution of the work as detailed in the Tender Documents.

Whereas, TNPSC and the Service Provider, in pursuance thereof have arrived at the following terms and conditions:-

The contract shall be initially for a period of 3 years from the date of execution of the Agreement with the Tender Inviting Authority. However, the contract may be renewed for a further period of 2 years on the basis of the performance of work of the Service Provider subject to mutual consent on terms and conditions as specified in the contract and the tender documents.

Though the period of contract is 3 years, the service provider has to extend their support atleat 3 months after expiration of contract for smooth transition of work to another company, in case of fresh tender called for and new company is engaged. The rate agreed shall be paid to the agency during that period, if any work is assigned as per the commercial bid.

TNPSC may terminate this contract at the risk and cost of the Service Provider where the Service Provider is in material breach of the terms and conditions of this contract and fails to remedy that breach on 14 days' written notice from TNPSC. Termination of this contract by TNPSC will not relieve Service Provider of its liability as agreed

Obligation of the Service Provider:

- 1. Service Provider should strictly follow the terms and conditions given in the tender document and this Agreement.
- 2. Service Provider has to design dashboard and get details / particulars of the candidate for registration, as given in the Annexure-III.
- 3. Candidate identity has to be confirmed by sending One Time Password to the candidate's mobile Number.
- 4. Service Provider has to design online application within 5 days from the date of receipt of gist of the notification.
- 5. Modification and alteration suggested by the TNPSC has to be carried out within 2 days.
- 6. Integration should be made with the payment gateways and other service providers within those 5 days.
- 7. Online Application should be taken live on the date and time mentioned by the Commission.
- 8. Application reprint and challan reprint options shall be given to the candidates through the dashboard.
- Online application has to be closed on the date and time mentioned by the Commission.
- 10. Complete data has to be submitted to the Commission within two days from the last date for receipt of application.
- 11. Fee reconciliation has to be done by the service provider within 7 days from the last date for receipt of application.
- 12. Final data with photograph signature, payment details should be submitted to the Commission on 8th day from the last date for receipt of application.
- 13. Memo of admission has to be hosted by the outsourcing agency in the dashboard of the candidate / or in open page as desired by the Commission.

- 14. There shall be a provision to upload the Certificates by the candidates, required by the Commission from time to time.
- 15.Log file with List of candidate who have downloaded the Memo of admission and uploaded the certificate has to be maintained.
- 16.SMS has to be sent to the candidates at the events specified by the Commission
- 17. Should provide necessary reports required by the Commission from Time to Time.
- 18. Other works, within the scope of the work, entrusted to the Service Provider has to be completed in the stipulated time.

Obligation of the TNPSC:

- 1. Should provide details of particulars to be obtained from the candidates in the Dashboard/One time registration.
- 2. Should provide the gist of the notification to be published by the Commission for designing online application.
- 3. Modification and alterations will be suggested by the Commission.
- 4. Date and time for opening and closing of applications will be provided by the Commission.
- 5. Particulars relating to Memo of Admission will be furnished by the Commission.
- 6. Other information / particulars to be obtained from the candidates will be furnished by the Commission.

Other Conditions:

- 2. The Service Provider agrees to complete the execution of the contract specified in the Tender documents within the stipulated period prescribed by TNPSC at the negotiated final rate. This cost is firm and not subject to enhancement.
- The Contract or any part share of interest in it shall not be transferred or assigned by the Service Provider directly or indirectly to any person or persons or companies.

- 4. Neither TNPSC nor the Service Provider shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes, contingencies beyond their reasonable control such as:
 - a) Natural phenomena including but not limited to earthquakes, floods and epidemics.
 - b) Acts of any Government authority domestic or foreign including but not limited to war declared or undeclared.
 - c) Accidents or disruptions including, but not limited to fire and explosions.
- 5. The Tender Ref. 01/2015 along with the enclosures, the offer submitted by the Service Provider, the negotiated and finalized terms and conditions and the Work Order respectively will form part of this contract. Wherever the offer conditions furnished by the Service Provider are at variance with conditions of this contract or conditions stipulated in the tender document, the final negotiated offer conditions shall prevail over the tender conditions furnished by the Service Provider.

6. Liquidated Damages

A penalty will be levied at **up to** the rate of **0.5%** per week on the total contract value subject to a maximum of **2%** for non-fulfilment of delivery schedule. Any delay due to the Force Majeure conditions or delay caused from the customer side will be excluded from the delivery time. In the event of failure to fulfil the conditions, TNPSC at its discretion may initiate any of the actions such as;

- Extension of time may be permitted to complete the work.
- Additional resources will be requested by TNPSC for speeding up the work.
- Contract may be terminated and new contract may be awarded to other Technically Qualified Bidders at the same tender cost or at higher cost. In case of higher cost, any difference in cost to be incurred in engaging other Bidder may be recovered from the Service Provider.
- Any other action as may be decided by the TNPSC in the best interest
 of the work.

7. Penalty for non-fulfilment of conditions

A penalty will be levied at **up to** the rate of **1%** of the total contract value in the event of non-fulfilment or non-observance of any of the conditions stipulated in the Agreement, Terms and Conditions and Work Order at the discretion of TNPSC.

A Penalty will be levied at **up to** the rate of **1%** of the value of the claim raised for the related activity in case of coding errors / other errors in designing of application / Hall tickets, resulted in public criticisms / causing damage to the image and reputation of the Commission.

However any lapse in the work entrusted, the service provider will be imposed penalty as per the discretion of the Tender Inviting Authority depending on the veracity of the lapse.

8. Payment Clause

Payment to the Service Provider shall be made only as per the tender document for the tender ref No. 01/2015

- 9. Unless otherwise provided in the Contract, any notice, request, consent or other communication given or required to be given hereunder shall be given by mailing the same by registered mail, postage prepaid, return receipt requested in the case of the Service Provider to TNPSC at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice sent by post shall be deemed to have been served on the date when in the ordinary course of post, it would have been delivered at the address to which it was sent.
- 10. Any notice to the Service Provider given or required to be given hereunder shall be given by either:
 - Mailing the same by registered mail, postage prepaid, return receipt requested; or
 - b) Having the same delivered by courier with receipt acknowledged at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice shall be deemed to have been served if sent by post on the date when in the ordinary course of post,

it would have been delivered at the addresses to which it was sent or if delivered by courier on the date of acknowledgement of receipt.

- 11. In case of breach of any of the conditions of the contract by the Service Provider during the contract period, TNPSC reserves the right to recover costs/liabilities arising directly due to such breach from the Service Provider.
- 12. If any dispute and/or difference shall at any time arise between the parties to this agreement or any clause or their respective rights, claims or liabilities hereunder or otherwise, however, in relation to or arising out of or concerning this agreement, such dispute and/or differences shall be referred to arbitration by two arbitrators, one to be appointed by each party and in the event of arbitrators differing, to an umpire to be appointed by the said two arbitrators before entering upon the reference. The Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The Arbitration shall be held in Chennai only.
- 13. All disputes in this regard shall be subject to Chennai Jurisdiction only.

In Witness whereof the parties hereto have signed on the day, month and year above written in the presence of

Witness 1 Signature

For and on behalf of TNPSC

For and on behalf of Service Provider

AAITHE22 I	Signature.	Withess 1	Signature.
	Name:		Name :
	Address:		Address:
Witness 2	Signature:	Witness 2	Signature:
	Name :		Name:
	Address:		Address:

ANNEXURE-I

Machineries available in the Commission's office

SI No	Name of the Item	Nos.	Description
1.	Server	1	2 X intel Xenon 8 Core E7-4820 Processor @ 2 GHz or above upgradable to four processor; 18 MB Level 3 cache, 128 GB DDR 3 Registered (RDIMM) memory, ECC Memory Expandable to 2 TB, Industry Standard intel 7500 Chipset, 12x300 GB SAS 10K Hot Plug SFF 2.5; Gigabit Network adapter (min 4 ports) 1 serial, 1 KBD, 1 Video Port, 5 USB Port, 4U Rack Mountable; Microsoft Windows Server, Red Hat Enterprises Linux (RHEL), SUSE linux Enterprises Server (SLES).
2.	Server	1	Intel Xenon Six Core Dual processor @ 2.93 GHz – HP- 2 x Intel Xenon Six Core x 5670 Processor @ 2.93, 12 MB L3 Catch, 16 GB (4x4) DDR3 – PC3 800/PC3 1066R DDR3 – registered DIMMs ECC Memory Support Maxi, 192 GB Intel 5520 Chipset – Hardware raid controller 512 MB catch with support of raid 0/1, 4 x 300 GB 10 K RPM Hot Plug SFF 2.5 HDD, scalability to max 8 HDD Optical Drive, 1 Serial, 2 Network RJ 45, 4 USB, 1 remote management – Microsoft Windows Server
3.	Servers	3	Server System 2 U Rack Model – Windows Server 2008 / SQL Server 2008 IBM Brand – Intel Xeon Quad Core E5620 Processor – 8 GB PC3 – 256 MB Cache with support of Raid 0/1/5, 4x300 GB HDD – Slim SATADVD – ROM Optical Drive – OS support - Microsoft Windows Server 2008 – Additional 24 GB PC3 – Storage Media SAS DAT 160 GB – Storage Drive SAS 160GB DAT drive
4.	Servers	2	Server System - Tower Model - Window Server 2003 Intel Xeon Dual Core 5120 Processor - 1.86GHz - 4MB Cache - 2 x 512 MB DDR2 SD RAM - 17"TFT Monitor - Dual LAN Card with remote wake up - 6 Bays (2 External and 4 Internal Hot plug) Tower Type - Linux complaint.

ANNEXURE - II

Tentative list of Reports to be generated:

- 1. Number of candidates registered in a day
- 2. Regional/District Wise
- 3. Qualification wise
- 4. Fee payment wise
- 5. Professional candidates
- 6. Already Employed in Government sector
- 7. Gender wise graduates
- 8. Religion wise candidates / Community wise candidates
- 9. Candidates applied for a particular recruitments
- 10. Number of successful Registration
- 11. Data without sign / Photo
- 12. Fee reconciliation details
- 13. Grievances and Suggestions by candidates
- 14. Generation and uploading of Hall Tickets online.
- 15. And any other reports required by the Commission from time to time.

Annexure III

Details of candidates obtained and displayed in the dashboard

- 1. Name of the candidate
- 2. Father's Name
- 3. Mother's Name
- 4. Sex
- 5. Date of Birth
- 6. Marital Status
- 7. Spouse Name if Married
- 8. Religion
- 9. Communal Category
- 10. Sub-Caste
- 11. Community Certificate Number
- 12. Certificate Issued Authority
- 13. Ex-serviceman
 - a. Date of Discharge
 - b. Discharge Certificate Order Number
- 14. Destitute Widow
 - a. Monthly Income
 - b. Certificate Number and Date
 - c. Certificate Issuing Authority
- 15. Differently Abled
 - a. Category (Ortho / Deaf & dumb / Blind
 - b. Percentage of Disability
- 16. Educational Qualification
 - a. SSLC
 - b. HSC or Equivalent
 - c. Degree
 - d. PG Degree
 - e. M.Phil
 - f. PhD
 - g. Diploma

- h. PG Diploma
- i. Certificate Course
- j. Integrated PG
- 17. Tamil As one of the Subject in (SSLC/HSC/Degree)
- 18. Technical Qualifications
 - a. Typewriting (Tamil English) (Lower -Higher)
 - b. Shorthand (Tamil English) (Lower -Higher)
- 19. Experience
- 20. Are you a Government Employee?
 - a. If Yes; Details
 - 1. Name of the Post
 - 2. Department
 - 3. Years of Service
 - 4. Year of Selection
- 21. Permanent Address
- 22. Address for Communication
- 23. Phone Number
- 24. Email ID
- 25. Photo
- 26. Signature
- 27. Aadhar Card Number / Ration Card Number
- 28. Thumb Impression
- 29. Copies of Certificates

For age proof - SSLC / HSC

Educational Qualification

Community

PSTM

DW

PH

Ex-Serviceman

30. Grievances and Suggestions

ANNEXURE - 111

One Time Registration System / நிரந்தரப் பதிவு முறை

A. Personal Details / சொந்த விவரங்கள் :	
	Initials Name தலைப்பெழுத்துகள் பெயர்
Name of the Candidate / விண்ணப்பதாரரின் பெயர் +	
	(Please do not use any prefix such as Mr. or Mrs.)
	(திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்)
Gender / பாலினம் •	Male / ag star @ Female / Quiston
Date of Birth / பிறந்த தேதி •	Date / தேதி Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year ▼
	Initials Name தலைப்பெழுத்துகள் பெயர்
Father's Name / தந்தையார் பெயர் •	
	(Please do not use any prefix such as Mr. or Mrs.)
	(திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்)
	Initials Name தலைப்பெழுத்துகள் பெயர்
Mother's Name தாயார் பெயர் -	(Please do not use any prefix such as Mr. or Mrs.)
	(திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்)
Marital Status / திருமணம் ஆனவரா? -	Married/மணமானவர் UnMarried/மணமாகாதவர்
Spouse's Name / கணவர் / மனைவியின் பெயர்	
Candidate's Place of Birth / விண்ணப்பதாரர் பிறந்த இடம்	
Native District / சொந்த மாவட்டம் •	Select District
If Other than TN / பிற மாநிலங்கள்	
Father's Place of Birth / தந்தையார் பிறந்த இடம் •	Select District
If Other than TN / பிற மாநிலங்கள்	
Mother Tongue / தாய் மொழி •	Select v
If Others Specify / இதர மொழிகள்	
Nationality / தேசிய இனம் •	■ Indian ○ Other
Religion / மதம் -	Select ▼
If Others Specify / இதர மதங்கள்	
B. CERTIFICATES DETAILS / சான்றிதழ்களின் விவரங்கள் :	
Communal Category / ബര്യப്பு	Select
Name of the Sub - Caste / சாதி உட்பிரிவின் பெயர்-	
	Certificate No / சான்றிதழ் எண் -
	Date of Issue / வழங்கப்பட்ட தேதி •

		Date / G	ததி Date ▼ Month / மாதம் M	onth ▼ Year / வருடம் Year ▼
			Authority / சான்றிதழ் வழங்கிய	s அதிகாரி ·
		Select	மாவட்டம் ∙ Select	7
			ali-Lib • Select	7
		Talux / C	niccm • (seed	
Are you a Differently Abled Person	7 •	⊕ y∞ /.	ஆம் [©] No / இல்லை	
மாற்றுத் திறனாளியா?		_ 1, 1	250 - 110 / 2500 0000	
		☐ Visua	lly Impaired / பார்வையற்றவர்	
		☐ Heari	ng Impaired / காதுகேளாதவர்	
		ortho	paedically challenged / கை/கால்	குறைபாடுடையவர்
		Percenta	ge of Disability / குறைபாட்டின்	சதவிதம் Select 🔻
		Do you i	need a scribe? / தேர்வு எழுத உ	தவியாளர் தேவையா?
		○ Yes /	ஆம்் No / இல்லை	
Are you an Ex-servicemen?*				
முன்னாள் இராணுவத்தினரா	?	⊙ Yes / .	ஆம் [©] No / இல்லை	
ارسار تروی این این این این این این این این این ای				\$10 pt
		PPO No.	and be'r there o'	
			Discharge / Probable Discharge / ப க்கப்படும் நாள்	ணியிலிருந்து விடுவிக்கப்பட்ட /
		Date / C	த்தி Date T Month / மரதம் M	onth Year / வருடம் Year Y
C. EDUCATIONAL QUALIFICATION	PARTICULARS LACIONA RIA			
Educational Qualification and Medi				
Qualification / கல்வித் தகுதி	Year of Passing / தேர்ச்சி பெற்ற வருடம்	Medium of Instruction / பயிற்று மொழி		one of the subject / தமிழை ஒரு தேர்ச்சி பெற்றுள்ளீரா?
S.S.L.C / பள்ளி இறுதி வகுப்பு •	Year ▼	Select ▼	Sele	d. T
H.S.C / மேனிலைத் தேர்வு	Year ▼	Select ▼	Sele	d •
Degree / இளங்கலை பட்டப்படிப்பு	Year 🔻	Select ▼	Sele	₹
Post Graduate Degree / முதுநிலை பட்டப்படிப்பு	Year 7	Select ▼	Sele	et •
M.Phil / முதுநிலை ஆய்வியல்	Year 🔻	Select ▼	Selec	α ▼
Ph.D / முனைவர்	Year 7	Select ▼	Sele	ct v
Diploma / பட்டயப் படிப்பு	Year 7	Select ▼	Sele	æ
PG Diploma / முதுநிலை பட்டயப் படிப்பு	Year *	Select ▼	Sele	a •
Others / மற்றவை				

Address for Communication / தொடர்பு கொள்ள வேண்டிய முகவரி •

District / மாவட்டம் : ` Select District ▼
Other District / பிற மாநிலங்கள் :

	State / மாநிலம் : • Select State 🔻
	Pincode / அஞ்சல் குறியீடு : *
	Same as Address for Correspondence(Tick if applicable)
Permanent Address if different from above / நிரந்தர முகவரி (மேலே	
குறிப்பிட்டுள்ளதிலிருந்து வேறுபடின்) •	District / மாவட்டம் : * Select District V
	Other District / பிற மாநிலங்கள்
	State / மாநிலம் : • Select State 🔻
	Pincode / அஞ்சல் குறியீடு :-
Email ID / மின்னஞ்சல் முகவரி -	
Mobile No / கைபேசி என்ன •	
D.Photograph and Signature / புகைப் படம் / கையொப்பம் :	
Guidelines for scanning the Photograph & Signature /	
If the Up	pload Photo / Signature is not loaded in appropriate place, your application is liable to get rejected
	Allowed Photo Size $-$ 3.5 cm \times 4.5 cm (20 KB $-$ 50 KB Allowed Signature Size $-$ 3.5 cm \times 1.5 cm (10 KB $ 20$ KB
Photograph of the Candidate / விண்ணப்பதாரரின் புகைப்படம் : •	Choose File No file chosen
Signature of the Candidate / விண்ணப்பதாரரின் கையொப்பம் : -	Choose File No file chosen
E.Application Fee / Intimation Charges details :	
Payment Mode / கட்டணம் செலுத்தும் முறை : •	Post Office / Indian Bank / Net Banking (Credit Card / Debit அஞ்சல் இந்தியன் Gard) / இணைய வழி / கடன் / அலுவலகம் வங்கி பற்று அட்டை
F. DECLARATION / உறுதி மொழி :	
	e true, correct and complete to the best of my knowledge and belief. In the event of any ed before or after the examination, action can be taken against me by the TNPSC.
	என் அறிவுக்கு எட்டியவரை உண்மை. இவ்விண்ணப்பத்தை பொறுத்தவரை எதுவும் ர இவ்விவரங்கள் தவறு அல்லது உண்மைக்குப் புறம்பானது அல்லது தகுதியின்மை என ன் எவ்விக நடவடிக்கைக்கும் உட்படுகிறேன்
I accept the above declaration / மேற்கூறிய உறுதிமொழியை ஏ	

Security Code / பாதுகாப்புக் குறியீடு ;*



Change Image

Submit

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APPLICATION FOR SPECIFIC RECRUITMENT

Registration Details / பதிவு விவரங்கள்

Do you have One Time Registration ID? நிரந்தர பதிவெண் உள்ளகா? • Name of The Post Applying for * விண்ணப்பிக்கும் பதவியின் பெயர் Notification. No. / அறிவிக்கை என் A. Personal Details / சொந்த விவரங்கள் : Name of the Candidate / வின்ணப்பதாரரின் பெயர் -Gender / பாலினம் • Date of Birth / பிறந்த தேதி • (Kindly verify the age criteria for each post in the Commission's Notification and satisfy yourself whether you are eligible for the post(s) before applying) Father's Name / தந்தையார் பெயர் -Mother's Name / தாயார் பெயர் -Marital Status / திருமணம் ஆனவரா? -

Posts in the Department of Indian Medicine and Homeopathy included in Tamil Nadu Medical Service. Assistant Medical Officer (Siddha) Assistant Medical Officer (Ayurveda) Assistant Medical Officer (Unani) Assistant Medical Officer (Homeopathy) Notification, No. 06/2015 Name/Quilift தலைப்பேழுத்துகள் (Please do not use any prefix such as Nr. or Nrs.) (திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்) @ Male / ALRING @ Female / QUINT Date / தேதி Date T Month / மாதம் Month T Year / வருடம் Year T தலைப்பெழுத்துகள் பெயர் (Please do not use any prefix such as Mr. or Mrs.) (திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்) Initials தலைப்பெழுத்துகள் பெயர் (Please do not use any prefix such as Mr. or Mrs.)

(திரு/திருமதி போன்றவற்றை தயவு செய்து குறிப்பிட வேண்டாம்)

் Harried/மணமானவர் ் UnMarried/மணமாகாதவர்

Spouse's Name / கணவர் / முன்னவியின் பெயர்
Candidate's Place of Birth / வின்ணப்பதாரர் பிறந்த இடம் •
Native District / சொந்த மாவட்டம் •
If Other than TN / பிற மாநிலங்கள்
Father's Place of Birth / தந்தையார் பிறந்த இடம் •
If Other than TN / பிற மாநிலங்கள்
Mother Tongue / தாய் மொழி •
If Others Specify / இதர மொழிகள்
Nationality / தேசிய இனம் •
Religion / மதம் •
If Others Specify / இதர மதங்கள்
B. CERTIFICATES DETAILS / சான்றிதழ்களின் விவரங்கள்:

Are you a Destitute Widow? ஆதரவற்ற விதவையா? •

Communal Category / ഖക്രവ്വം

Name of the Sub-Caste / சாதி உட்பிரிவின் பெயர்

Select District	
	10 (2)
Select District ▼	
	William I
Select *	personal and a second a second and a second
10 000 000 000 000 000 000 000 000 000	7410 1
☐ Indian Other	
Select ▼	
Select ▼	
Select Sult-Caste	7
Certificate No / சான்றிதழ் எண் •	
Date of Issue / வழங்கப்பட்ட தேதி -	
Date / Co Date Y Month / 1017 510 Month	▼ Year / வருடம் Year ▼
Issuing Authority / சான்றிதழ் வழங்கிய அத்	
Select T	
Taluk / QILLLO · Select	•
District / IDMSULL Lib * Select	*
ම Yes / ஆம் ම No / මුණනන	
Certificate No / சான்றிதழ் எண் •	
Date of Issue / வழங்கப்பட்ட தேதி •	
Date / Cas Date ▼ Month / LORS Lib Month	▼ Year / வருடம் Year ▼
Issuing Authority / சான்றிதழ் வழங்கிய அ	திகாரி
Select v	
Taluk / OILLLID Select	٧
District / LOTTON LLLID Select	¥

Are you a Differently Abled Person?	் (Yes / ஆம்
மாற்றுத் திறனாளியா?	
	🗓 Visually impaired / பார்வையற்றவர்
	☐ Hearing Impaired / காதுகேளாதவர்
	orthopaedically challenged / கை/கால் குறைபாடுடையவர்
	Percentage of Disability / குறைபாட்டின் சதவிதம் Select 🔻
	Do you need a scribe? / தேர்வு எழுத உதவியாளர் தேவையா?
	ு Yes / ஆம் [்] No / இல்லை
Are you Ex-servicemen?*	
Ex-servicemen are the persons who have been demobilized from the Army, Navy and Air-force. (For details Refer para-13 and Notes under para-13 of the Instructions to Candidates) [Ex-Central Armed Police Force (BSF/CISF/CRPF/SSB/ITBP/RPF/NSG/SPG) Personnel and Son/ Daughter/Spouse of an Ex-servicemen are not an Ex-servicemen]	
முன்னாள் இராணுவத்தினரா? முப்படைகளிலிருந்து (தரைப் படை,கடற்படை,விமானப்படை) விடுவிக்கப்பட்டவர்கள் மட்டும். (விவரங்களுக்கு விண்ணப்பதாரர்களுக்கான அறிவுரைகளில் பத்தி எண் 13 மற்றும் 13 ன் கீழ் உள்ள குறிப்புகளைக் காண்க). [முன்னாள் இராணுவத்தினரின் மகன்/மகள்/கணவன்/மனைவி மற்றும் முன்னாள் மத்திய காவல் பாதுக்காப்புப் படை (BSF/CISF/CRPF/SSB/TTBP/RPF/NSG/SPG) விரர்கள் ஆகியோர் முன்னாள் இராணுவத்தினராக கருதப்பட	[©] Yes / ஆம் [©] № / இல்லை
மாட்டார்கள்.]	
	Date of Enrolment /பணியில் சேர்ந்த நாள்
	Date / தேதி Date V Month / மாதம் Month V Year / வருடம் Year
	Date of Discharge/Probable date of Discharge பணியிலிருந்து விடுவிக்கப்பட்ட/விடுவிக்கப்படவுள்ள நாள்
	Date / தேஇ Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year
	PPO No.
Are you a Government Employee?*	
அரசுப்பணியானரா?	[©] Yes / ஆம் [©] No / இல்லை
Note: Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BC(M)s who have put in 5 or more years of service in State or Central Government are not eligible even though they are within the age limit.	
	Name of the Department & Designation:
	Date of joining in Service :
	Date / தேதி Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year
	Have you intimated the Head of the Department about applying for this Exam k writing? ് Yes / ஆம் ് No / இல்லை
	If yes, to whom (Designation) and date:
	Departmental Disciplinary Action / துறை ஒழுங்கு நடவடிக்கை

Initiated / தொடங்கப்பட்டதா? Yes / ஆம் No	/ തൂർത്ത
Nature of Charge: Select]
Pending / நிலுவையில் உள்ளதா? 🤍 Yes / ஆம் 🤆	D No / இல்லை
Punishment awarded / தண்டனை வழங்கப்பட்டுள் / இல்லை	ாளதா? ் Yes / ஆம் ் No

C. EDUCATIONAL QUALIFICATION PARTICULARS / கல்வித் தகுதி குறித்த விவரங்கள் :

Educational Qualification and Medium of Instruction / கல்வித் தகுதியும் பயிற்று மொழியும்

Exam Passed / கல்வித் தகுதி	Date of Publication of Results / முடிவு அறிவிக்கப்பட்ட நாள்	Medium of Instruction / பயிற்று மொழி	Degree / UĽĽŮ	Major Subject / முதன்மைப் பாடம்	Certificate No	Board / University
5.5.tC / பள்ளி இறுதி வகுப்பு •	Date ▼ Month ▼ Year ▼	Select *				
H.S.C /பேனிலைத்தேர்வு / ITT (2 years) / Teacher Training (2 years)	Date ▼ Month ▼ Year ▼	Select 🔻	Select *			
Degree /இளங்கலையட்டப்படிப்பு (Siddha/Ayurveda/Unani/Homeopathy) *	Cate ▼ Month ▼ Year ▼	Select ▼		Select *		
Post Graduate Degree /முதுநிலைபட்டப் படிப்பு (Siddha/Ayurveda/Unani/Homeopathy)	Date ▼ Nonth ▼ Year ▼	Select ▼	Select *	Select ▼		
N.Phil /முதுநிலைஆய்வியல்	Date ▼ Month ▼ Year ▼	Select ▼				
Ph.D /முனைவர்	Date ▼ Month ▼ Year ▼	Select ▼				
Olpkoma / Liuliuliquių	Date ▼ Month ▼ Year ▼	Select ▼				
PG Diploma / முதுநிலைபட்டமம்படிப்பு(Siddha/Ayurveda/Unani/Homeopathy)	Date ▼ Month ▼ Year ▼	Select ▼				
Integrated PG Degree / ஒருங்கிணைந்தமுதுநிலைபட்டப்படிப்பு	Date ▼ Month ▼ Year ▼	Select *	Select ¥			

Specify the degree or diploma with major subject (If any other recognised degree or diploma chosen in degree field.)

Candidates claiming Persons Studied in Tamil Medium (PSTM) Reservation should have studied the prescribed qualification for the post in Tamil Medium and should have the certificate for the same. Having written the examinations in Tamil Language alone will not qualify for claiming this reservation. (Refer Para.27(xix) of Instructions to candidates.)

தமிழைப் பயிற்றுமொழியாகக்கொண்டு பயின்றவருக்கான இடஒதுக்கீடு கோருபவர்கள் விண்ணப்பிக்கும் பதவிக்கான கல்வித் தகுதியை தமிழ்வழிக்கல்வியில் பயின்று அதற்கான

சான்றிதழினை பெற்றிருக்க வேண்டும். தமிழில் தேர்வினை எழு பார்க்கவும்).	த்தியிருப்பதால் மட்டும் இந்த இடஒதுக்கீட்டினை இ	கோரமுடியாது. (விண்ணப்பதாரர்களுக்கான அறிவுரைகள் பத்தி 27(xix)
Do you claim reservation for Persons Studied in Tamil Medium (PSTM)? *		
தமிழைப்பயிற்றுமொழியாகக்கொண்டுபயின்றவருக்கானஇடஒ	துக்கீடுகோருகிறீரா?	ு Yes / ஆம் [©] No /இல்லை
		Date of Issue of PSTM certificate / PSTM சான்றிதழ் வழங்கப்பட்ட தேதி -
		Date / தேதி Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year ▼
		Issuing Authority / சான்றிதழ் வழங்கிய அதிகாரி -
Whether you are applying with the Educational Qualification as Prescribed	in the notification or with an equivalent qualification ?*	Please Select. ▼
		Qualification / கல்வித்தகுதி
		Select 7
		Other Equivalent Qualification / ஏனைய இணைக் கல்வித் தகுதி Specify the qualification with major subject
Details regarding the prescribed qualification *		Equivalent to the Subject Prescribed
தேர்வுக்கு நிர்ணயிக்கப்பட்ட கல்வித்தகுதி குறித்த விவரங்கள்		Select Y
المحادثة ووروق وروقورا المحادث		Proof for Equivalence
		Enter Reference GO Number
		Date of Issue
		Date / தேதி Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year ▼
Specify the Registration particulars in which you have registered in Board/O	Council:	
	Registration No.	Dated . Class
Tamii Nadu Siddha Medical Council		Day ▼ Month ▼ Year ▼
Tamil Nadu Board of Indian Medicine		Month Year Y
Tamil Nadu Homeopathy Council		Clay T Month Year T
Board of Integrated Medicine, Chennal		Day ▼ Month ▼ Year ▼
Central Board of Indian Medicine, Chennal		Day ▼ Planth ▼ Year ▼
Do you have the Physical Standards as per notification?		
அறிவிக்கையில் குறிப்பிட்டுள்ள உடற்தகுதி பெற்றுள்ளீரா?		© Yes / ஆம் ^இ № / இல்லை
Are you having working Experience in a Homeopathy Hospital Recognized I	by the Central or State Government?	

மத்திய அல்லது மாநில அரசால் அங்கேரிக்கப்பட்ட ஹோமியோபதி மருத்துவமனையில் பணிபுரிந்த முன் அனுபவம் உள்ளதா?

D. Experience Details / முன் அனுபவம் குறித்த விவரங்கள்

Name of the Organisation (s)	Designation		ariod	Nature of Duty
நிறுவனத்தின் பெயர்	பதவி	பதவ	க் காலம்	பணியின் தன்பை
		From / முதல்	To / வளர	
		Day * Month * Year *	Day ¥ Month ¥ Year ¥	
		Day ▼ Morth ▼ Year ▼	Day ▼ Month ▼ Year ▼	
		Day ▼ Month ▼ Year ▼	Day ▼ Month ▼ Year ▼	
		Oay ▼ Month ▼ Year ▼	Day ▼ Honth ▼ Year ▼	
E. Previous appearance for Oral Test / Written	Test / முந்தைய நேர்காணல் ,	/ எழுத்துத் தேர்விறகான விவரம்		
Name of	the Post		Register No.	Year
பதவியி	ன் பெயர்		பதிவெண்	வருடம்
				Year ¥
				Year 🔻
F. EXAMINATION PARTICULARS / മൂർവിൽ വ	Douggis en :		4	
Name of the Examination Centre *				
தேர்வு மையத்தின் பெயர்			Select Exam Center	
(Change of Examination center is not allowed; if sufficient number of examination venues are a		e right to allot the candidates to other nearby center we chosen)	· ·	
Compulsory subject/ •				
கட்டாமப் பாடம்			Select Subject	▼
Do you claim Age Concession?			0	
வயதுவரம்புச் சலுகை கோருகிறீரா?			🖟 Ycs/ஆம் 🎱 No/இல்லை	
If yes, under what category?				
ஆம் எளில், எவ்வகையின் கீழ் வயது வர	ரம்புச் சலுகை கோருவீறீர்?		Select	ı,
Do you claim fee concession for payment of Exa [for MBC/DC(Degree holders), BC/BC(M) (Degree		only]		
Note: The candidates belongs to categorie exempted from payment of examination fe [Application fee Rs.50/- should be paid by Registration ID for this post]	e only and such candidates r	dow and Differently abled person are fully need not select this column, who have applied by using one time		
தேர்வுக் கட்டணம் செலுத்துவதில் சலுன	க கோருகிறீரா? *			
(MBC/DC(Degree holders), BC/BC(M) (Degree ho ஆகிய பிரிவினர் மட்டும்)	olders) and EX-SERVICEMEN		் Yes/ஆம் 🦳 No/இல்லை	
SC, SC (A), ST, Destitute Widow and Differ	ently abled person ஆகிய பிர்	ிவினர் தேர்வு கட்டணம்		
		டுள்ளதால் இப்பிரிவினர் இந்த பத்தியிவை	и	
தெரிவு செய்யவேண்டியதில்லை [நிரந்	தரப் பதிவு அடையாள என்	ா (one time Registration ID) மூலம்		

செலுத்த வேண்டும்.] If yes, under what category? ஆம் எனில், எவ்வகையின் கீழ் கட்டண சலுகை கோருகிறீர்? Criminal Case / குற்றவியல் வழக்கு・ Note: Stage of the case at the time of applying, Nature of the criminal charge, if acquitted on the date of this application date of Judgement should be given.	இப்பதவிக்கு விண்ணப்பித்தவர்கள் தவிர மற்ற அனைத்துப் பிரிவினரும் விண்ணப்பக் கட்டணமாக கு.50/- ஐ செலுத்த வேண்டும்.]			
	If yes, under what category?			
	ஆம் எனில், எவ்வகையின் கீழ் கட்டண சலுகை கோருகிறீர்?	Select *		
		இலவச சலுகையை இம்முறையும் சேர்த்து எத்தனையாவது முறையாக பயன்படுத்துகிறீர்?		
		G 1 O 2 O 3 O More than 3 times		
		Registered / பதியப்பட்டதா? 🖯 Yes/ஆம் 🖲 No/இல்லை		
		Section of Law:		
	Criminal Case / Acrimofilm is comakes	Pending / நிலுவையில் உள்ளதா? 🏵 Yes/ஆம் 🎱 No/இல்லை		
	Note: Stage of the case at the time of agglying. Nature of the criminal charge	Punishment awarded / தண்டனை வழங்கப்பட்டுள்ளதா? 🎱 Yes/ஆம் 🖗 No/ இல்லை		
		Acquitted / விடுவிக்கப்பட்டவரா? 🎱 Yes/ஆம் 🖗 No/இல்லை		
		Date of Acquittal		
		Date / தேதி Date ▼ Month / மாதம் Month ▼ Year / வருடம் Year ▼		
	Destruction and the Contract Acts of the Contract A	In agitation / கிளர்ச்சியில் 🎯 Yes/ஆம் 🎯 No/இல்லை		
	Participation in Political Activities அரசியலில் பங்கேற்பு -	As a Member of Political Organisation / அரசியல் இயக்கங்களில் உறுப்பினராக [©] Yes/ஆம் [©] No/இல்லை		
		Candidature in Section / தேர்தல் வேட்பாளராக 🏻 Yes/ஆம் 🖰 No/இல்லை		
	Address for Communication / தொடர்பு கொள்ள வேண்டிய முகவரி -	District / Lum : Select District ▼		
		Other District / பிற மாநிலங்கள் :		
		State / LOM DOUB: * Select State		
		Pincode / அஞ்சல் குறியீடு : •		
		Same as Address for Correspondence(Tick if applicable)		
	Permanent Address if different from above / நிரந்தர் முகவரி மேலே குறிப்பிட்டுள்ளதிலிருந்து வேறுபடின்) எ	District / LOTIGILL L.L.D.: * Select District		
		Other District / பிற மாநிலங்கள் :		

State / மாநிலம் ு	Select State
Pincode / அஞ்சல் ஞர்	Dute:

Email ID / மின்னஞ்சல் முகவரி -

Hobile No / ema-Cu名 cress ·

6. Photograph and Signature / புகைப் படம் / எட்பொப்பம் :

Guidelines for scanning the Photograph & Signature /

If the Upload Photo / Signature is not loaded in appropriate place, your application is liable to get rejected

Allowed Photo Size - 3.5 cm x 4.5 cm (20 KB -50 KB Allowed Signature Size - 3,5 cm x L.5 cm (10KB - 20KB

Photograph of the Candidate / விண்ணப்பதார்ரின் புகைப்படம் : -

Choose File No file chosen

Signature of the Candidate / விண்ணப்பதாரரின் கையோப்பம் : "

Choose File | No file chosen

H. Application Fee/Examination Fee detaits/வின்னைப்பக் கட்ட ஊர/தேரவுக் கட்டன் விவர்க்கள் :

Payment Mode / கட்டணம் செலுத்தும் முறை : *

Post Office / ் அஞ்சல் அலுவலகம்

Indian Bank / இந்தியன் வங்கி

Net Banking (Credit Card / Debit (G Card) / இணைய வழி / கடன் / பற்று அட்டை

1. Thereby declare that all the particulars furnished in this application are true, correct and complete to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility I DECLARATION / 2 mg Cong) : being detected before or after the examination, action can be taken against me by the TNPSC.

இந்த விண்ணப்பத்தில் குறிப்பிட்டுள்ள விவரங்களளைத்தும் என் அறிவுக்கு எட்டியவரை உண்மையானது, சரியனது மற்றும் முழுமையனது. தேர்விற்கு முன்போ அல்லது பிறனே இவ்விரங்கள் தவறு அல்லது உண்மைக்குப் புறம்பானது அல்லது தகுதியின்மை என அறியும் பட்சத்தில் என் மீது எடுக்கப்படும் தேர்வானணயத்தின் எவ்வித நடவடிக்கைக்கும் உட்படுகிறேன்.

2. I hereby declare that I will not be a party to any kind of carvassing on my behalf. என் சார்பில் எந்த விதமான ஆதரவையும் நாட நாள் உடந்தையாக இருக்கமாட்டேன்,

I further declare that I fulfit all the eligibility conditions prescribed for admission to the examination.

இத்தேர்வின் அனுமதிக்குத் தேவையான அனைத்துத் தகுதிகளையும் பெற்றுள்ளேன் என உறுதி கூறுகிறேன்.

I have informed my employer in writing that I am applying for this Examination.

இத் தேர்விற்கு விண்ணப்பித்துள்ள விவரத்தை என் பணி நியமன அதிகாரிக்கு எழுத்து மூலம் தெரிவித்துள்ளேன்.

5, I have gone through the instructions to candidates and the Commission's notification for this Recruitment before filling up the application form,

தேர்வாணையத்தின் "விண்ணப்பதாரர்களுக்கான விதிமுறைகள்" மற்றும் இப்பதவிக்காக விளம்பரப்படுத்தப்பட்டுள்ள அறிவிக்கையினையும் படித்து அறிந்த பின்பே இவ்விண்ணப்பத்தைப் பூர்த்தி செய்துள்ளேன்

I declare that I possess the Physical standards prescribed for the post(s) which I am now applying.

விண்ணப்பிக்கும் பதவி அல்லது பதவிகளுக்குத் தேனலயான உடற் தகுதிகளைப் பெற்றுள்ளேன் என்று உறுதியளிக்கிறேன்.

I Certify that I have not been debarred f disqualified by the TMPSC or any other recruiting agency.

இத்தேர்வானையத்தாலோ அல்லது வேறு எந்த பணி தியமன முகமைகளாலோ நான் விலக்கிவைக்க அல்லது தகுதிநீக்கம் செய்யப்படவில்லை எனச் சான்றளிக்கிறேன்.

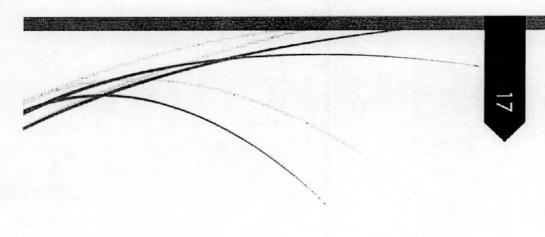
8. I am not a dismissed Government Employee.

நான் பணியறவு செய்யப்பட்ட அரசுப்பணியாளன் அல்லன்.

🖺 Taccept the above said declarations / மேற்கூறிய உறுதியொழிகளை ஏற்றுக்கொள்கிறேன். 🕙

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தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் Tamil Nadu Public Service Commission



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தமிழ்நாடு அரசுப் பணியாளர் 8தர்வாணையம் Tamil Nadu Public Service Commission



Enter Your Name	Ramamoorthy
Enter Your Date of Birth (DD/MM/YYYY)	20/07/1969
Enter Your Mother's Name	Subbuthai
Enter Your Father's Name	Subbaiah
Enter Your Registered Mobile Number	9145789562
Enter Your Registered email ID	abcd@gmail.com

Submit

Note: Your User ID and Password will be sent to your registered Mobile Number and email ID



தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் Tamil Nadu Public Service Commission



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NAME

FATHER'S NAME

MOTHER'S NAME

DATE OF BIRTH

MARITAL STATUS

SPOUSE NAME

RELIGION

COMMUNITY

SUBCASTE

SPECIAL CATEGORY

EDUCATIONAL QUALIFICATION

TECHNICAL QUALIFICATION GOVERNMENT EMPLOYEE

PERMANENT ADDRESS

தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் Tamil Nadu Public Service Commission

RAMAMOORTHY

SUBBAIAH

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20/07/1969 MALE

MARRIED

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NO

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DENOTIFIED COMMUNITY

SSLC, HSC, DEGREE, PG DEGREE

460/11, TNHB FLATS, 7th MAIN ROAD, SHANTHI COLONY. ANNANAGAR. CHENNAI - 600 040

PHONE NUMBER	9445679560	
EMAIL ID	SATTUR_RAM@YAHOO.COM	
AADHAR / RATION CARD NUMBER	A8CD12345	
Voters ID Number	TN/G/12345	
SSLC certificate number	3125480	
MOTHER TOUNGUE	TAMIL	
PLACE OF BIRTH	VIRUDHUNAGAR	
COMMUNITY CERTIFICATE NUMBER	56487426	
PAYMENT STATUS	FEE PAID	tous blin
MODE OF PAYMENT	POST OFFICE	00
DATE OF REGISTRATION	12.04,2014	
VALIDITY EXPIRES ON	11.04.2019	
NUMBER OF APPLICATION SO FAR SUBMITTED	3	
1.00		Edit Profil
ADDRESS FOR COMMUNICATION	460/11, TNHB FLATS, 7 th MAIN ROAD, SHANTHI COLONY, ANNANAGAR, CHENNAI − 600 040	
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தமிழ்நாடு அரசுப் பணியாளர் [®]தர்வாணையம் Tamil Nadu Public Service Commission



Application History of Ramamoorthy

Sl.No	Name of the Rectt	Application No.	Status of the Application	Fee Status	Print Application	Print Hall Ticket / Rejection Memo	Remarks
1.	CCSE-I	124578615	Admitted Provisionally	1 st Free Chance	Print	Print	Not Selected
2.	Group-IV	132457844	Admitted Provisionally	2 nd Free Chance	Print	Print	Selected
3.	CESE	142514578	Rejected – Not qualified	3 rd free Chance	Print	Print	Not Selected
4.	CCSE-I	145678895	Admitted Provisionally	Rs. 125 paid online	Print	Print	Not Selected
5.	VAO	152345687	Rejected - Overaged	Rs. 75 Paid Post office	Print	Print	Rejected Overaged



தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் Tamil Nadu Public Service Commission

Ramamoorthy



Please Upload your certificate copies with minimum quality of 200 dpi. (....KB),. You may upload the certificate at any time before applying for any recruitment. However, the certificates supporting your claim in the online application for any recruitment should have been uploaded on or before the last date of notification for which you are applying for. If no certificates are uploaded your application will be rejected. No objection Certificate and latest Conduct Certificates may alone be uploaded when it is demanded. Certificate should be uploaded in the relevant column and rows as given below. Otherwise your application will be rejected.

SI.No	Qualification / Claim	Certificate 1	Certificate 2	Certificate 3
1	SSLC	☐ Browse & Upload (Uploaded on 17.04.15)	☐ Browse & Upload	☐ Browse & Upload
2	HSC	☐ Browse & Upload (Uploaded on 17.04.15)	☐ Browse & Upload	☐ Browse & Upload
3.	Degree	☐ Browse & Upload (Uploaded on 17.04, L ₃)	☐ Browse & Upload	☐ Browse & Upload
4.	Post Graduate Degree	☐ Browse & Upload (Uploaded or 17.4.15).	☐ Browse & Upload	☐ Browse & Upload
5.	Integrated Post Graduate	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
6.	M.Phill	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
7	Ph.D	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
8	Diploma	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
9	Post Graduate Diploma	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
10	Certificate Course	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
11	Type Writing (Tamil)	☐ Browse & Upload	☐ Browse & Upload	
12.	Type Writing (English)	☐ Browse & Upload	☐ Browse & Upload	
13.	Shorthand (Tamil)	☐ Browse & Upload	☐ Browse & Uplood	☐ Browse & Upload
14.	Shorthand (English)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
15.	Other Technical Qualifications	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload

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Tamil Nadu Public Service Commission Ramamoothy



SI.No	Qualification / Claim	Certificate 1	Certificate 2	Certificate 3
16.	Transfer Certificate	☐ Browse & Upload (Uploaded on 17.04-15)		
17.	Community Certificate	☐ Browse & Upload (in Findera on 17.04.15)		
18.	Last Studied Conduct Certificate	☐ Browse & Upload		
19.	Latest Conduct Certificate	☐ Browse & Upload		
20.	No Objection Certificate	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
21.	Destitute Widow Certificate	☐ Browse & Upload		
22	Differently Abled Certificate	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
23.	Ex-Serviceman Discharge Certificate	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
24.	Equivalence of Qualification Certificate	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
25.	Person Studied in Tamil Medium (PSTM)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
26.	Experience Certificate (Prescribed)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
27.	Experience Certificate (others)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
28.	Industrial Training Institute (ITI)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
29.	Consolidate Mark List	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
30	Registration Certificates (Bar counsel, Medical Counsel etc)	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
31.	Other Certificates, if any, relevant to the recruitment	☐ Browse & Upload	☐ Browse & Upload	☐ Browse & Upload
	11	Upaate		